



**Report to: Blackburn with Darwen Health and Well-being Board**

**From: Director of Public Health**

**Date: 24<sup>th</sup> June 2013**

## **Guide to Health and Well-being and Ratification of Blackburn with Darwen Health and Well-being Strategy.**

### **1. Purpose of the report**

The report initially outlines an brief guide for the public to the Blackburn with Darwen Health and Wellbeing Board, its membership, how often it will meet, how it will communicate with stakeholders, its delivery of the Health and Wellbeing Strategy and who will take the lead in each area: This sets the context and provides an introduction to the [Health and Well-being Strategy](#), which is for ratification by the Health and Well-being Board.

### **2. Action required of the Health and Well-being Board**

- 2.1 To agree the public guide and
- 2.2 To ratify the Health and Wellbeing Strategy

### **3. Background**

The Health and Social Care Bill became an Act of Parliament on 27 March 2012; effectively establishing a Health and Well-being Board as a committee of Blackburn with Darwen Borough Council in April 2013. Blackburn with Darwen was one of the first in the country to set up as an early implementer developing a Health and Well-Being Board which has operated in shadow form since February 2012.

### **4. Issues for consideration**

For the Board to consider and agree the content of the public guide so that it may be circulated wider to inform and engage individuals with the Board's membership, its operation, frequency of meetings, communication and engagement and roles of Board members in driving the Health and Well-being Strategy. Throughout Blackburn with Darwen each of the partner organisations already has strategies and plans to address specific health and wellbeing needs. The value of the Health and Wellbeing Board is in identifying those issues that can be influenced and effected most as a partnership. As such, the strategy identifies a series of priorities and actions that are shared across the Borough and across organisations, for which working together as a Health and Wellbeing Board can add the most value.

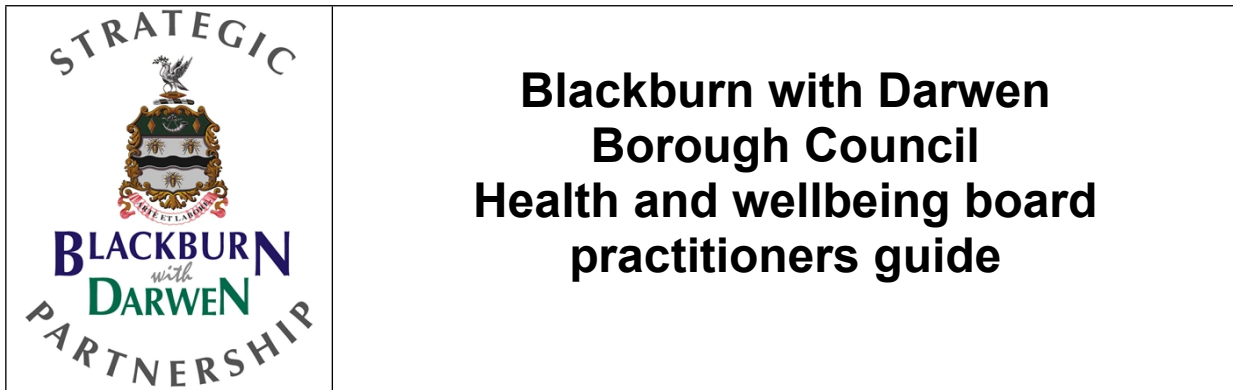
## **5. Recommendations**

- 5.1 That the Board agree the public guide and
- 5.2 That the Board ratify the Health and Wellbeing Strategy

**Dominic Harrison  
Blackburn with Darwen  
Director of Public Health**

**24<sup>th</sup> June 2013**

Contact Officer  
Ben Aspinall  
 01254 585191



This brief guide is designed to outline the Health and Wellbeing Board (H&WBB), its membership, how often it will meet, how it will communicate with stakeholders, its delivery of the Health and wellbeing strategy and who will take the lead in each area.

### **Frequency of meetings**

- Blackburn with Darwen health and wellbeing board will hold an Annual Review day which is linked into the Your Call agenda, and will include action about what public said and what the H&WBB has delivered
- Meetings of the board will be quarterly and held in public from 5.30pm
- There will be three development and review sessions for board Members and one day away day for members (venues as appropriate).
- Meetings of the Board will be published in the municipal calendar, publicised on the Council website - internet (CMIS/online) subject to Access to Information rules and regulations.
- Agenda papers will be published by Democratic Services on the internet five clear working days in advance of the meeting.
- Time will be allocated for stakeholder questions (Public/ Councillor/ external – partner organisations) at the beginning of the meeting: Questions must be received 48 hours in advance of the meeting in order to support a comprehensive response from the board. Questions must be sent to Democratic Services – receipt notification will be issued on each occasion.
- There will be twice yearly scrutiny of the H&WBB by the Health and Adults overview and scrutiny committee.

## **Membership**

Blackburn with Darwen Health and Well-being Board has the following membership:

- Leader of the Council - Cllr Kate Hollern - Chair
- Executive Member for Health and Adult Social Care - Cllr Mohammed Khan
- Executive Member for Children's Services –Cllr Frank Connor
- Councillor Michael Lee
- Local Healthwatch – Sir Bill Taylor
- Clinical Commissioning Group - Dr Pervez Muzaffar
- Clinical Commissioning Group - Dr Chris Clayton
- VCF representative - Angela Allen
- Lay Member - Arshad Rafiq
- Lay Member - Mark Fowell
- Executive Director for People (DASS) - Sally McIvor
- Director of Children's Services (DCS) - Linda Clegg
- Director of Public Health - Dominic Harrison
- NHS England – Dr Jim Gardner
- Voluntary Sector Representative – Pauline Walsh

The board is able to expand membership to include a wide range of perspectives and expertise, such as representatives from the charity or voluntary sectors according to the numbers it feels appropriate to reflect local circumstances.

Please note, membership is not the only way to engage with the work of the board, as the Board is expected to ensure that the needs of local people as a whole are taken into account.

## **Communications and Engagement with stakeholders**

This function will be supported and addressed through a co-ordinated communications and engagement strategy.

## **Role of board members in driving the H&WBB Strategy & Action Plan**

### **Lead Roles**

The Board agreed that 2 nominated Board members should take a lead and support role for each of the five programme themes in the strategy. These leads would also be supported by senior public health staff and other colleagues from across Blackburn with Darwen Borough Council, Clinical Commissioning Group and the Voluntary Community and Faith sectors. The following Board members were proposed and have now agreed to take forward this task:

<b>THEMES AND LEAD ROLES</b>	
<p><b>Best start for children and young people</b>  Lead: Arshad Rafiq  Support: Cllr Frank Connor  Public health support: Dr Helen Lowey</p>	<p><b>Health and work</b>  Lead: Dominic Harrison  Support: Dr Chris Clayton  Public health support: Dominic Harrison</p>
<p><b>Safe and healthy homes and neighbourhoods</b>  Lead: Sally Mclvor  Support: Mark Fowell  Public health support: Dr Gifford Kerr</p>	<p><b>Promoting health and supporting people when they are unwell</b>  Lead: Dr Pervez Muzaffar  Support: Angela Allen  Public Health Support: Donald Read</p>
<p><b>Older people's independence and social inclusion</b>  Lead: Pauline Walsh  Support: Cllr Mike Lee  Public Health Support: Dr Gifford Kerr</p>	

## **Strategic planning**

### **Agenda setting group**

- In order to get partnership representation at agenda setting meetings, membership of this group could be:
  - Councillor Kate Hollern
  - Councillor Mohammed Khan
  - Dr Pervez Muzaffar
  - Angela Allen
  - Sally Mclvor
  - Dominic Harrison
- Other members of the Board will have the opportunity to propose items for the forward agenda plan via these representatives.
- It was agreed that this model of working would be reviewed after 6 months.

### **Forward plan**

- To support the delivery of the work programme for the year a forward plan is to be developed to support H&WBB members and the public alike, it is to take into account health priorities, commissioning cycles, decision cycles, performance data cycles, H&WBB strategy, Independent Strategic Needs Analysis (ISNA).

## **Conclusion**

In providing an overview of key Board details and functions this guide should provide the reader with an introduction to the Health and Well-being Board and set in context the Health and Well-being Strategy which can be found here:

<http://www.blackburn.gov.uk/Lists/DownloadableDocuments/HWBStrategy2012.pdf>