

# Public Document Pack

## Executive Member Decisions

Friday, 19th June, 2020

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### AGENDA

- 1. Proposed Traffic Regulation Order - Permit Parking  
Bridge Street/George Street, Blackburn**  
**DF Permit Parking Bridge St George St** **2 - 7**  
**Appendix 1 schedule**  
**Appendix 2 plan**  
**EIA-Checklist**

Date Published: 19<sup>th</sup> June 2020  
Denise Park, Chief Executive

## EXECUTIVE MEMBER DECISION



**REPORT OF:** Executive Member for Growth and Development

**LEAD OFFICERS:** Director of Growth and Development

**DATE:** 27<sup>th</sup> May 2020

**PORTFOLIO/S AFFECTED:** Growth and Development

**WARD/S AFFECTED:** Blackburn Central

**SUBJECT:** Proposed Traffic Regulation Order – Permit Parking Bridge Street/George Street Blackburn

### 1. EXECUTIVE SUMMARY

To inform the Executive Member for Growth and Development of the proposal to advertise a Traffic Regulation Order as detailed below and seek approval to make it:-

**Permit Parking Mon – Fri 7am to 6pm.....Bridge Street Blackburn**  
**Permit Parking Mon – Fri 7am to 6pm .....George Street Blackburn**

### 2. RECOMMENDATIONS

That the Executive Member:

Authorise the Director of HR, Legal and Governance to advertise the proposed Traffic Regulation Orders as per the attached schedule.

Authorise the Director of HR, Legal and Governance to then make the Traffic Regulation Order should no objections be made.

Note that any unresolved objections will be reported to a meeting of the Planning and Highways Committee.

### 3. BACKGROUND

It has been identified that there is a need for additional parking for the staff of One Cathedral Square Offices which is limited both on site and in available nearby car parks. To address this shortfall It is proposed to introduce a permit parking scheme on Bridge Street and George Street Blackburn.

Eligibility for permits will be limited to staff at One Cathedral Square offices.

### 4. KEY ISSUES & RISKS

No risks arising from this proposal have been identified. The proposal is of benefit to the social and economic well being of the Borough.

## 5. POLICY IMPLICATIONS

The proposal to make and revoke Traffic Regulation Orders requires delegated approval from the Executive Member for Regeneration and Chief Officer. Traffic Regulation Orders are required to be published in the local press and on site to comply with the Road Traffic Regulations Act 1984. Directly affected properties are consulted in line with current procedure.

## 6. FINANCIAL IMPLICATIONS

The cost of making and advertising this Traffic Regulation Order will be approximately £1500 and will be funded from the Parking Services budget.

## 7. LEGAL IMPLICATIONS

The necessary legal powers to implement this scheme are within the Road Traffic Regulations Act 1984. The advertising of the proposals will provide the public the opportunity to comment/object which will be considered appropriately by officers and if any objections cannot be agreed then they will be brought back for a decision by the Executive Member.

Because this proposed TRO is likely to be advertised during a period where Coronavirus-19 restrictions and specific regulations may still apply, the form of notifying or advertising to the public is likely to be more greatly reliant on electronic and other non-physical forms of communication.

## 8. RESOURCE IMPLICATIONS

None

## 9. EQUALITY AND HEALTH IMPLICATIONS

**Please select one of the options below. Where appropriate please include the hyperlink to the EIA.**

Option 1  Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2  In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. *(insert EIA link here)*

Option 3  In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. *(insert EIA attachment)*

## 10. CONSULTATIONS

Members of the public will be given the opportunity to object to or comment on the proposal following statutory advertising on the council's website

## 11. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

**12. DECLARATION OF INTEREST**

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted by the Chief Executive will be recorded and published if applicable.

**VERSION:** 2

**CONTACT OFFICER:** Simon Littler

**DATE:** 3<sup>rd</sup> June 2020

**BACKGROUND PAPER:** Appendix 1 Schedule  
Appendix 2 Plan

## **SCHEDULES**

### **PERMIT HOLDERS ONLY MON-FRI 7AM-6PM**

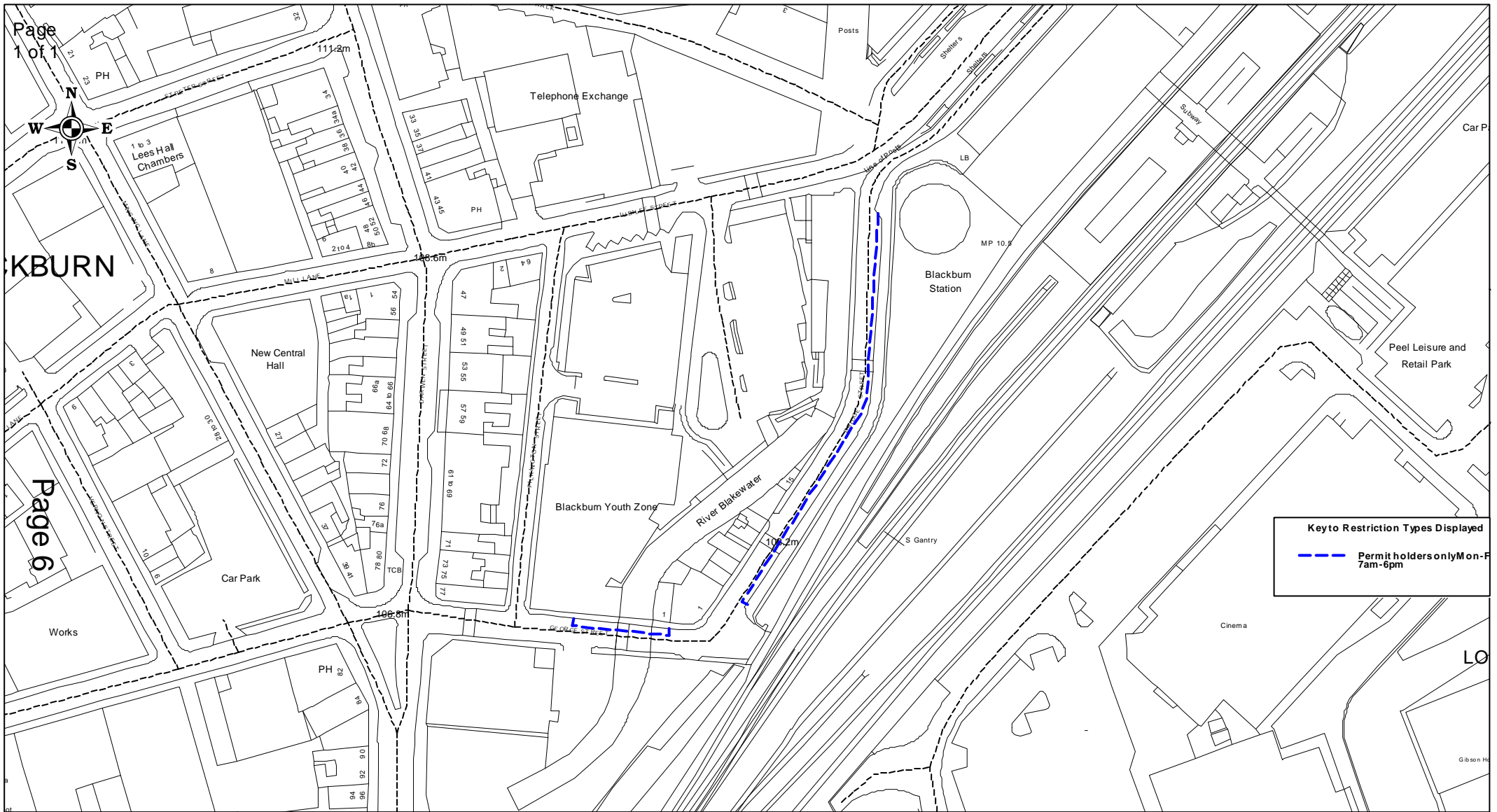
<b>Street</b>	<b>Side</b>	<b>Location</b>
BRIDGE STREET BLACKBURN,	east	from a point 17 metres south of the centreline of Jubilee Street for a distance of 120 metres in a southerly then south westerly direction
GEORGE STREET BLACKBURN,	north	from a point 16 metres east of the centreline of Pilkington Street for a distance of 27 metres in an easterly direction

### **PERMIT COST**

<b>Type of permit</b>	<b>Charge</b>
Contract	£40 per month
Replacement permit	£10
Refunds	Not available

### **ELIGIBILITY FOR PERMITS**

<b>Street</b>	
Bridge Street, George Street Blackburn	The employees, contractors, staff, owners or occupiers of the property known as One Cathedral Square



BLACKBURN

**Key to Restriction Types Displayed**

--- Permit holders only Mon-F 7am-6pm



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**Proposed TRO**  
**Bridge Street/George Street Permit Parking**

SCALE	1 : 1500
DATE	03/06/2020
DRAWING No.	
DRAWN BY	
Checked by	

## EQUALITY IMPACT ASSESSMENT CHECKLIST

***This checklist is to be used when you are uncertain if your activity requires an EIA or not.***

An Equality Impact Assessment (EIA) is a tool for identifying the potential impact of the organisation's policies, services and functions on its residents and staff. EIAs should be actively looking for negative or adverse impacts of policies, services and functions on any of the nine protected characteristics.

The checklist below contains a number of questions/prompts to assist officers and service managers to assess whether or not the activity proposed requires an EIA. Supporting literature and useful questions are supplied within the [EIA Guidance](#) to assist managers and team leaders to complete all EIAs.

<b>Service area &amp; dept.</b>	Traffic	<b>Date the activity will be implemented</b>	27/05/2020
<b>Brief description of activity</b>	Proposed Traffic Regulation Order – Permit Parking Bridge Street/George Street Blackburn		


Answers favouring doing an EIA	Checklist question	Answers favouring not doing an EIA
<input type="checkbox"/> Yes	Does this activity involve any of the following: - Commissioning / decommissioning a service - Change to existing Council policy/strategy - Budget changes	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes	Does the activity impact negatively on any of the protected characteristics as stated within the Equality Act (2010)?	<input checked="" type="checkbox"/> No
<input type="checkbox"/> No <input type="checkbox"/> Not sure	Is there a sufficient information / intelligence with regards to service uptake and customer profiles to understand the activity's implications?	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	<b>Does this activity:</b> Contribute towards unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act <i>(i.e. the activity creates or increases disadvantages suffered by people due to their protected characteristic)</i>	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Reduce equality of opportunity between those who share a protected characteristic and those who do not <i>(i.e. the activity fail to meet the needs of people from protected groups where these are different from the needs of other people)</i>	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Foster poor relations between people who share a protected characteristic and those who do not <i>(i.e. the function prevents people from protected groups to participate in public life or in other activities where their participation is disproportionately low)</i>	<input checked="" type="checkbox"/> No
<b>FOR =0</b>	<b>TOTAL</b>	<b>AGAINST =6</b>

**Will you now be completing an EIA?**

Yes

No

The EIA toolkit can be found [here](#)

<b>Assessment Lead Signature</b>	
<b>E&amp;D Lead Signature</b>	Gwen Kinloch
<b>Date</b>	05/06/2020