

Public Document Pack

Officer Decisions

Friday, 24th June, 2022

Time Not Specified

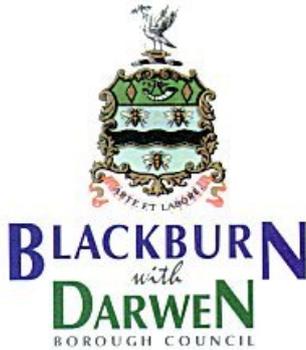
AGENDA

1. **Construction of New SEMH Department and Heating Replacement Scheme at Shadsworth Infant School, Blackburn.**
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2. **New Contract for a Dog wardens and Kennelling Service**
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Date Published: Friday 24th June 2022
Denise Park, Chief Executive

RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16



DELEGATED OFFICER DECISION TAKEN BY: Martin Eden - Strategic Director
PORTFOLIO AREA: Environmental Services

SUBJECT: Construction of New SEMH Department and Heating Replacement Scheme at Shadsworth Infant School, Blackburn.

1. DECISION

To award the contract to the successful contractor who has submitted a tender/bid via The Chest System for the construction of a new Social, Emotional and Mental Health Department and Heating Replacement Scheme at Shadsworth Infant School, Blackburn.

Proposal is to demolish and strip out the areas identified to the existing class-bases. Following the demolition of an existing class-space, it is proposed to construct a traditional single storey extension with some internal remodelling works to form a new Social, Emotional and Mental Health Facility (SEMH) at Shadsworth Infant School, Blackburn. The new department will facilitate two new classrooms, a community room, boys and girl washrooms and a staff washroom.

The works include for heating replacement of the existing oil fired boilers and the existing cast iron radiators and distribution to the classrooms throughout the whole Infant Site. The proposal is to allow for new Gas Fired Boilers and new Low Surface Temperature Radiators and metal distribution as per Building Engineer Specification.

The works also include for retaining walls, external ramp and stepped access including new section of boundary fencing at 2.4m high with vehicular and pedestrian access gates.

2. REASON FOR DECISION

The project was advertised online via The Chest as an open single stage tender process. Four suppliers/contractors returned bids.

The evaluation criteria was based on 60% Price, 25% Quality and 15% Social Value.

Following the evaluation exercise the following overall scores were derived;

Bidder One – 92.33% Scoring – Contract Sum - £617,990.00
Bidder Two – 85.00 % Scoring – Contract Sum - £616,207.44
Bidder Three – 78.5% Scoring – Contract Sum - £741,188.00
Bidder Four – 71.11% Scoring – Contract Sum - £733,133.00

The lowest bid falls within the budget of £710,000.00 including fees, surveys etc.

The contract is to be awarded to the lowest bidder Thomas Kershaw Builders Ltd.

3. BACKGROUND

The existing heating system is dilapidated and a new efficient boiler and heating distribution has been specified.

The Social Emotional and Mental Health extension is a facility required to deliver a nurture/supportive curriculum to young individuals.

4. KEY ISSUES AND RISKS

Safe, controlled and regulated removal of Asbestos Contained Materials to the boiler room in accordance with Control of Asbestos Regulations 2012 and HSE Managing and Working with Asbestos Legislation.

Safe dismantle/demolition of a traditional masonry building to accommodate the new extension.

5. FINANCIAL IMPLICATIONS

Any unforeseen costs once commencing works on site, although, a contingency sum has been included to try and mitigate any additional expenditure to the contract sum.

6. LEGAL IMPLICATIONS

Ensure all parties are aware of their roles within the Blackburn with Darwen Borough Council Standard Terms and Conditions of Contract for Works and under Construction Design Management CDM Regulations 2015, to prevent any legal implications. A Principal Designer with CDM Services has been employed to advise the client. A Structural Engineer has been appointed regarding any structural requirements.

7. OPTIONS CONSIDERED AND REJECTED

No alternative options.

Further information is available via the following link [] or from the report author

8. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

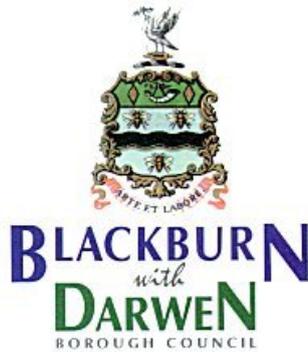
VERSION:	1
CONTACT OFFICER:	Rebecca Nicholson
DATE:	21.06.2022
BACKGROUND DOCUMENTS:	Tender Package issued on The Chest

Signed: 

Director: Martin Eden

Date: 21 06 2022

RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16



DELEGATED OFFICER DECISION TAKEN BY:	Martin Eden
PORTFOLIO AREA:	Environmental Services

SUBJECT: New Contract for a Dog wardens and kennelling service

1. DECISION

To approve the award of a contract to Animal Wardens Ltd for two years with the option to extend for a further 2 x 12 months following a competitive tendering exercise.

2. REASON FOR DECISION

The current contracts for both the dog kennelling and dog wardens service are due to expire on 30th June 2022. The Council has a number of statutory duties in relation to the collection and kennelling of stray dogs and needs to procure the services from an external organisation to support them in meeting these requirements.

An advertised competitive tendering exercise was undertaken with the contract being divided into two lots:

- Lot 1 – Dog Warden Services
- Lot 2 – Kennelling Services

Bidders could bid for one or more lots. The tenders were evaluated against the following criteria:

- Quality 50%
- Price 40%
- Social Value 10%

Two bids were received and unfortunately one of them was judged to be non –compliant because they did not have the necessary experience and their price was over budget.

The other bid, from Animal Wardens Ltd, was judged to be compliant. It fully met the requirements of the specification and the pricing submitted was within budget.

As part of the evaluation process officers from the Council's Environment Department have visited the kennels Animal Wardens will use for this contract and have confirmed they meet the necessary requirements outlined in the tender documents. In addition, the Council's Contract Manager will continue to visit the kennels on a quarterly basis, once the contract is awarded, to ensure the kennels continue to meet the Council's requirements (including un-announced visits)

3. BACKGROUND

The annual value of the contract for both lots is £36,876 and an open tender was conducted in accordance with the Council's Contract and Procurement Procedure Rules. The contract notice was published using the UK's Find a Tender Service (FTS). The FTS is the new UK e-notification service that has replaced the requirement to publish procurement notices in the Official Journal of the European Union (OJEU) which was introduced at the end of the transition at 23:00hrs on 31st December 2020.

The Council decided to procure both services together to try and simplify the process for bidders by only asking them to complete one set of documents.

Tenders documents were available free of charge through the Council's electronic tendering portal – The Chest. Any supplier registered on the Chest for this particular service area received an e-mail notification once the tender was uploaded onto the portal.

Submissions were evaluated by members of the Council's Environment Department and the Contracts and Procurement Team.

4. KEY ISSUES AND RISKS

- If the contract is not awarded then the Council will be unable to meet its statutory requirements for collecting and kennelling stray dogs. The Council has tried to encourage more competition for this contract by speaking to potential providers and advertising the opportunity widely but unfortunately there hasn't been the level of interest hoped for.

5. FINANCIAL IMPLICATIONS

- The new contract value will be within the existing budget for these services.

6. LEGAL IMPLICATIONS

- No implications, the procurement process was carried out in accordance with the Council's Contract and Procurement Procedure rules and the Public Procurement Regulations.

7. OPTIONS CONSIDERED AND REJECTED

- Use an existing framework agreement. A suitable agreement could not be identified and therefore this option was rejected.
- Providing the services in-house. This was rejected because neither of the services have been provided by the Council for many years and as a result there would be significant set-up costs which would be unaffordable within the existing budget.

Further information is available via the following link [] or from the report author

6. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

VERSION:	1
CONTACT OFFICER:	Chris Aston / Mark Wilde
DATE:	22 nd June 2022
BACKGROUND DOCUMENTS:	N/A

Signed: 	
Director: Martin Eden	Date: 22nd June 2022