

Forward Plan

Forward Plan - March 2019 to June 2019

Harry Catherall, Chief Executive.

Democratic Services

Tel: 01254 585321

FORWARD PLAN

Forward Plan - March 2019 to June 2019

The Local Authorities (Executive Arrangements), (Meetings and Access to Information) (England) Regulations 2012.

This is a formal notice under the above regulations that part of the Executive Board Meeting listed in this forward plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The matters likely to be considered in private are outlined in this forward plan.

Forward plan

The forward plan is a document that gives details of the items which require executive decisions in the near future by the Executive Board and are considered to be 'Key Decisions' relating to the Borough. Key Decisions are defined in the Council's Constitution (Part 5, section 4). The Executive Board will next meet on 14th March 2019. Brief details of the key matters to be discussed on that date are contained in this document.

The Council will as far as possible conduct business of the Executive Board in public. However, at certain times it will be necessary for items to be considered in private. Where this is the case the Board will resolve that the report needs to be considered in private (referred to as Part 2 matters) because an item contains confidential or exempt information. What constitutes exempt information is detailed in the Access to Information Procedure Rules in the constitution (Part 4, section 2) and summarised below.

When an item is to be considered in private the Council will state the reasons why public are to be excluded from the meeting. The reasons will be outlined on the forward plan and on the agenda.

Representations can be made by the public as to why any matters indicated to be considered in private should be considered in public. The representations must be made at least 5 clear days before the meeting to the Chief Executive at the Town Hall in writing and giving reasons for their views.

What is a key decision?

A key decision is a decision which would:

- result in the Council incurring expenditure which is or the making savings which are significant in terms of the Councils budget for that service or function to which the decision relates or;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

This Forward Plan contains Key Decisions to be taken by the Council's Executive Board during the period March 2019 to June 2019.

The Executive Board consists of the following Portfolios.

Leader
Health and Adult Social Care
Children Young People and Education
Environment
Leisure and Culture
Neighbourhoods and Prevention
Regeneration
Resources

Councillor Mohammed Khan
Councillor Brian Taylor
Councillor Maureen Bateson
Councillor Jim Smith
Councillor Damian Talbot
Councillor Shaukat Hussain
Councillor Phil Riley
Councillor Andy Kay

A period of up to one hour will be allowed at each Executive Board meeting to enable members of the public to make statements or to ask questions of members of the Board. This must be delivered to the Chief Executive by 4.00pm on the day prior to the meeting. The next scheduled meetings of the Executive Board are:

14th March, 11th April, 13th June.

If you would like to have copies of the documents considered, please speak to the Contact Officer listed for that item. For further information, please contact Phil Llewellyn on 585369.

Harry Catherall
Chief Executive

Health and Adult Social Care

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government Reforms to Adult Social Care					
Date of Entry	The Executive Board is asked to note legislative changes which affect Adult Social Care, including implementation of the Care Act 2014 and to agree any changes to the department's structures and commissioning arrangements as required.	Consultation will take place with a range of stakeholders.	Sayyed Osman		
August 2018					
Date for Decision					
Not before 11th Apr 2019			Contact Officer		
Portfolios Affected					
Executive Member for Health and Adult Social Care					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Children, Young People and Education

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government reforms to Education to comply with legislative changes					
Date of Entry	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Schools and Education and to agree resultant restructuring, reshaping and reforming of the department to adapt and comply.	Consultation will take place with a range of stakeholders	Jayne Ivory		
August 2018					
Date for Decision			Contact Officer		
Not before 11th Apr 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Policy and practice amendments in response to legislative & funding changes, especially with regard to SEND					
Date of Entry	The Executive Board will be asked to note a range of legislative and	Consultation will take place with a wide range of stakeholders	Jayne Ivory		
August 2018					
Date for Decision					

Not before 14th Mar 2019	funding changes which may impact on SEND services particularly and may require changes within services to ensure the department is compliant.		Contact Officer		
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Quarter 3 Fostering Report					
Date of Entry	The Executive Board is required to scrutinise quarterly reports in relation to the performance of the fostering services in accordance with regulations and national minimum standards for fostering services	Any comments and observations will be fed back in to the service to inform on going prevention of services. Ofsted may request evidence that these reports have been seen and comments acted upon during service inspections	The reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services. Janette Clarke Alyson Hanson - contact officer		The annual report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous years' performance
August 2018					
Date for Decision					
14 Mar 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected					

All Wards				
Exempt Information?				
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information which is likely to reveal the identity of an individual.			

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government reforms to Children's Social Care & reforming Children's Services to comply with legislative changes					
Date of Entry August 2018	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Children's Services and to agree resultant restructuring reshaping and reforming of the department to adapt and comply	Extensive consultation will take place with a range of stakeholders.	Head of services for Children's Services: Jeanette Richards - Strategic Head of Social Care Robert Arrowsmith - Head of Strategy, Planning & Performance Imran Akuji - Head of Adolescent Services Joanne Stewart - Head of Early Help & Support Contact Officer		<ul style="list-style-type: none"> - Regional Adoption Agency and Adoption Reforms - Adoption Scorecards - Family Justice Review - Working Together to Safeguard Children - Ministry of Justice, Youth Justice Board, YOT Changes - Inspection Changes - Improvement Board Recommendations - Children and Families Act 2014 - Early Years Foundation Stage Framework 2014 - Pupil Premium - Counter Terrorism and Security Act - Health and Social Care Act 2012
Date for Decision					
Not before 11th Apr 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected					
All Wards					

					- Child Care Regulation Reforms - Early Years funding/placements
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Adoption Annual Report					
Date of Entry August 2018	The Executive Board is required to scrutinise bi-annual reports in relation to the performance of the adoption services in accordance with regulations and national minimum standards for adoption services	Any comments and observations will be fed back in to the service to inform on going provision of services. Ofsted may request evidence that these reports have been seen and comments acted upon during service inspections	These reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services. Alyson Hanson Contact Officer		The 6 monthly report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous performance.
Date for Decision					
Not before 13th Jun 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information which is likely to reveal the identity of an individual.				

Title	Subject	Consultation	Representations To	Documents Considered	Comments		
Adolescent Strategy							
Date of Entry August 2018	The Executive Board will be asked note the new Adolescent Strategy	Consultations are taking place with various stakeholder including Children and Young People, Youth Sector (voluntary) organisations Children's Partnership Board, cross section of the Children's workforce including education and health	Imran Akuji		The annual report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous years' performance		
Date for Decision 11 Apr 2019						Contact Officer	
Portfolios Affected Executive Member for Children, Young People and Education							
Wards Affected All Wards							
Exempt Information?							
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons			No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments		
Statutory Transfer of Sites for Conversion of a Maintained School to an Academy							
Date of Entry August 2018	Approve the transfer of school land to Academy Trusts	Consultations will be undertaken in accordance with the Statutory Provisions, internal consultation will be via the Asset Management Group. Ward members will be informed via formal correspondence.	Carol Grimshaw				
Date for Decision Not before 11th Apr 2019						Contact Officer	
Portfolios Affected Executive Member for Children, Young People and Education							
Wards Affected All Wards							
Exempt Information?							

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Capital Programme for Schools and Education for 2019-2020					
Date of Entry January 2019	The Executive Board is asked to approve the proposed Capital Programme for Schools and Education for 2019-2020.	Consultation will take place with a range of stakeholders	Jayne Ivory		
Date for Decision 14 Mar 2019			Contact Officer		
Portfolios Affected Executive Member for Children, Young People and Education Children's Services					
Wards Affected All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons			No		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
School Holiday Pattern for Community and Controlled Schools for 2020/2021					
Date of Entry January 2019	The Executive Board is asked to agree to the recommended school holiday pattern	Consultation will take place during the Spring Term 2019 and Schools, Governors and Teacher	Jane Ivory		
Date for Decision			Contact Officer - Andrew Hutchinson		

13 Jun 2019		Associations will be contacted and asked for their views.	Contact Officer		
Portfolios Affected					
Executive Member for Children, Young People and EducationChildren's Services					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
QDOS Careers Hub and Technical College					
Date of Entry	That the Executive Board supports the plans for the Technical College and the Careers Hub	Consultations have taken place with:- Lancashire LEP and Skills Hub School Improvement Board (primary and secondary schools across BwD) Meetings with local and East Lancs College leaders and a local multi-academy trust Employment and Skills Board Lancashire Leaders Consultations with Lancashire Colleges, Hive Business Network	Imran Akuji		
Date for Decision			Contact Officer		
14 Mar 2019					
Portfolios Affected					
Executive Member for Children, Young People and EducationChildren's Services					
Wards Affected					
All Wards					

		and Lancashire Advisor Network are still to take place.			
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Strategic Youth Alliance					
Date of Entry	That the Executive Board is asked to approve the proposal to establish a Strategic Youth Alliance Board and Network to develop and coordinate universal provision across Blackburn with Darwen.	Consultation has taken place with young people and a range of support services	Imran Akuji		
Date for Decision			Contact Officer		
14 Mar 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education Children's Services					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Environment

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Contracts for the treatment, recycling and disposal of waste					
Date of Entry August 2018	A number of contracts and agreements are concluding, with the Council recognising that they need to procure solutions for the future. Work on procuring suitable solutions for waste being landfilled, treated and recycled as necessary.	Disposal and recycling of municipal waste is a statutory function. Market testing and procurement has taken place with potential providers, with the recycling service and also residual waste treatment and processing being tendered during 2019, for a 2020 commencement.	Tony Watson		
Date for Decision 12 Sep 2019			Contact Officer		
Portfolios Affected Executive Member for Environment					
Wards Affected					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person (including the authority holding that information)				

Leisure and Culture

Neighbourhoods and Prevention

Title	Subject	Consultation	Representations To	Documents Considered	Comments		
Consultation on Re-designation of the Griffin Selective Licensing Area							
Date of Entry August 2018	To seek approval for formal consultation with residents, landlords and other parties regarding the re-designation of the Griffin Selective Licensing Area with a view, subject to the outcomes of the consultation, to seeking approval for re-designation following expiry of the existing designation in January 2018.	Consultation with local landlords, tenant, other residents, and other local stakeholders in the area.	Sayyed Osman				
Date for Decision 8 Nov 2018			Contact Officer				
Portfolios Affected Executive Member for Neighbourhood and Prevention Services							
Wards Affected Mill Hill and Moorgate							
Exempt Information?							
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons			NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Presentation of the Homelessness and Rough Sleeping Strategy 2019/2024					
Date of Entry January 2019	To present and adopt the newly written Homelessness and Rough Sleeping	Consultation with internal and external partners throughout the period of the review of	Sayyed Osman		
Date for Decision			Contact Officer - Steve Richards		

11 Apr 2019	Strategy 2019/2024.	the previous strategy.	Contact Officer		
Portfolios Affected					
Executive Member for Neighbourhood and Prevention Services					
Neighbourhoods and Prevention Services					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Regeneration

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Development of Projects and Initiatives to deliver Growth Priorities					
Date of Entry	<p>To develop new projects and initiatives to aid the delivery of key Council priorities such as Housing Growth, tackling Empty Properties or bringing back stalled Employment Sites.</p> <p>Projects may involve Council involvement in JV vehicles.</p> <p>Projects to be developed and approval secured from Executive Members prior to implementation</p>	None	<p>Simon Jones Programme Director Growth & Development</p> <p>Contact Officer</p>		<p>Documents Considered Housing Growth priority Local Plan Prosperity Plan Empty Properties Strategy Employment & Retail Studies</p>
August 2018					
Date for Decision					
April 2019					
Portfolios Affected					
Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources					
Wards Affected	All Wards				
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person (including the authority holding that information)				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Development of Partnerships with					

Housing Associations and Private Sector Organisations to deliver Housing Schemes					
Date of Entry	Approve partnership arrangements for housing associations for delivery of housing schemes across the borough. Sites include Griffin, Queens Park and Clarendon Road.	There is on-going consultation with the Homes and Communities Agency, Public Health CCG and Pennine Lancashire Local Authorities and various Registered Providers such as Together Housing, Great Places and Places and Places for People.	Simon Jones Programme Director Growth & Development Contact Officer		Documents Considered: HCA Affordable Housing Programme Strategic Housing Market Assessment Housing Needs Survey Officers are working closely with RP partners to bring affordable homes that are compliant with the HCA's Affordable Homes programme and meet the needs of local residents.
August 2018					
Date for Decision					
April 2019					
Portfolios Affected					
Executive Member for Regeneration & Growth, Executive Member for Resources					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person (including the authority holding that information)				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal of Land for Housing & Commercial Development					
Date of Entry	Approval of the terms	Local Stakeholders	Simon Jones		Documents

August 2018	and conditions and where appropriate costs of the sale of land to private developers for Development. Example of sites include Blackburn Markets Site, Griffin, Queens Park, Clarendon Road, Marsh House Lane, Holden Fold, Feniscliffe Bank (Land at Tower Road), Chapels Park and land at Fishmoor and Blackamoor.	Registered Providers One Public Estate Programme Private Sector Developers	Programme Director Growth & Development		Considered: Council's Disposal Policy, Strategic Housing Market Assessment, Local Plan, G&D Project Pipeline, Contractor & Development Framework. A number of sites being considered for development will include affordable housing in addition to sites for commercial development.
Date for Decision			Contact Officer		
April 2019					
Portfolios Affected					
Executive Member for Regeneration & Growth, Executive Member for Resources					
Wards Affected	All Wards				
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person (including the authority holding that information)				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Joint Lancashire Minerals & Waste Local Plan					
Date of Entry	Statutory development plan document setting out the Council's planning policy for minerals and waste developments, produced jointly with	Public consultation to take place in the Summer of 2018.	Simon Jones Programme Director Growth & Development		The new Minerals and Waste Local Plan will combine the previous 2-part plan, dated 2009 and 2013 and will extend the plan period to 032.
August 2018			Contact Officer		
Date for Decision					
13 Jun 2019					
Portfolios Affected			Executive Member for Regeneration & Growth		

Wards Affected	Lancashire County Council and Blackpool Council. Approval to consult on the publication version in June 2018 and subsequently to submit to the Secretary of State in Summer 2019.				
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Capita Partnership					
Date of Entry	To consider options for the Council's current Partnership with Capita for the delivery of Highways, Transport and Property Services.	Consultation would take place as required with staff and relevant elected members.	Denise Park		
August 2018					
Date for Decision					
9 Aug 2018					
Portfolios Affected			Contact Officer		
Executive Member for Regeneration & Growth			Denise Park		
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person (including the authority holding that information)				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Residential Disabled					

Persons Parking Bay Policy					
Date of Entry	The Executive Board is asked to consider a new policy for implementing on street residential Disabled Bays	The decision to formally adopt a new revised policy on ever increasing car ownership will aim to manage the demand of both disabled users and abled users with adequate parking provision on street.	Stuart Scott Highway Network Manager Contact Officer		Documents Considered: The traffic signs and regulation general directions 2016. Neighbouring authority policies to ensure a consistent practice as possible.
November 2018					
Date for Decision					
14 Feb 2019					
Portfolios Affected					
Executive Member for Regeneration & Growth					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Local Transport Plan 3 2019/20 Detailed Programme					
Date of Entry	The Council Forum meeting of 28th April 2011 approved the Local Transport Plan 3 Strategy (2011-2021) and the programme of works for the first four years of the plan. The Executive Board is now being asked to approve the detailed LTP3 programme for 2019/20.	The general public, businesses and stakeholders were consulted on the LTP3 Strategy via letter, the shuttle, newspaper, consultation events, Council's website and via Community and Business Partners Ltd.	Mike Cliffe Strategic Transport Manager Contact Officer		Documents considered: Council Forum decision of 28th April 2011
December 2018					
Date for Decision					
14 Mar 2019					
Portfolios Affected					
Regeneration					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person (including the authority holding that information)				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
2019-2020 Growth Programme of Work					
Date of Entry December 2018	To agree the priorities for the Growth Programme including work to be undertaken on housing, town centre and employment sites.	None	Simon Jones Programme Director Growth & Development Contact Officer		Programme will identify sites for disposal and disposal routes together with capital costs in undertaking the work.
Date for Decision 14 Mar 2019					
Portfolios Affected Executive Member for Regeneration & Growth, Executive Member for Resources Regeneration					
Wards Affected All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Future High Street Fund					
Date of Entry 14 Mar 2019	Future High Street Fund - proposal to register an Expression of Interest for	Darwen Town Centre partnership, businesses, Town Council on initial submission	Clare Turner, Growth and Development department Contact Officer		Documents considered: Darwen Town Centre Strategy, Local Plan,
Date for Decision					

Portfolios Affected	investment in Darwen Town Centre				Council Forum decision of 28th April 2011
Executive Member for Regeneration & Growth, Executive Member for Resources Regeneration					
Wards Affected					
Darwen East; Darwen West					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person (including the authority holding that information)				

Resources

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Capita Partnership					
Date of Entry	To consider options for the Council's current Partnership with Capita for the delivery of Highways, Transport and Property Services.	Consultation would take place as required with staff and relevant elected members.	Denise Park Deputy Chief Executive is the lead officer for the partnership Tel: 01254 585655 Contact Officer		Documents considered: Partnership contractual documentation, previous reports on shared management arrangements and current performance reports.
August 2018					
Date for Decision					
9 Aug 2018					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources, Leader					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Accommodation					

Strategy Review to consider rationalisation of buildings and refurbishment					
Date of Entry	Commencement of the Council's Accommodation Strategy to consider staff accommodation building rationalisation and consideration for the refurbishment of Blackburn and Darwen Town Halls	Directors and consultation will take place as appropriate to consider views of stakeholders.	Lee Kinder, Corporate Property Manager Tel: 01254 585623 Email: lee.kinder@blackburn.gov.uk or in writing to: Room 419 Old Town Hall, Blackburn, BB1 7DY		Documents considered: Digital Strategy and Agile Working Toolkit
August 2018					
Date for Decision					
9 Aug 2018					
Portfolios Affected					
Executive Member for Resources, Executive Member for Children, Young People and Education, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Leader					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Realisation of Capital Receipts from sale of land and property					
Date of Entry	To keep the board informed of all matters relating to the sale of land and property which may involve key decisions.	Directors: Regeneration, Financial Services, Legal Services, Capita	Louise Mattinson Tel: 01254 585600		Documents considered: A list of background papers for these decisions are to be held with the Financial Support Team within the Resources Directorate and Capita. Comments: Permanent Issue
August 2018					
Date for Decision			Contact Officer		
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Resources, Executive Member for Children, Young People and Education, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Leader					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments		
BSF Investment Options							
Date of Entry November 2018	Consider options for the sale of the Council's investment in companies set up as part of the Building Schools for the Future Project.	Schools involved in the BSF Programme will be advised on the impact on them, if any, of the options available to the Council.	Chris Bradley Service Lead Contracts and Procurement Contact Officer		Background Papers: Proposals from other shareholders and advice from external advisors.		
Date for Decision 10 Jan 2019							
Portfolios Affected Executive Member for Children, Young People and Education, Executive Member for ResourcesResources							
Wards Affected All Wards							
Exempt Information?							
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons			Information relating to the financial or business affairs of any particular person (including the authority holding that information)				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Discretionary Council Tax Support Reduction					
Date of Entry December 2018	To help mitigate the impact of the changes to the Council Tax Support scheme and assist those facing financial hardship a discretionary reduction	The provision of a discretionary scheme was included in the extensive consultation process that was undertaken in September and October	Contact Officer		
Date for Decision 14 Feb 2019					
Portfolios Affected Executive Member for ResourcesResources			Andy Ormerod		

Wards Affected	scheme will be introduced. This policy will contain the criteria and process that is to be used.	2018.			
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Retail relief for Business Rate payers					
Date of Entry	During the 2018 Budget additional help was outlined for the 'high street' for businesses under an RV of 51,000 (subject to state aid rules)	Not applicable	Contact Officer Andy Ormerod		We are still awaiting the full details from the government
December 2018					
Date for Decision					
14 Feb 2019					
Portfolios Affected					
Executive Member for Resources					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Complaints Monitoring Report 1st April 2017 - 31st March 2018					
Date of Entry	The monitoring information in this	Department Leads complaints database			
December 2018					

Date for Decision	report sets out the complaints and compliments received by the Council for the period 1st April 2017 to 31st March 2018. This information has been compared to data collected from previous years to allow reasonable comparison.	Adults SLT Children's SLT			
13 Dec 2018			Contact Officer		
Portfolios Affected			Nafisha Master		
Executive Member for Resources ALL					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal Policy Review					
Date of Entry	To consider changes and updates to the Council property and land disposal policy	Discussions within relevant property and growth teams	Lee Kinder 01254 585623		Background Information - existing Disposal Policy that was approved at Executive Board on October 2015.
Date for Decision			Contact Officer		
11 Apr 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Leader, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services,					

Executive Member for Regeneration & Growth, Executive Member for ResourcesResources					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Corporate Issues

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Pennine Lancashire Health and Care Transformation Plan (Local Delivery Plan)					
Date of Entry August 2018	To consider and endorse the Pennine Lancashire Health and Care Transformation Plan (Pennine Lancashire Local Delivery Plan 2016/17-2020/21).	The Pennine Lancashire Health and Care Transformation Programme Team have been undertaking extensive engagement with key stakeholders, including members of the public to help shape the development of the Local Delivery Plan. A detailed business case that will outline and propose changes to health and care services in Pennine Lancashire is currently being developed. This will be subject to full public and stakeholder communication and engagement early in 2017. Service users, including patient groups and representatives have and will continue to be engaged as part of this process.	Sayyed Osman / Harry Catherall		Documents Considered: Lancashire and South Cumbria Sustainability and Transformation Plan 2016/17 - 2020/21 was submitted to NHS England on 21st October and the Pennine Lancashire Health and Care Transformation Plan (Pennine Lancashire Local Delivery Plan 2016/17 - 2020/21)
Date for Decision 13 Sep 2018					
Portfolios Affected Executive Member for Children, Young People and Education, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources, Leader					
Wards Affected All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes	NO				

please give reasons				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Capita Partnership - Additional Services and Development of Business Cases					
Date of Entry August 2018	To consider as appropriate business cases for additional services under the partnership agreement with Capita where this would constitute a key decision.	Consultation will take place with interested parties dependent on the nature of each business case.	Chris Bradley Service Lead - Procurement and Commissioning Contact Officer		Each business case will be developed in conjunction with the Council and considered under the partnership's governance arrangements.
Date for Decision 13 Sep 2018					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources, Leader					
Wards Affected All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

(including the authority holding that information)					
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Council Corporate Plan					
Date of Entry	Consider and endorse the Council's new Corporate Plan and performance measures.	A residents survey will be undertaken in the Autumn to inform the key priorities for the Corporate Plan. Consultation will take place with interested parties and key stakeholders to help shape the Plan.	Alison Schmid Service Lead Strategy and Funding Town Hall Blackburn Contact Officer		Documents considered: Corporate Plan 2016-19, National Industrial Strategy.
August 2018					
Date for Decision					
9 Aug 2018					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources, Leader					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Lancashire and South Cumbria Health and Care Programme (Sustainable Transformation Plan)					
Date of Entry August 2018	Consider and endorse the Lancashire and South Cumbria Sustainability and Transformation Plan 2016/2017 - 2020/21.	Consultation and engagement on the Sustainability and Transformation Plan is being conducted by the Lancashire and South Cumbria Change Programme Team. Any requirements to services will be subject to full public consultation in line with nationally prescribed requirements.	Sam Nichol Programme Director Lancashire and South Cumbria Health and Transformation Programme Tel: 01253 951630 Contact Officer		Lancashire and South Cumbria Sustainability and Transformation Plan 2016/17 - 2020/21 was submitted to NHS England on 21st October/
Date for Decision 13 Sep 2018					
Portfolios Affected Executive Member for Children, Young People and Education, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources, Leader					
Wards Affected All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Budget and Service Reviews					
Date of Entry	<p>To approve implications arising from service reviews in line with budgetary approvals given at Finance Council and to receive updates on the current medium term financial outlook and approve recommendations to address any issues arising in year.</p> <p>Significant changes which would affect the approved budget and policy framework would then be recommended to Council for formal approval.</p>	<p>Consultation will take place as appropriate to consider views of stakeholders.</p>	<p>Denise Park Tel: 585655 Louise Mattinson Tel: 585482 Contact Officer</p> <p>Denise Park</p>		
August 2018					
Date for Decision					
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Revenue Budget Monitoring					
Date of Entry	To consider and approve the latest corporate revenue budget monitoring position, which may include key decisions.	Regular and frequent consultations with departments are an essential feature of the budget monitoring process.	Julie Jewson Tel: 585893		The reports are expected to be taken to August, November and February each year with an outturn report in June/July.
August 2018					
Date for Decision					
Not before 1st Jan 2019			Contact Officer		
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Capital Budget Monitoring					
Date of Entry	To consider and	Regular and frequent	Julie Jewson		The reports are

August 2018	approve the latest corporate Capital budget monitoring position, which may include key decisions.	consultations with departments are an essential feature of the budget monitoring process.	Tel; 585893		expected to be taken to August, November and February each year with an outturn report in June/July.
Date for Decision			Contact Officer		
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Welfare Reform					
Date of Entry	To update the Executive Board on progress made in implementing the government's changes, specifically the introduction of	The monitoring of Welfare Reform will continue to require a cross Departmental approach. Further liaison and	Louise Mattinson Director of Finance Tel: 585600		Roll out of Universal Credit commenced in the Borough in February 2018.
August 2018			Contact Officer		
Date for Decision					
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People					

and Education, Executive Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources	Universal Credit and the review of Local Welfare provision, including Emergency Support and Local Community Care Grants.	consultation with the voluntary sector, RSL's and other stakeholders will be required over 2015/16.			
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Proposed Treasury Management Strategy for 2018/19					
Date of Entry	To consider and approve the latest corporate Treasury Management Strategy for 2018/19	None			Proposed TM Strategy previously taken to full Council. Now proposed to take it to Executive Board before the start of each year - preferably ahead of Finance Council. There will be a Mid-Year Strategy Review required,
January 2019					
Date for Decision					
14 Mar 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environment, Executive Member for Health and			Contact Officer		

Adult Social Care, Executive Member for Leisure & Culture, Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources					around September/October each year, and an Outturn report for each year, around June/July
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Social Integration Programme					
Date of Entry	The Executive Board will be asked to note progress on the implementation phase of the Social Integration Programme	Consultation and co-design of the Programme have taken place with a wide range of key stakeholders including Elected Members, the voluntary community and faith sector and MYPs	Sayyed Osman & Heather Taylor		The Social Integration Local Programme is funded by MHCLG based on a strategy approved by MHCLG in December 2018. Provisional funding via MHCLG is for 3 years to March 2020.
January 2019					
Date for Decision			Contact Officer		
8 Aug 2019					
Portfolios Affected					
Executive Member for Neighbourhood and Prevention Services, Executive Member for Regeneration & Growth, Executive Member for Resources, Leader, Executive Member for Children, Young People and Education, Executive					

Member for Environment, Executive Member for Health and Adult Social Care, Executive Member for Leisure & CultureHealth and Adult Social Care					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				