

Forward Plan

Forward Plan - February 2020 to May 2020

Denise Park, Chief Executive.

**Democratic Services
Tel: 01254 585321**

FORWARD PLAN

Forward Plan - February 2020 to May 2020

The Local Authorities (Executive Arrangements), (Meetings and Access to Information) (England) Regulations 2012.

This is a formal notice under the above regulations that part of the Executive Board Meeting listed in this forward plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The matters likely to be considered in private are outlined in this forward plan.

Forward plan

The forward plan is a document that gives details of the items which require executive decisions in the near future by the Executive Board and are considered to be 'Key Decisions' relating to the Borough. Key Decisions are defined in the Council's Constitution (Part 5, section 4). The Executive Board will next meet on 13th February 2020. Brief details of the key matters to be discussed on that date are contained in this document.

The Council will as far as possible conduct business of the Executive Board in public. However, at certain times it will be necessary for items to be considered in private. Where this is the case the Board will resolve that the report needs to be considered in private (referred to as Part 2 matters) because an item contains confidential or exempt information. What constitutes exempt information is detailed in the Access to Information Procedure Rules in the constitution (Part 4, section 2) and summarised below.

When an item is to be considered in private the Council will state the reasons why public are to be excluded from the meeting. The reasons will be outlined on the forward plan and on the agenda.

Representations can be made by the public as to why any matters indicated to be considered in private should be considered in public. The representations must be made at least 5 clear days before the meeting to the Chief Executive at the Town Hall in writing and giving reasons for their views.

What is a key decision?

A key decision is a decision which would:

- result in the Council incurring expenditure which is or the making savings which are significant in terms of the Councils budget for that service or function to which the decision relates or;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

This Forward Plan contains Key Decisions to be taken by the Council's Executive Board during the period February 2020 to May 2020.

The Executive Board consists of the following Portfolios.

Leader
Adult Services and Prevention
Children Young People and Education
Environmental Services
Public Health and Wellbeing
Digital and Customer Services
Growth and Development
Finance and Governance

Councillor Mohammed Khan
Councillor Mustafa Desai
Councillor Maureen Bateson
Councillor Jim Smith
Councillor Damian Talbot
Councillor Qesir Mahmood
Councillor Phil Riley
Councillor Andy Kay

A period of up to one hour will be allowed at each Executive Board meeting to enable members of the public to make statements or to ask questions of members of the Board. This must be delivered to the Chief Executive by 4.00pm on the day prior to the meeting. The next scheduled meetings of the Executive Board are:

2020

13th February, 12th March, 9th April.

If you would like to have copies of the documents considered, please speak to the Contact Officer listed for that item. For further information, please contact Phil Llewellyn on 585369.

Denise Park
Chief Executive

Leader

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Lancashire Enterprise Partnership - Change in					
Date of Entry	Lancashire Enterprise Partnership	None			
April 2019					
Date for Decision			Contact Officer		
11 Apr 2019			Martin Kelly		
Portfolios Affected					
Executive Member for Growth and Development Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Adult Services and Prevention

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government Reforms to Adult Social Care					
Date of Entry	The Executive Board is asked to note legislative changes which affect Adult Social Care. This includes implications of the Care Act 2014 and the pending Social Care Green paper.	Consultation will take place with a range of stakeholders.	Sayyed Osman		
August 2018					
Date for Decision					
Not before 10th Oct			Contact Officer		
Portfolios Affected					
Executive Member for Adult Services and Prevention					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Presentation of the Homelessness and					
Date of Entry	To present and adopt the newly written Homelessness and Rough Sleeping Strategy 2019/2024.	Consultation with internal and external partners throughout the period of the review of the previous strategy.	Sayyed Osman		
January 2019					
Date for Decision			Contact Officer - Steve Richards		
14 Nov 2019			Contact Officer		
Portfolios Affected					
Executive Member for Digital and Customer Services					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				
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Children, Young People and
Education

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government reforms to Education to comply					
Date of Entry August 2018	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Schools and Education and to agree resultant restructuring, reshaping and reforming of the department to adapt and comply.	Consultation will take place with a range of stakeholders	Jayne Ivory		Standing item - catch all
Date for Decision Not before 10th Oct			Contact Officer		
Portfolios Affected Executive Member for Children, Young People and Education					
Wards Affected All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons			No		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Policy and practice amendments in					
Date of Entry August 2018	The Executive Board will be asked to note a range of legislative and funding changes which may impact on SEND services particularly and may require changes within services	Consultation will take place with a wide range of stakeholders	Jayne Ivory		
Date for Decision Not before 10th Oct			Contact Officer		
Portfolios Affected Executive Member for Children, Young People and Education					

Wards Affected	to ensure the department is compliant.				
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments					
Quarter 2 Fostering Report										
Date of Entry	The Executive Board is required to scrutinise quarterly reports in relation to the performance of the fostering services in accordance with regulations and national minimum standards for fostering services	Any comments and observations will be fed back in to the service to inform on going prevention of services. Ofsted may request evidence that these reports have been seen and comments acted upon during service inspections	The reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services. Alyson Hanson Pam Price - contact officer Contact Officer		This report will be constructed in accordance with regulatory guidelines.					
August 2018										
Date for Decision										
13 Feb 2020										
Portfolios Affected										
Executive Member for Children, Young People and Education										
Wards Affected										
All Wards										
Exempt Information?										

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information which is likely to reveal the identity of an individual.				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government reforms to Children's Social Care					
Date of Entry August 2018	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Children's Services and to agree resultant restructuring reshaping and reforming of the department to adapt and comply	Extensive consultation will take place with a range of stakeholders.	Head of services for Children's Services: Janette Clarke - Strategic Head of Social Care Imran Akuji - Head of Adolescent Services Joanne Stewart - Head of Early Help & Support Alyson Hanson Contact Officer		<ul style="list-style-type: none"> - Regional Adoption Agency and Adoption Reforms - Adoption Scorecards - Family Justice Review - Working Together to Safeguard Children - Ministry of Justice, Youth Justice Board, YOT Changes - Inspection Changes - Improvement Board Recommendations - Children and Families Act 2014 - Early Years Foundation Stag Framework 2014 - Pupil Premium - Counter Terrorism and Security Act - Health and Social Care Act 2012 - Child Care Regulation Reforms - Early Years funding/placements
Date for Decision Not before 10th Oct					
Portfolios Affected Executive Member for Children, Young People and Education					
Wards Affected All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Adoption Annual Report					
Date of Entry August 2018	The Executive Board is required to scrutinise bi-annual reports in relation to the performance of the adoption services in accordance with regulations and national minimum standards for adoption services	Any comments and observations will be fed back in to the service to inform on going provision of services. Ofsted may request evidence that these reports have been seen and comments acted upon during service inspections	These reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services. Pamela Price Contact Officer		The 6 monthly report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous performance. Standing item
Date for Decision					
Not before 11th Jun					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information which is likely to reveal the identity of an individual.				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Statutory Transfer of Sites for Conversion of					
Date of Entry	Approve the transfer of	Consultations will be	Carol Grimshaw		Standing item

August 2018	school land to Academy Trusts	undertaken in accordance with the Statutory Provisions, internal consultation will be via the Asset Management Group. Ward members will be informed via formal correspondence.				
Date for Decision						
Not before 10th Oct				Contact Officer		
Portfolios Affected						
Executive Member for Children, Young People and Education						
Wards Affected						
All Wards						
Exempt Information?						
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Adoption Bi-Annual Report					
Date of Entry	The Executive Board is required to scrutinise bi-annual reports in relation to the performance of the adoption services in accordance with regulations and national minimum standards for adoption services	Any comments and observations will be fed back in to the service to inform on going provision of services. Ofsted may request evidence that these reports have been seen and comments acted upon during service inspections	These reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services. Pamela Price Service Lead Placements		
November 2019					
Date for Decision					
13 Feb 2020					
Portfolios Affected					
Executive Member for Children, Young People			Contact Officer		
			Pamela Price, Ailsa Smith		

and Education Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Adolescent Strategy 2019-2023					
Date of Entry	<p>An Adolescent Strategy for Blackburn with Darwen has been developed to clearly set out in one place all the services and support for our young people aged 8 to 19. The strategy supports young people who collectively have a wide range of needs, and ensures that provision and intervention is offered across Universal, Targeted and Specialist services and across all levels of need (Continuum of Need and Response).</p>	<p>Over 600 young people, staff, partners and elected members have been consulted on what should be included, and this feedback has directly influenced the design of services and shaped future plans.</p>	<p>Imran Akuji Head of Adolescent Services</p>		
December 2019					
Date for Decision					
9 Jan 2020					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Public Health and Wellbeing Children, Young People and Education					
Wards Affected					
All Wards			Contact Officer		
			Imran Akuji, Ailsa Smith, Justine Westwell		
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
School holiday pattern for Community and					
Date of Entry	The Executive Board is asked to agree to the recommended school holiday pattern	Consultation will take place during the Spring Term 2020. Schools, governors and teacher associations will be contacted and asked for their views.	Andrew Hutchinson andrew.hutchinson@blackburn.gov.uk Contact Officer Claresse Brazendale, Andrew Hutchinson, Justine Westwell		
January 2020					
Date for Decision					
9 Apr 2020					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Environmental Services

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Contracts for the treatment, recycling					
Date of Entry	<p>A number of contracts and agreements are concluding, with the Council recognising that they need to procure solutions for the future.</p> <p>Work on procuring suitable solutions for waste being landfilled, treated and recycled as necessary.</p>	<p>Disposal and recycling of municipal waste is a statutory function. Market testing and procurement has taken place with potential providers, with the recycling service and also residual waste treatment and processing being tendered during 2019, for a 2020 commencement.</p>	Tony Watson		
August 2018					
Date for Decision					
12 Dec 2019			Contact Officer		
Portfolios Affected					
Executive Member for Environmental Services					
Wards Affected					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Public Health and Wellbeing

Digital and Customer Services

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Procurement of Digital Customer Portal					
Date of Entry	To seek approval to add the Digital Customer Portal scheme to the capital programme and award contract to successful supplier, after tender process. The Digital Customer Portal will enable further customer facing services and process to be digitised, reducing operational costs.	Internal stakeholder consultation throughout the project.	Paul Fleming, Director of Digital & Business		
September 2019					
Date for Decision			Contact Officer		
9 Jan 2020					
Portfolios Affected			Peter Hughes		
Executive Member for Digital and Customer Services					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Growth and Development

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Development of Projects and Initiatives					
Date of Entry	To develop new projects and initiatives to aid the delivery of key Council priorities such as Housing Growth, tackling Empty Properties or bringing back stalled Employment Sites. Projects may involve Council involvement in JV vehicles. Projects to be developed and approval secured from Executive Members prior to implementation	None	Simon Jones Programme Director Growth & Development Contact Officer		Documents Considered Housing Growth priority Local Plan Prosperity Plan Empty Properties Strategy Employment & Retail Studies
August 2018					
Date for Decision					
12 Mar 2020					
Portfolios Affected					
Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected	All Wards				
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Development of Partnerships with					
Date of Entry	Approve partnership arrangements for housing associations for delivery of housing	There is on-going consultation with the Homes and Communities Agency,	Simon Jones Programme Director Growth & Development Contact Officer		Documents Considered: HCA Affordable Housing Programme
August 2018					
Date for Decision					
12 Mar 2020					

Portfolios Affected					
Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal of Land for Housing & Commercial					
Date of Entry	Approval of the terms and conditions and where appropriate costs of the sale of land to private developers for Development. Example of sites include Blackburn Markets Site, Griffin, Queens Park, Clarendon Road, Marsh House Lane, Holden Fold, Feniscliffe Bank (Land at Tower Road), Chapels Park, land at Fishmoor and Blackamoor, land at Furthergate and Plot C,	Local Stakeholders Registered Providers One Public Estate Programme Private Sector Developers	Simon Jones Programme Director Growth & Development Contact Officer		Documents Considered: Council's Disposal Policy, Strategic Housing Market Assessment, Local Plan, G&D Project Pipeline, Contractor & Development Framework. A number of sites being considered for development will include affordable housing in addition to sites for commercial development.
August 2018					
Date for Decision					
12 Mar 2020					
Portfolios Affected					
Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					

	Shadsworth.				
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Joint Lancashire Minerals & Waste Local					
Date of Entry	Statutory development plan document setting out the Council's planning policy for minerals and waste developments, produced jointly with Lancashire County Council and Blackpool Council.	Public consultation to take place in 2019.	Simon Jones Programme Director Growth & Development Contact Officer		The new Minerals and Waste Local Plan will combine the previous 2-part plan, dated 2009 and 2013 and will extend the plan period to 2032.
August 2018					
Date for Decision					
9 Jan 2020					
Portfolios Affected					
Executive Member for Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Residential Disabled Persons Parking Bay					
Date of Entry	The Executive Board is asked to consider a new policy for implementing on street residential Disabled Bays	The decision to formally adopt a new revised policy on ever increasing car ownership will aim to manage the demand of both disabled users and abled users with	Stuart Scott Highway Network Manager Contact Officer		Documents Considered: The traffic signs and regulation general directions 2016. Neighbouring authority policies to
November 2018					
Date for Decision					
14 Feb 2019					
Portfolios Affected					
Executive Member for Growth and					

Development Finance and Governance		adequate parking provision on street.			ensure a consistent practice as possible.
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
2019-2020 Growth Programme of Work					
Date of Entry	To agree the priorities for the Growth Programme including work to be undertaken on housing, town centre and employment sites.	None	Simon Jones Programme Director Growth & Development Contact Officer		Programme will identify sites for disposal and disposal routes together with capital costs in undertaking the work.
December 2018					
Date for Decision					
14 Mar 2019					
Portfolios Affected					
Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Bank Hey Housing Development Site					

Date of Entry	Masterplan document setting out the housing strategy for the site, including infrastructure requirements, produced by the landowners and to be agreed by the Council.	Public consultation on the draft masterplan was carried out by the landowners in December 2017.	Simon Jones		Documents Considered - Local Plan Part 2, which allocates the site as a housing development site, with a number of key considerations to inform the masterplan. The masterplan, once agreed, will be used as a guide in the determination of planning applications at the site. Contact Officer: Laura Ainscow-Gorst
July 2019			Programme Director		
Date for Decision			Growth & Development		
14 Nov 2019			Contact Officer		
Portfolios Affected					
Executive Member for Growth and Development					
Wards Affected					
Blackburn South and Lower Darwen; Ewood					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Growth Deal 3 - South East Blackburn					
Date of Entry	To Update on progress made with Growth Deal 3 South East Blackburn major transport scheme package, to accept main contractor prices and to agree to the application for Full Approval being made to	Two public exhibitions took place on the project in late January / early February 2019, and feedback has been fed into the scheme and design. Planning Applications	Mike Cliffe, Strategic Transport Manager x 5310		Documents considered: 8th March 2018 Executive Board - Pennine Gateways Project 11th April 2019 Executive Board - Local Transport Plan
October 2019			Contact Officer		
Date for Decision					
14 Nov 2019					
Portfolios Affected					
Executive Member for Growth and Development			Mike Cliffe		

Wards Affected	the Lancashire Enterprise Partnership.	have also been submitted (Haslingden Road 10/19/0887 and Blackamoor Rad 10/19/0888) and will be considered by the Council's Planning Committee in December 2019.			Programme 2019/20
Audley & Queens Park; Blackburn Central; Blackburn South and Lower Darwen; Blackburn South East					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Local Transport Plan 3 2020/21 Detailed					
Date of Entry	The Council Forum meeting of 28th April 2011 approved the Local Transport Plan 3 Strategy (2011 – 2021) and the programme of works for the first four years of the plan. The Executive Board is now being asked to approve the detailed LTP3 programme for 2020/21.	The general public, businesses and stakeholders were consulted on the LTP3 Strategy via letter, the Shuttle newspaper, Consultation Events, Council's website and via Community and Business Partners Ltd.	Mike Cliffe, Strategic Transport Manager, ext 5310		Council Forum decision of 28th April 2011 agreed the LTP strategy 2011-2021. Detailed funding allocations are included for projects yet to be procured. Financial information to be included within part 2 report.
November 2019					
Date for Decision					
12 Mar 2020					
Portfolios Affected					
Executive Member for Growth and Development					
Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn with Darwen Local Development					
Date of Entry November 2019	The LDS is a three year work project plan for preparation of planning documents that the local planning authority intends to prepare in the forthcoming years and the timetable for the preparation of those documents	The LDS is a three year work programme for the Council's Local Plan Growth Team and as a result consultation on the document is not necessary. It will be available to view on the Council's website.	The LDS will be available on the Council's website and any representations can be directed to the contact officer. Contact Officer Laura Ainscow-Gorst		
Date for Decision 12 Dec 2019					
Portfolios Affected Executive Member for Growth and Development					
Wards Affected All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Darwen Town Fund Update					
Date of Entry December 2019	The purpose of this report is to provide an update on preparations regarding Government's invitation to the Council to develop and submit a Towns Fund Investment Plan to help secure a Town Deal for Darwen.	This report sets out the Council's proposed approach to forming a Darwen Deal Board, as required by Government, and in developing a robust Darwen Investment Plan, including engagement activities with residents and businesses.	Martin Kelly Director of Growth and Development Tel: 01254 588686 Email: Martin.kelly@blackburn.gov.uk Contact Officer		Documents considered - DHCLG Town Funds Prospectus
Date for Decision 16 Jan 2020					
Portfolios Affected Growth and Development					

Wards Affected					
Blackburn South and Lower Darwen; Darwen East; Darwen South; Darwen West; West Pennine					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Local Development Scheme (LDS)					
Date of Entry	Three year project plan for preparation of the planning documents that the local planning authority intends to prepare in the forthcoming years and the timetable for the preparation of these documents.	The LDS is a timetable of work and therefore consultation is not required. The document will be available on the Council's website to view.	The LDS will be available to view on the Council's website and any comments can be made through the contact officer. Contact Officer		
December 2019					
Date for Decision					
9 Jan 2020					
Portfolios Affected					
Executive Member for Growth and Development Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Finance and Governance

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Accommodation Strategy Review to					
Date of Entry	Commencement of the Council's Accommodation Strategy to consider staff accommodation building rationalisation and consideration for the refurbishment of Blackburn and Darwen Town Halls	Directors and consultation will take place as appropriate to consider views of stakeholders.	Lee Kinder, Corporate Property Manager Tel: 01254 585623 Email: lee.kinder@blackburn.gov.uk or in writing to: Room 419 Old Town Hall, Blackburn, BB1 7DY		Documents considered: Digital Strategy and Agile Working Toolkit
August 2018					
Date for Decision					
9 Aug 2018					
Portfolios Affected					
Executive Member for Finance and Governance, Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Leader					
Wards Affected					

All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Realisation of Capital Receipts from sale of					
Date of Entry	To keep the board informed of all matters relating to the sale of land and property which may involve key decisions.	Directors: Regeneration, Financial Services, Legal Services, Capita	Louise Mattinson Tel: 01254 585600		Documents considered: A list of background papers for these decisions are to be held with the Financial Support Team within the Resources Directorate and Capita. Comments: Permanent Issue
August 2018					
Date for Decision					
Not before 1st Jan 2019			Contact Officer		
Portfolios Affected					
Executive Member for Finance and Governance, Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Leader					
Wards Affected					
All Wards					

Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
BSF Investment Options					
Date of Entry	Consider options for the sale of the Council's investment in companies set up as part of the Building Schools for the Future Project.	Schools involved in the BSF Programme will be advised on the impact on them, if any, of the options available to the Council.	Chris Bradley Service Lead Contracts and Procurement Contact Officer		Background Papers: Proposals from other shareholders and advice from external advisors.
November 2018					
Date for Decision					
10 Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Finance and Governance Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal Policy Review					
Date of Entry	To consider changes and updates to the Council property and	Discussions within relevant property and growth teams	Lee Kinder 01254 585623		Background Information - existing Disposal Policy that
February 2019					
Date for Decision					

11 Apr 2019	land disposal policy		Contact Officer		was approved at Executive Board on October 2015.
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, LeaderGrowth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Treasury Management Strategy Report 2020/21					
Date of Entry	To consider and approve the proposed Treasury	Consultation will take place with Audit and	Jody Spencer-Anforth Tel: 507748		
December 2019					

Date for Decision	Management Strategy for 2020/21, including the proposed Treasury Management Indicators.	Governance Committee and the Treasury Management Group.			
Not before 12th Mar			Contact Officer		
Portfolios Affected					
Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Corporate Issues

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Pennine Lancashire Health and Care					
Date of Entry	To consider and endorse the Pennine Lancashire Health and Care Transformation Plan (Pennine Lancashire Local Delivery Plan 2016/17-2020/21).	The Pennine Lancashire Health and Care Transformation Programme Team have been undertaking extensive engagement with key stakeholders, including members of the public to help shape the development of the Local Delivery Plan. A detailed business case that will outline and propose changes to health and care services in Pennine Lancashire is currently being developed. This will be subject to full public and stakeholder communication and engagement early in 2017. Service users, including patient groups and representatives have and will continue to be engaged as part of this process.	Sayyed Osman / Harry Catherall		Documents Considered: Lancashire and South Cumbria Sustainability and Transformation Plan 2016/17 - 2020/21 was submitted to NHS England on 21st October and the Pennine Lancashire Health and Care Transformation Plan (Pennine Lancashire Local Delivery Plan 2016/17 - 2020/21)
August 2018					
Date for Decision					
13 Sep 2018					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, Leader					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Lancashire and South Cumbria Health and					
Date of Entry	Consider and endorse the Lancashire and South Cumbria Sustainability and Transformation Plan 2016/2017 - 2020/21.	Consultation and engagement on the Sustainability and Transformation Plan is being conducted by the Lancashire and South Cumbria Change Programme Team. Any requirements to services will be subject to full public consultation in line with nationally prescribed requirements.	Sam Nichol Programme Director Lancashire and South Cumbria Health and Transformation Programme Tel: 01253 951630 Contact Officer		Lancashire and South Cumbria Sustainability and Transformation Plan 2016/17 - 2020/21 was submitted to NHS England on 21st October/
August 2018					
Date for Decision					
13 Sep 2018					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, Leader					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Budget and Service Reviews					
Date of Entry	<p>To approve implications arising from service reviews in line with budgetary approvals given at Finance Council and to receive updates on the current medium term financial outlook and approve recommendations to address any issues arising in year.</p> <p>Significant changes which would affect the approved budget and policy framework would then be recommended to Council for formal approval.</p>	<p>Consultation will take place as appropriate to consider views of stakeholders.</p>	<p>Denise Park Tel: 585655 Louise Mattinson Tel: 585482 Contact Officer</p> <p>Denise Park</p>		
August 2018					
Date for Decision					
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Revenue Budget Monitoring					
Date of Entry	To consider and approve the latest corporate revenue budget monitoring position, which may include key decisions.	Regular and frequent consultations with departments are an essential feature of the budget monitoring process.	Julie Jewson Tel: 585893		The reports are expected to be taken to August, November and February each year with an outturn report in June/July.
August 2018					
Date for Decision			Contact Officer		
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Capital Budget Monitoring					
Date of Entry	To consider and approve the latest corporate Capital budget monitoring position, which may include key decisions.	Regular and frequent consultations with departments are an essential feature of the budget monitoring process.	Julie Jewson Tel; 585893		The reports are expected to be taken to August, November and February each year with an outturn report in June/July.
August 2018					
Date for Decision			Contact Officer		
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Welfare Reform					
Date of Entry	To update the Executive Board on progress made in implementing the government's changes, specifically the introduction of Universal Credit and the review of Local Welfare provision, including Emergency Support and Local Community Care Grants.	The monitoring of Welfare Reform will continue to require a cross Departmental approach. Further liaison and consultation with the voluntary sector, RSL's and other stakeholders will be required over 2015/16.	Louise Mattinson Director of Finance Tel: 585600		Roll out of Universal Credit commenced in the Borough in February 2018.
August 2018					
Date for Decision			Contact Officer		
Not before 1st Jan 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Social Integration Programme					
Date of Entry	The Executive Board will be asked to note progress on the implementation phase of the Social Integration Programme	Consultation and co-design of the Programme have taken place with a wide range of key stakeholders including Elected Members, the voluntary community and faith sector and MYPs	Sayyed Osman & Heather Taylor		The Social Integration Local Programme is funded by MHCLG based on a strategy approved by MHCLG in December 2018. Provisional funding via MHCLG is for 3 years to March 2020.
January 2019					
Date for Decision			Contact Officer		
8 Aug 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Environmental Services, Executive Member for Adult Services and Prevention, Executive Member for Public Health and Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Growth and Development, Executive Member for Finance and Governance, Leader Public Health and Wellbeing					
Wards Affected					
All Wards					

Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	NO				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal of former Blackburn Market Site					
Date of Entry	To seek approval to disposal of land to the preferred bidder	To be agreed	To be agreed		
April 2019					
Date for Decision					
11 Apr 2019					
Portfolios Affected					
Executive Member for Growth and Development Finance and Governance					
Wards Affected			Contact Officer		
Blackburn Central			Alex Wildman		
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal Policy Review					
Date of Entry		None			
May 2019					
Date for Decision					
13 Jun 2019					
Portfolios Affected					
Executive Member for Finance and			Contact Officer		
			Lee Kinder		

GovernanceALL					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Lammack Primary School Extension					
Date of Entry	The Executive Board is requested to give approval for the capital project.	None	Carol Grimshaw, Service Lead – Access to Learning (Children’s Services) or Helen Holland, Planning Strategy & Development Manager, Growth Team Contact Officer		The primary school extension is necessary due to housing growth in the area; to be funded by developer contributions.
September 2019					
Date for Decision					
12 Dec 2019					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Growth and Development					
Wards Affected					
Billinge and Beardwood					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Gib Lane New Primary School					
Date of Entry September 2019	The Executive Board is requested to give approval for the capital project.	Public consultation took place in 2014 during the master planning process.	Carol Grimshaw, Service Lead – Access to Learning (Children’s Services) or Helen Holland, Planning Strategy & Development Manager, Growth Team Contact Officer		The new primary school is necessary due to housing growth in the area; to be funded by developer contributions. Project to be progressed in accordance with the adopted Masterplan (Sept 2015). Adopted Gib Lane Masterplan: https://www.blackburn.gov.uk/sites/default/files/media/pdfs/Gib-Lane-Masterplan.pdf
Date for Decision 12 Mar 2020					
Portfolios Affected Executive Member for Children, Young People and Education, Executive Member for Growth and Development					
Wards Affected Livesey with Pleasington					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons					
	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Darwen Primary School Extension					
Date of Entry September 2019	The Executive Board is requested to give approval for the capital project; an existing primary school is to be	None	Carol Grimshaw, Service Lead – Access to Learning (Children’s Services) or Helen Holland, Planning		The primary school extension is necessary due to housing growth in the area; to be funded by
Date for Decision					

	extended (site to be determined).		Strategy & Development Manager, Growth Team		developer contributions.
11 Jun 2020			Contact Officer		
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Growth and Development					
Wards Affected					
Darwen West; West Pennine					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Mid-Year Treasury Management Strategy					
Date of Entry	To consider and approve the proposed Treasury Management Strategy for the remainder of the year.	Consultation will take place with Audit and Governance Committee and the Treasury Management Group.	Jody Spencer-Anforth Tel :507748		
October 2019					
Date for Decision					
10 Nov 2020					
Portfolios Affected					
Executive Member for Finance and Governance			Contact Officer		
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Climate Emergency Action Plan					
Date of Entry	To consider and approve the Climate Emergency Action Plan for the borough	Consultation and engagement will take place as appropriate to with residents and stakeholders.	Martin Kelly, Director of Growth & Development		
January 2020					
Date for Decision					
13 Feb 2020					
Portfolios Affected					
Executive Member for Finance and Governance					
Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				