

# **Forward Plan**

## **Forward Plan - April 2023 to July 2023**

**Denise Park, Chief Executive.**

**Democratic Services**

**Tel: 01254 585321**

# FORWARD PLAN

## Forward Plan - April 2023 to July 2023

**The Local Authorities (Executive Arrangements), (Meetings and Access to Information) (England) Regulations 2012.**

**This is a formal notice under the above regulations that part of the Executive Board Meeting listed in this forward plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The matters likely to be considered in private are outlined in this forward plan.**

### **Forward plan**

The forward plan is a document that gives details of the items which require executive decisions in the near future by the Executive Board and are considered to be 'Key Decisions' relating to the Borough. Key Decisions are defined in the Council's Constitution (Part 5, section 4). The Executive Board will next meet on 9<sup>th</sup> August 2018. Brief details of the key matters to be discussed on that date are contained in this document.

The Council will as far as possible conduct business of the Executive Board in public. However, at certain times it will be necessary for items to be considered in private. Where this is the case the Board will resolve that the report needs to be considered in private (referred to as Part 2 matters) because an item contains confidential or exempt information. What constitutes exempt information is detailed in the Access to Information Procedure Rules in the constitution (Part 4, section 2) and summarised below.

When an item is to be considered in private the Council will state the reasons why public are to be excluded from the meeting. The reasons will be outlined on the forward plan and on the agenda.

Representations can be made by the public as to why any matters indicated to be considered in private should be considered in public. The representations must be made at least 5 clear days before the meeting to the Chief Executive at the Town Hall in writing and giving reasons for their views.

### **What is a key decision?**

A key decision is a decision which would:

- result in the Council incurring expenditure which is or the making savings which are significant in terms of the Councils budget for that service or function to which the decision relates or;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

This Forward Plan contains Key Decisions to be taken by the Council's Executive Board during the period April 2023 to July 2023.

The Executive Board consists of the following Portfolios.

**Leader**  
**Adult Services and Prevention**  
**Children Young People and Education**  
**Environmental and Operations**  
**Public Health, Prevention and Wellbeing**  
**Digital and Customer Services**  
**Growth and Development**  
**Finance and Governance**

**Councillor Phil Riley**  
**Councillor Mustafa Desai**  
**Councillor Julie Gunn**  
**Councillor Jim Smith**  
**Councillor Damian Talbot**  
**Councillor Mahfooz Hussain**  
**Councillor Qesir Mahmood**  
**Councillor Vicky McGurk**

A period of up to one hour will be allowed at each Executive Board meeting to enable members of the public to make statements or to ask questions of members of the Board. This must be delivered to the Chief Executive by 4.00pm on the day prior to the meeting. The next scheduled meetings of the Executive Board are:

**2023**

13<sup>th</sup> April, 8<sup>th</sup> June.

If you would like to have copies of the documents considered, please speak to the Contact Officer listed for that item. For further information, please contact Phil Llewellyn on 585369.

**Denise Park**  
**Chief Executive**

# Leader

# Adult Social Care & Health

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB Review of operational Adults</b>					
Date of Entry	Adults safeguarding	None			
<b>January 2023</b>					
Date for Decision					
<b>13 Jul 2023</b>					
Portfolios Affected					
<b>Executive Member for Adults Social Care &amp; Health Adults Social Care &amp; Health</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				
			<b>Contact Officer</b>		
			Brendan Gray, Leanne Reid		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB Government Reforms to Adult Social</b>					
Date of Entry	Government Reforms to Adult Social Care Standing Item as applicable	None			
<b>February 2023</b>					
Date for Decision					
<b>8 Jun 2023</b>					
Portfolios Affected			<b>Contact Officer</b>		

<b>Executive Member for Adults Social Care &amp; Health</b>			Katherine White, Leanne Reid, Ailsa Smith		
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

# Children, Young People and Education

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Government reforms to Education to comply</b>					
Date of Entry <b>August 2018</b>	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Schools and Education and to agree resultant restructuring, reshaping and reforming of the department to adapt and comply.	Consultation will take place with a range of stakeholders	Jo Siddle		Standing item - catch all
Date for Decision <b>Not before 11th Mar</b>			<b>Contact Officer</b>		
Portfolios Affected <b>Executive Member for Children, Young People and Education</b>					
Wards Affected <b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>			No		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Policy and practice amendments in</b>					
Date of Entry <b>August 2018</b>	The Executive Board will be asked to note a	Consultation will take place with a wide range	Jayne Ivory		Standing Item

Date for Decision	range of legislative and funding changes which may impact on SEND services particularly and may require changes within services to ensure the department is compliant.	of stakeholders			
<b>Not before 11th Mar</b>			<b>Contact Officer</b>		
Portfolios Affected					
<b>Executive Member for Children, Young People and Education</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Government reforms to Children's Social Care</b>					
Date of Entry	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Children's Services and to agree resultant restructuring reshaping and reforming of the department to adapt and comply	Extensive consultation will take place with a range of stakeholders.	Jo Siddle		<ul style="list-style-type: none"> <li>- Regional Adoption Agency and Adoption Reforms</li> <li>- Adoption Scorecards</li> <li>- Family Justice Review</li> <li>- Working Together to Safeguard Children</li> <li>- Ministry of Justice, Youth Justice Board, YOT Changes</li> <li>- Inspection Changes</li> <li>- Improvement Board Recommendations</li> <li>- Children and Families Act 2014</li> <li>- Early Years Foundation Stag Framework 2014</li> </ul>
<b>August 2018</b>			<b>Contact Officer</b>		
Date for Decision					
<b>Not before 11th Mar</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education</b>			Justine Westwell		
Wards Affected					
<b>All Wards</b>					



					- Pupil Premium - Counter Terrorism and Security Act - Health and Social Care Act 2012 - Child Care Regulation Reforms - Early Years funding/placements  Standing Item
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB - School Holiday Pattern for Community</b>					
Date of Entry	The Executive Board is asked to agree to the recommended school holiday pattern for 2024/2025	The proposed pattern will be consulted upon with Headteachers, Governors and Teacher Associations during the Spring Term	<b>Contact Officer</b>		
<b>February 2023</b>					
Date for Decision					
<b>8 Jun 2023</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education</b>					
<b>Children, Young People and Education</b>					
Wards Affected			Andrew Hutchinson		
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

# Environment and Operations

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Local Transport Plan 2023-24</b>					
Date of Entry	Annual Local Transport Plan improvement programme	None			
<b>December 2022</b>					
Date for Decision					
<b>8 Jun 2023</b>					
Portfolios Affected			<b>Contact Officer</b>		
<b>Executive Member for Growth and Development Environment &amp; Operations</b>			Mark Berry		
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

# Digital and Customer Services

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB Digital First Policy</b>					
Date of Entry	New Digital First Policy for the Council	None			
<b>February 2023</b>					
Date for Decision					
<b>13 Apr 2023</b>					
Portfolios Affected					
<b>Executive Member for Digital and Customer Services Digital and Customer Services</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				
			<b>Contact Officer</b>		
			Steven Oldham, Laura Hodkinson		

# Public Health, Prevention & Wellbeing

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB Joint Health and Wellbeing Strategy</b>					
Date of Entry	To update the Board on the revised Health and Wellbeing Strategy	None	<b>Contact Officer</b>  Ailsa Smith, Laura Wharton		
<b>January 2023</b>					
Date for Decision					
<b>13 Apr 2023</b>					
Portfolios Affected					
<b>Executive Member for Public Health, Prevention &amp; Wellbeing</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB Oral Health Improvement Strategy</b>					

Date of Entry		None			
<b>January 2023</b>					
Date for Decision					
<b>13 Apr 2023</b>			<b>Contact Officer</b>		
Portfolios Affected			Beth Wolfenden, Ailsa Smith, Gillian Kelly		
<b>Executive Member for Public Health, Prevention &amp; Wellbeing</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB NHS Health Checks Tender 2024_27</b>					
Date of Entry	EB paper to seek permission to go to tender for the provision of NHS Health Checks and to give delegated powers to award the tender to the Director of Public Health	None			
Date for Decision			<b>Contact Officer</b>		
<b>8 Jun 2023</b>			Beth Wolfenden, Leanne Reid, Gillian Kelly		
Portfolios Affected					
<b>Executive Member for Public Health, Prevention &amp; Wellbeing</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					

Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB 0-19 Tender Decision to award</b>					
Date of Entry	Executive Board approval to award the three Lots to the successful providers	None	<b>Contact Officer</b>  Liz Johnston, Ailsa Smith		
Date for Decision					
<b>13 Jul 2023</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education, Executive Member for Public Health, Prevention &amp; Wellbeing</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

# Growth and Development

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>MediPark, Blackburn</b>					
Date of Entry	Land disposal at Medipark to the East Lancashire Hospitals NHS Trust	None			
<b>August 2022</b>					
Date for Decision					
<b>9 Jun 2023</b>					
Portfolios Affected					
<b>Executive Member for Growth and Development Growth and Development</b>					
Wards Affected					
<b>Blackburn South East</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	Information relating to the financial or business affairs of any particular person				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Consultation on the school bus service to</b>					
Date of Entry	To request approval to go out to a consultation about the School bus service for school age children from Blackburn	The consultation process will include parents, schools and dioceses who will be potentially affected by			
<b>January 2023</b>					
Date for Decision					
<b>8 Jun 2023</b>					
Portfolios Affected					
			<b>Contact Officer</b>		

<b>Executive Member for Growth and Development</b>	with Darwen Borough who are travelling to Bolton Schools	the outcome of the consultation.	Martin Eden		
Wards Affected					
<b>Blackburn South and Lower Darwen; Darwen South; West Pennine</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB_Climate Emergency Progress Report</b>					
Date of Entry		None			
<b>January 2023</b>					
Date for Decision			<b>Contact Officer</b>		
<b>8 Jun 2023</b>			Gwen Kinloch		
Portfolios Affected					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Growth Programme 2023/24</b>					
Date of Entry	Approval of the Council's Growth Programme for	None			
<b>February 2023</b>					
Date for Decision					



<b>13 Apr 2023</b>	2023/24.		<b>Contact Officer</b>		
Portfolios Affected			PMO Growth		
<b>Executive Member for Growth and Development</b>					
<b>Growth and Development</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	NO				

# Finance and Governance

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB Update to Medium Term Financial Plan</b>					
Date of Entry	Update to Medium Term Financial Plan 2023/26	None			
<b>May 2022</b>					
Date for Decision					
<b>9 Jun 2023</b>					
Portfolios Affected					
<b>Executive Member for Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Update to Medium Term Financial Plan</b>					
Date of Entry	To provide an update to the Medium Term Financial Plan	None			
Date for Decision					
<b>8 Jun 2023</b>					
Portfolios Affected					

<b>Executive Member for Finance and Governance</b>			Dean Langton		
<b>Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

# Corporate Issues

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Corporate Revenue Budget Monitoring</b>					
Date of Entry	To consider and approve the latest corporate revenue budget monitoring position, which may include key decisions.	Regular and frequent consultations with departments are an essential feature of the budget monitoring process.	Julie Jewson Tel: 585893		The reports are expected to be taken to August, November and February each year with an outturn report in June/July.
<b>August 2018</b>					
Date for Decision			<b>Contact Officer</b>		
<b>Not before 1st Jan 2019</b>					
Portfolios Affected					
<b>Executive Member for Environment &amp; Operations, Executive Member for Public Health, Prevention &amp; Wellbeing, Executive Member for Digital and Customer Services, Executive Member for Adults Social Care &amp; Health, Executive Member for Finance and Governance, Executive Member for Children, Young People and Education, Executive Member for Growth and Development</b>					
Wards Affected					

<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Corporate Capital Budget Monitoring</b>					
Date of Entry	To consider and approve the latest corporate Capital budget monitoring position, which may include key decisions.	Regular and frequent consultations with departments are an essential feature of the budget monitoring process.	Julie Jewson Tel; 585893		The reports are expected to be taken to August, November and February each year with an outturn report in June/July.
<b>August 2018</b>					
Date for Decision			<b>Contact Officer</b>		
<b>Not before 1st Jan 2019</b>					
Portfolios Affected					
<b>Executive Member for Digital and Customer Services, Executive Member for Environment &amp; Operations, Executive Member for Public Health, Prevention &amp; Wellbeing, Executive Member for Adults Social Care &amp; Health, Executive Member for Finance and Governance, Executive Member for Children, Young People and Education, Executive Member for Growth and Development</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					

Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	<b>No</b>				
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