

Forward Plan

Forward Plan November 2023 - February 2024

Denise Park, Chief Executive.

**Democratic Services
Tel: 01254 585321**

FORWARD PLAN

Forward Plan November 2023 - February 2024

The Local Authorities (Executive Arrangements), (Meetings and Access to Information) (England) Regulations 2012.

This is a formal notice under the above regulations that part of the Executive Board Meeting listed in this forward plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The matters likely to be considered in private are outlined in this forward plan.

Forward plan

The forward plan is a document that gives details of the items which require executive decisions in the near future by the Executive Board and are considered to be 'Key Decisions' relating to the Borough. Key Decisions are defined in the Council's Constitution (Part 5, section 4). The Executive Board will next meet on 9th August 2018. Brief details of the key matters to be discussed on that date are contained in this document.

The Council will as far as possible conduct business of the Executive Board in public. However, at certain times it will be necessary for items to be considered in private. Where this is the case the Board will resolve that the report needs to be considered in private (referred to as Part 2 matters) because an item contains confidential or exempt information. What constitutes exempt information is detailed in the Access to Information Procedure Rules in the constitution (Part 4, section 2) and summarised below.

When an item is to be considered in private the Council will state the reasons why public are to be excluded from the meeting. The reasons will be outlined on the forward plan and on the agenda.

Representations can be made by the public as to why any matters indicated to be considered in private should be considered in public. The representations must be made at least 5 clear days before the meeting to the Chief Executive at the Town Hall in writing and giving reasons for their views.

What is a key decision?

A key decision is a decision which would:

- result in the Council incurring expenditure which is or the making savings which are significant in terms of the Councils budget for that service or function to which the decision relates or;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

This Forward Plan contains Key Decisions to be taken by the Council's Executive Board during the period August 2018 to November 2018.

The Executive Board consists of the following Portfolios.

Leader
Adult Social Care
Children, Young People and Education
Environment and Operations
Public Health, Prevention and Wellbeing
Digital and Customer Services
Growth and Development
Finance and Government

Councillor Phil Riley
Councillor Mustafa Desai
Councillor Julie Gun
Councillor Jim Smith
Councillor Damian Talbot
Councillor Mahfooz Hussain
Councillor Qesir Mahmood
Councillor Vicky McGurk

A period of up to one hour will be allowed at each Executive Board meeting to enable members of the public to make statements or to ask questions of members of the Board. This must be delivered to the Chief Executive by 4.00pm on the day prior to the meeting. The next scheduled meetings of the Executive Board are:

2023

9th November, 7th December

2024

11th January, 8th February, 7th March, 11th April

If you would like to have copies of the documents considered, please speak to the Contact Officer listed for that item. For further information, please contact Phil Llewellyn on 585369.

Denise Park
Chief Executive

Leader

Adult Social Care & Health

Title	Subject	Consultation	Representations To	Documents Considered	Comments
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Domestic Abuse Commission						
Date of Entry		None				
Date for Decision						
7 Dec 2023						
Portfolios Affected						Contact Officer
						Andrea Rigby
Wards Affected						
All Wards						
Exempt Information?						
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No					

Title	Subject	Consultation	Representations To	Documents Considered	Comments	
Domestic Abuse Commission						
Date of Entry	Update for Domestic Abuse Commission	None				
October 2023						
Date for Decision						
7 Dec 2023						
Portfolios Affected						Contact Officer
Executive Member for Adults Social Care & Health						Andrea Rigby
Wards Affected						
All Wards						
Exempt Information?						
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No					

Children, Young People and Education

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Schools Capital Programme					
Date of Entry	To present for consideration and approval the capital programme for Schools and Education for 2023-2024 academic year and variations for the 2022-2023 academic year.	All Community Controlled and Voluntary Controlled Schols are consulted annually to determine the proposed capital programme	Contact Officer		
Date for Decision					
11 Jan 2024					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Early Years and Childcare Sufficiency					
Date of Entry	To advise the Executive Board of the Local Authorities position with regards to the sufficiency of early years and childcare provision in line with the statutory duties and functions as	Ongoing consulation with early years and childcare providers throughout the year and an annual survey of parents and childrens voices.	Contact Officer		
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Children, Young People and Education					
Young People and					

Education	defined by the Childcare Act 2006 & 2016.				
Wards Affected					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
EB Teacher's Pay Policy 2023-24					
Date of Entry	Teachers Pay Award for 2023	None			
Date for Decision			Contact Officer		
9 Nov 2023			Gillian Shaw		
Portfolios Affected					
Executive Member for Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
EB - Parent and Child allowance					
Date of Entry		None			
October 2023					
Date for Decision			Contact Officer		
7 Dec 2023					

Portfolios Affected					
Executive Member for Children, Young People and Education			Amy Brooks, Suzanne Kinder		
Children, Young People and Education					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn with Darwen Youth Investment Fund					
Date of Entry	A report to inform Executive Board of the successful award of Youth Investment Funds by BwD BC. To request permission to delegate authority to the Strategic Director of Growth of Development to receive and defray the Youth Investment Fund and to seek Executive Board approval to appoint a contractor to develop Darwen Youth Centre and Audley and Queens Park Children Centre	Both schemes included in Youth Investment Fund, funding, specifically Darwen Youth Centre and Audley and Queen's Park Children centre have been undergone public consultation as part of the Planning Application Process for both schemes	Contact Officer		
October 2023					
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Children, Young People and Education, Executive Member for Growth and Development			JMcCaughran		
Wards Affected					
Audley & Queens Park; Darwen East					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Information relating to the financial or business affairs of any particular person				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
EB Q2 Fostering report					
Date of Entry		None			
September 2023					
Date for Decision					
7 Dec 2023					
Portfolios Affected			Contact Officer		
Executive Member for Children, Young People and Education			Amy Brooks, Suzanne Kinder, Louise Helm		
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Environment and Operations

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Refurbishment of football pitches and					
Date of Entry	Mill Hill Juniors Football Club in partnership with Blackburn with Darwen Borough Council have submitted a grant application to the Football Foundation to refurbish the grassed football pitches and ancillary facilities at	Mill Hill Juniors FC has carried out extensive community engagement with partner organisations and community groups as part of the grant application process. Over 10 different groups were approached and			
Date for Decision					
7 Dec 2023			Contact Officer		
Portfolios Affected			Joanne Byrne		
Executive Member for Public Health, Prevention & WellbeingEnvironment & Operations					

Wards Affected	Green Lane, Blackburn.	consulted regarding plans and activities at the site. These organisations have provided letters of support for the grant application and have stated their intentions to use the new facilities which will be provided at the site.			
Mill Hill and Moorgate	The project will improve the drainage of the pitches and the purchase of grass pitch maintenance machinery along with fencing and containers for storage. As part of the project, an existing defunct changing room building currently used as a maintenance store would also be refurbished to provide a building with a kitchen/servery, office space and toilets.				
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Digital and Customer Services

Public Health, Prevention & Wellbeing

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn with Darwen Sexual Health Strategy					
Date of Entry	Blackburn with Darwen Sexual Health Strategy 2023 - 2028	None			
Date for Decision					
11 Jan 2024			Contact Officer		
Portfolios Affected					

Executive Member for Public Health, Prevention & Wellbeing			Hayley Kilpatrick, Natalie Dodd		
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Longer-term position and future use of					
Date of Entry	To note the results of a public consultation into the future use of Daisyfield Pools and the impact on the current users due to the continued closure of the site. To consider recommendations regarding the future of Daisyfield Pools and the impact on users	A 4 week public consultation with residents, users and stakeholders of Daisyfield Pools will take place with respondents able to submit their views on line or by completing a paper copy of the consultation form.	Contact Officer		
October 2023					
Date for Decision					
9 Nov 2023					
Portfolios Affected					
Executive Member for Public Health, Prevention & Wellbeing					
Wards Affected					
All Wards			Martin Eden		
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
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NHS Health Checks tender 2024-2027 award					
Date of Entry	Paper to request award of the NHS Health Checks service award to successful provider	None	Contact Officer	Hayley Kilpatrick, Gillian Kelly	
July 2023					
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Adults Social Care & Health Public Health Prevention and Wellbeing					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Growth and Development

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Biodiversity Net Gain Planning Advisory Note					
Date of Entry		None	PMO Growth		
Date for Decision					
8 Feb 2024					
Portfolios Affected					
Executive Member for Growth and Development					
Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn Town Centre LUF					
Date of Entry	Project update and capital programme approval	None	Contact Officer PMO Growth, Simon Jones		
Date for Decision					
11 Jan 2024					
Portfolios Affected					
Executive Member for Growth and Development					
Wards Affected					
Blackburn Central					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
North East Blackburn Masterplan					
Date of Entry	Appointment of Consultant and Funding Approval together with Collaboration Agreement Draft Heads of Terms	None	Contact Officer PMO Growth		
Date for Decision					
11 Jan 2024					
Portfolios Affected					
Executive Member for Growth and Development					
Wards Affected					

All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Infrastructure Funding Statement 2022/23					
Date of Entry		None			
Date for Decision					
7 Dec 2023			Contact Officer		
Portfolios Affected			PMO Growth		
Executive Member for Growth and DevelopmentGrowth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
New Building Control Regime					
Date of Entry		None			
October 2023					
Date for Decision					
7 Dec 2023			Contact Officer		
Portfolios Affected			PMO Growth		
Executive Member for Growth and DevelopmentGrowth					

and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Climate Impacts Frameworks SPD					
Date of Entry	Approval of draft SPD for public consultation	None	Contact Officer PMO Growth		
July 2023					
Date for Decision					
8 Feb 2024					
Portfolios Affected					
Executive Member for Growth and Development Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal of Land at Mellor Brook					
Date of Entry	Approval to dispose of land to a preferred developer following an informal tender subject to planning	None	Contact Officer		
June 2023					
Date for Decision					
7 Dec 2023					
Portfolios Affected					

Executive Member for Growth and Development			PMO Growth		
Growth and Development					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Local Cycling and Walking Infrastructure					
Date of Entry	Approval of LCWIP and associated scheme	None			
June 2023	prioritisation				
Date for Decision			Contact Officer		
7 Dec 2023					
Portfolios Affected			PMO Growth		
Executive Member for Growth and Development					
ALL					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Asset Management Review					
Date of Entry	Approval to proposals following review of Council's property estate	None			
June 2023					
Date for Decision			Contact Officer		
8 Feb 2024					

Portfolios Affected				
Executive Member for Growth and Development			Simon Jones, PMO Growth	
Growth and Development				
Wards Affected				
All Wards				
Exempt Information?				
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No			

Finance and Governance

Title	Subject	Consultation	Representations To	Documents Considered	Comments
South East Blackburn LUF Scheme					
Date of Entry	Approval to appoint Balfour Beatty and the preferred design partner for progressing the detailed design of J5 improvement scheme and appoint a council TA	None	Contact Officer Simon Jones, PMO Growth		
June 2023					
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Growth and Development					
Growth and Development					
Wards Affected					
Blackburn South East; West Pennine					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Capital Monitoring Quarter 2					
Date of Entry		None			

Date for Decision					
9 Nov 2023			Contact Officer		
Portfolios Affected			Simon Ross		
Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Revenue Monitoring Quarter 2					
Date of Entry		None			
Date for Decision					
9 Nov 2023			Contact Officer		
Portfolios Affected			Simon Ross		
Executive Member for Finance and Governance					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
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Contract award for the Revenues and Benefits					
Date of Entry	The award of the Revenues and Benefits for a five year period from 27th June 2024.	Not applicable		Contact Officer	
Date for Decision					
7 Dec 2023					
Portfolios Affected			Andy Ormerod		
Finance and Governance					
Wards Affected					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Corporate Issues

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Irrecoverable Debts					
Date of Entry	To seek approval to the write off of irrecoverable debts.	None	Dean Langton		
Date for Decision					
7 Dec 2023					
Portfolios Affected					
Executive Member for Finance and Governance ALL					
Wards Affected					
All Wards					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				