

# ANNUAL COUNCIL

## Thursday, 4 June 2020

**PRESENT** – *The Mayor Councillor Jim Shorrocks, Councillors Afzal, Akhtar, H, Akhtar P, Batan, Bateson, Brookfield, Browne, Casey, Connor, Daley, Davies, Desai, Fazal, Floyd, Gee, Gunn, Hardman, Harling, Hussain I, Hussain M, Hussain S, Jan- Virmani, Kay, Khan M, Khan Z, Khonat, Liddle, Mahmood, Marrow, McFall, McGurk, Oates, Patel, Rawat, Rigby C, Rigby J, Riley, Salton, Sidat, Slater Jacq, Slater Jo, Slater Ju, Slater N, Smith D, Smith J, Talbot, Taylor and Whittle.*

### **RESOLUTIONS**

#### **1 Welcome and Apologies**

The Chief Executive read out the notice convening the meeting and reported that no apologies had been received.

Following Prayers by the Mayor's Chaplain a minute's silence was held for Councillor John Pearson who sadly passed away recently, for Aya Hachem who was tragically killed and for all those who have lost their lives during the Covid-19 pandemic in the Borough, including Dave Cooper a member of staff in the Council who was an accomplished surveyor and polling station presiding officer known to many, who sadly died in April from the virus.

#### **2 Constitution Update May 2020**

Council was requested to approve an update to the Audit & Governance Committee's terms of reference and adopt the Supplementary Remote Meetings Procedures Rules and Protocol submitted with the main report.

The Constitution was last updated in July 2019.

The main changes/updates in the report related to the re-alignment of `Terms of Reference` of the Audit & Governance Committee with those suggested and included in the latest CIPFA Guidance. The changes proposed were highlighted in the report submitted.

Additionally, due to the current COVID-19 pandemic the Government had temporarily removed the legal requirement for local authorities to hold public meetings in person. Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Councils were now able to hold public meetings virtually by using video or telephone conferencing technology, including allowing remote access by members of the public. The Regulations applied to different types of Council meetings, including full Council meetings, Executive Board and committees. They also allowed Councils the flexibility to make other procedure rules relating to remote attendance regarding voting, member and public access to meeting documents and the remote access of the public and press to meetings by electronic means, such as telephone conference, video conference, and live webcasts and live interactive streaming.

## **RESOLVED -**

That the Council:

1. Approve revisions to the Audit & Governance Committee's Terms of Reference as set out in the report; and
2. Approve the Supplementary Remote Meetings Procedures Rules and Protocol (Appendix 1 & Appendix 2) for all council meetings held remotely whilst the Regulations that permit remote meetings remain in force, until 7 May 2021.

### **3 The Election of Mayor 2020/2021**

The Chief Executive asked for nominations for the Office of Mayor of the Borough for the ensuing Council year. Councillor Iftakhar Hussain was nominated for Office and declared elected as the Mayor of the Borough for the 2020/2021 Municipal Year.

### **4 The Election of Deputy Mayor 2020/2021**

The Chief Executive asked for nominations for the Office of Deputy Mayor Of the Borough for the 2020/2021 Council year. Councillor Derek Hardman was nominated for Office and the Mayor declared him elected as Deputy Mayor of the Borough for the 2020/2021 Municipal Year.

### **5 Tribute to the newly elected Mayor**

Councillors Shaukat Hussain and Mohammed Khan paid tribute to the newly elected Mayor. The Mayor responded and returned thanks for his election.

### **6 Vote of thanks to the retiring Mayor Councillor Jim Shorrocks**

Councillors Phil Riley and Andy Kay paid tribute to the retiring Mayor, Consort and the Mayoress, for the dedicated work they had undertaken during their term of Office, making reference to the engagements they had attended and activities undertaken in support of the Mayor's chosen charities for the year.

Councillor Shorrocks responded to the tributes received and reflected on many key events over the Mayoral year and thanked all those people had supported him during 2019/20.

(The Mayor, Councillor Iftakhar Hussain, in the Chair.)

### **7 Minutes of the Finance Council Meeting held on 24th February 2020**

**RESOLVED** - The Minutes of the Finance Council Meeting held on 24<sup>th</sup> February 2020 were agreed as a correct record.

### **8 Declarations of Interest**

No Declarations of Interest were received.

## 9 Establishment of a Joint Health Overview and Scrutiny Committee - Blackburn with Darwen, Lancashire, South Cumbria and Blackpool

A report was submitted on the establishment of a Joint Health Overview and Scrutiny Committee - Blackburn with Darwen, Lancashire, South Cumbria and Blackpool.

The establishment of the Joint Committee was a requirement of the National Health Service Act 2006 (amended by the Health and Social Care Act 2012) where a relevant Health Authority consulted more than one local authority's health scrutiny function about substantial reconfiguration proposals.

The draft terms of reference for the proposed Joint Health Scrutiny Committee were considered by the Executive Board on 12 March 2020.

It was reported that the Council would need to respond to consultations on "substantial reconfiguration" proposals in relation to health services, after considering the impact on the wider council services and the residents of Blackburn with Darwen. For any contested proposals, the Council would need to be able to directly make referrals to the Secretary of State.

**RESOLVED –** That Annual Council:

- Note the report and the requirement to appoint a mandatory joint committee for responding to consultations relating to "substantial reconfiguration" proposals for health services affecting more than one local authority area; and
- Agree :
  - to the establishment of the joint committee and nominate 3 voting members to it from the Council's People Overview and Scrutiny Committee , as referred to in the report;
  - not to delegate to the joint committee and retain the power to allow the Council to make its own referrals to the Secretary of State, and request that the Terms of Reference be amended accordingly.

## 10 Council Appointments for 2020/2021

The Chief Executive referred to her report on the allocation of seats and appointments to Council positions for 2020/2021.

The first draft of the Council Appointments list for 2020/21 was circulated.

**RESOLVED –**

- 1) That Council notes the appointment of the Executive Board Members;
- 2) That Council notes the Shadow Portfolio Members;
- 3) That appointments be made to the positions detailed in Paragraph 2, subsection 3;
- 4) That Council note the provisions relating to political balance, referred to in Paragraph 3; and
- 5) That decisions on the remaining appointment of Members to Committees be delegated to the Group Leaders to agree the appointments.

## 11 Mayoralty 2020/2021

Members received a report which confirmed the arrangements for the Mayoralty in 2020/2021, namely that Councillor Iftakhar Hussain be appointed as Mayor and Councillor Derek Hardman be appointed as Deputy Mayor for 2020/2021.

### **RESOLVED –**

The Annual Council:

1. Confirms the appointment of Councillor Iftakhar Hussain as Mayor of the Borough for 2020/21; and
2. Confirms that in accordance with the rotation arrangements agreed at Annual Council in May 2018 that it is the Conservative Group's turn to nominate the Deputy Mayor for 2020/21 and notes the appointment made earlier in the meeting of Councillor Derek Hardman.

## 12 Appointments to Various Bodies, Groups and Panels 2020/21

The Chief Executive submitted a report on the appointment to various Bodies, Groups and Panels for 2020/2021.

Due to the need to make early appointments to the Lancashire Combined Fire Authority and the Lancashire Police and Crime Panel, the Leader moved that the status quo continue in terms of membership for those two bodies.

### **RESOLVED –**

4.1 That in the first instance, (as is usual practice) each of the organisations listed on the outside bodies, and partnership bodies list is contacted to establish;

That their Terms Of Reference / Articles Of Association have not changed and still require Council Representation in the same capacity, for the same tenure, and what added value will be mutually brought by such engagement. Subject to which;

4.2 That following the process outlined in Section 3 above, nominations will be confirmed as the Council's representatives to serve until the end of the current Municipal Year; or if a longer period of office is shown, until that date; unless during the Municipal Year the Leader amends the appointments to take account of changed requirements;

4.3 That fifteen Members be appointed to serve on the panel of Members to deal with appeals; and

4.4 That as is usual practice, the decisions on representation be delegated to the Group Leaders to agree the appointments.

Signed at a meeting of the Council Forum  
On Thursday 16<sup>th</sup> July 2020  
(being the ensuing meeting on the Annual Council) by

MAYOR

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COUNCIL APPOINTMENTS FOR 2020/2021

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**This is the pro-forma for appointments in 2020/2021**

The Executive Members and Assistant Executive Members

<b>EXECUTIVE BOARD</b>		
<b>Leader of the Council and Chair of Executive Board</b>	Mohammed Khan	
<b>The following appointments have been made by the Leader of the Council:</b>		
<b>Deputy Leaders of the Council</b>	1: Phil Riley (senior) 2: leaving it vacant for time being	
<b>Vice Chair of Executive Board</b>	Phil Riley	
<b>PORTFOLIOS</b>	<b>Executive Member</b>	<b>Assistant Executive Member</b>
<b>Adult Services &amp; Prevention</b>	Mustafa Desai	Maryam Batan Shaukat Hussain Jackie Floyd
<b>Public Health &amp; Wellbeing</b>	Damian Talbot	Brian Taylor Zamir Khan
<b>Children's, Young People &amp; Education</b>	Julie Gunn	Maureen Bateson Abdul Patel Patricia McFall
<b>Environmental Services</b>	Jim Smith	Jim Casey Yusuf Jan Virmani
<b>Growth &amp; Development</b>	Phil Riley	Zainab Rawat Jane Oates
<b>Digital &amp; Customer Services</b>	Quesir Mahmood	Salim Sidat
<b>Finance &amp; Governance</b>	Vicky McGurk	Ron Whittle Mahfooz Hussain

**The remainder of appointments are for completion by the Group Leaders.**

**Opposition Member on Executive Board**

John Slater

4. Appoint Members of Committees

<b>Committee</b>	<b>Labour</b>	<b>Conservative</b>	<b>Lib Dem</b>	<b>Ind</b>
<p><b>Policy &amp; Corporate Resources Overview and Scrutiny</b></p> <p><b>Membership</b></p> <p><b>Chair Dave Harling</b></p> <p><b>Vice-Chair: Kevin Connor</b></p>	<p>Dave Harling Sylvia Liddle Zainab Rawat Yusuf Jan Virmani Jackie Floyd Saima Afzal Shaukat Hussain Maureen Bateson</p>	<p>Kevin Connor Neil Slater Colin Rigby</p>		
<p><b>Place - Overview and Scrutiny Committee</b></p> <p><b>Membership</b></p> <p><b>Chair Suleman Khonat</b></p> <p><b>Vice-Chair James Shorrock</b></p>	<p>Suleman Khonat Jame Shorrock Zamir Khan Maryam Batan Patricia McFall Salim Sidat Brian Taylor</p>	<p>Paul Marrow Julie Slater Derek Hardman</p>		Andy Kay
<p><b>People Overview and Scrutiny Committee</b></p> <p><b>Membership</b></p> <p><b>Chair Sylvia Liddle</b></p> <p><b>Vice-Chair Ron Whittle</b></p>	<p>Sylvia Liddle Ron Whittle Parwaiz Akhtar Jane Oates Dave Smith Saima Afzal Mahfooz Hussain</p>	<p>Jacque Slater Lilian Salton Denise Gee</p>	Roy Davies	
<p><b>Call In Committee</b></p> <p><b>Membership</b></p> <p><b>Chair</b></p>				

<b>Committee</b>	<b>Labour</b>	<b>Conservative</b>	<b>Lib Dem</b>	<b>Ind</b>
<b>Planning &amp; Highways Committee</b>  <b>Membership</b> <b>Chair Dave Smith</b>  <b>Vice-Chair Hussain Akhtar</b>	Dave Smith Hussain Akhtar Yusuf Jan Virmani Jane Oates Suleman Khonat Zamir Khan Jim Casey Dave Harling Phil Riley	Paul Marrow Jacquie Slater Derek Hardman	Paul Browne	
<b>Licensing Committee</b>  <b>Membership</b> <b>Chair Parwaiz Akhtar</b>  <b>Vice-Chair Stephanie Brookfield</b>	Parwaiz Akhtar Stephanie Brookfield Maryam Batan Brian Taylor Mahfooz Hussain Jim Casey Zamir Khan	Denise Gee Lilian Salton John Slater		Tasleem Fazal
<b>Audit and Governance Committee</b>  <b>Membership</b>  <b>Chair: Ron Whittle</b> <b>Vice Chair: Mahfooz Hussain</b>	Ron Whittle Mahfooz Hussain Maureen Bateson Abdul Patel	Neil Slater		Andy Kay
<b>Standards Committee</b>  <b>Membership</b> <b>Chair Saima Afzal</b>  <b>Vice-Chair</b> <b>Kevin Connor</b>	Saima Afzal Sylvia Liddle Jim Casey Ron Whittle Zainab Rawat Suleman Khonat	Kevin Connor Neil Slater	Roy Davies	
<b>Health &amp; Wellbeing Board</b>  <b>Membership</b>  <b>Chair: Mohammed Khan</b>	Mohammed Khan Julie Gunn Mustafa Desai	Julie Slater		



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## APPOINTMENT TO GROUPS AND PANELS

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Committee	Labour	Opposition
<b>Appeals Panel</b>  <b>Membership 15</b>		
<b>Chief Executive's Employment Committee</b>  <b>Membership 4</b>	Mohammed Khan Phil Riley 2 <sup>nd</sup> Deputy Leader position vacant	John Slater
<b>Chief Officer's Employment Committee</b>  <b>Membership 4</b>	Mohammed Khan Phil Riley 2 <sup>nd</sup> Deputy Leader vacant for time being.	John Slater

The Membership of the Chief Executive and Chief Officer Employment Committees is the Leader of the Council, the two Deputy Leaders and the Leader of the Opposition.

### The appointments within Political Groups

LABOUR GROUP	Councillors
Leader	Mohammed Khan
Deputy Leaders	Phil Riley(Senior) 2 <sup>nd</sup> Position vacant for time being
CONSERVATIVE GROUP	Councillors
Leader	John Slater
Deputy Leaders	Denise Gee and Derek Hardman

Shadow Cabinet	Shadow Executive Member	Shadow Assistant Executive Member
Adult Services & Prevention	Jacquie Slater	John Slater
Public Health & Wellbeing	Julie Slater	Kevin Connor
Children's, Young People & Education	Lilian Salton	Denise Gee
Environmental Services	Jean Rigby	Colin Rigby

Growth & Development	Paul Marrow	Derek Hardman
Digital & Customer Services	Neil Slater	Jacquie Slater
Finance & Governance	Colin Rigby	Jean Rigby
<b>Opposition Committee Spokespersons</b>		
Planning & Highways	Paul Marrow	
Licensing	Denise Gee	