

DARWEN TOWN DEAL BOARD

ACTION MINUTES

FRIDAY 21ST AUGUST 2020

VIRTUAL MEETING USING MS TEAMS

PRESENT: Board Members:

Wayne Wild, Group Commercial Director of WEC Group Ltd (Chair of Darwen Deal Board); Phil Riley, Executive Member for Growth and Development BwDBC; Cllr John East, Leader of Darwen Town Council; Miranda Barker, Chief Executive of East Lancashire Chamber and Lancashire Enterprise Partnership Board Director; Jake Berry MP, Glenda Brindle, Chair of Governors Aldridge Academy; John Wilkinson, Regional Director of Suez Recycling, John Sturgess, Chair of Darwen Town Centre Partnership and Dr Fazal Dad, Chief Executive and Principal of Blackburn College, and Gary Aspden, Global Brand and Design Consultant, Adidas.


Support Officers

Martin Kelly, Director of Growth and Development BwDBC, Phil Llewellyn, Governance and Democratic Manager, BwD BC; Katherine O'Connor, Cities and Local Growth Unit, BEIS/DHCLG.

Also Present

Graham Collinge; Gencon and Danny Davis; Blackburn Rovers FC.

	ITEM		Key Action
1.	Welcome, Introduction and Apologies	The Chair welcomed all to the meeting, apologies had been received from Cllr John Slater, Steve Waggot and Natalie Banks. Phil Llewellyn advised that Janet Pierce had resigned from the Board	Noted

		and it was agreed that Phil would send her a thank you letter following consultation with the Chair.	
2.	Minutes of the last meeting held on 24th July, Key Actions and Matters Arising	The Minutes of the last meeting were agreed as a correct record.	Approved
3.	Declarations of Interest	No Declarations of Interest were received.	Noted
4.	Presentation on Vision Process and Theme Groups	<p>Graeme Collinge, delivered a presentation (attached) which outlined the process to establishing a Vision Statement and also outlined the five proposed Theme Sub Groups and their relevant Leads, who would progress the development of the content of the TIP.</p> <p>The previously submitted bid for the Future High Street Fund in 2019 would provide useful information in establishing the Vision, and Graeme agreed to distribute this to the Board. Graeme also agreed to send an extract of the Town Fund Guidance to the Theme Group Leads.</p> <p>The strategic themes for objectives and projects were outlined, namely, Urban Regeneration, Culture & Heritage, Transport & Connectivity, Skills and Enterprise. Accordingly, five Theme Sub Groups were proposed as follows: Culture, Sports and Arts (Lead – Gary Aspden), Transport and Connectivity (Miranda Barker), Urban Regeneration/Town Centre (John Sturgess), Skills (Fazal Dad) and Enterprise (John Wilkinson).</p> <p>Graeme advised that the first milestone was production of a long list of projects by the end of September.</p> <p>Board Members discussed the Theme Sub Groups, and it was agreed that co-optees could be invited to join, once suggested names had been run past the Executive. It was also agreed that Board Members could serve on more than one Sub Group. Co-ordination of</p>	<p>Noted</p>  <p>Darwen TIP - Board meeting - Vision proc</p>

		<p>the Sub Groups would be dealt with by Wayne, Martin and Graeme. John Wilkinson suggested that the 5 Sub Groups could reduce to 4 by merging some related areas.</p> <p>Membership of the Sub Groups and the final split of Theme Areas would hopefully be circulated by the end of the following week, once Graeme was aware of the relevant nominations etc. Martin advised that he would pick up any names from the meeting chat (the following people put themselves forward during the meeting - John Wilkinson – Transport, John East – Culture and Fazal Dad – Culture), with Wayne advising he would talk to Steve Waggot about a nomination to assist the Culture, Sports and Arts Group.</p> <p>Wayne asked that he be invited to Sub Group meetings going forwards.</p>	
5.	Items for Next Board Meeting	None.	
8.	Any Other Business	None.	
9.	Date of Next Meeting	<p>Martin Kelly suggested that instead of meeting on 4th September, this date could be used by Sub Groups to meet if they were able to do so. Gary Aspden advised that he would be on leave from 28th August.</p> <p>Wayne asked about progress on the Communications/Marketing Strategy and Martin advised that he would ask Natalie to send an update note to the Board.</p> <p>The next Board Meeting was scheduled for 2pm on Friday 18th September (later amended to Thursday 17th September at 2pm.)</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>