



RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

DELEGATED OFFICER DECISION TAKEN BY: Martin Eden
PORTFOLIO AREA: Environment

SUBJECT: Supply of Contract Hire Compact Road Sweepers

1. DECISION

To approve the award of a three year contract to Dawsongroup Sweepers Limited for the supply of five contract hire compact road sweepers.

2. REASON FOR DECISION

A tendering exercise was undertaken for Blackburn with Darwen Borough Council's requirements and three companies submitted a bid. The bids were evaluated against the quality and price criteria detailed in the tender pack and Dawsongroup Sweepers achieved the highest overall marks.

3. BACKGROUND

The sweepers are for the Council's Environment Department Street Cleansing Section.

The current contract for the hire of compact sweepers has expired and to meet the short term requirements the Council is spot hiring the sweepers. However, a longer-term contract is required to achieve a more cost effective solution.

Approval was obtained for a tender exercise to be undertaken for a longer-term contract. Tenders were invited from suppliers on the Yorkshire Purchasing Organisation (YPO) framework agreement. Three on-time submissions were received electronically via the YPO's tendering portal.

Officers from the Council's Environment Department and the Contracts and Procurement Team evaluated the three submissions. The bids were evaluated on both pricing and quality.

Pricing was allocated 50% of the marks with the lowest priced submission receiving full marks and then the other bidders receiving a score based on the percentage difference between their price and the lowest price.

Quality was also allocated 50% of the marks and bidders were scored based on their responses to five questions regarding their ability to meet the requirements of the contract specification.

Dawsongroup Sweepers Ltd scored the highest total marks and therefore are recommended to be awarded the contract.

The Head of Service for Environment has confirmed that the cost of the contract is within budget for the Street Cleansing Service.

The estimated total value of the contract is £410,000.

4. OPTIONS CONSIDERED AND REJECTED

- Continue with a short term contract. This was rejected because the aggregated value meant a tender exercise had to be undertaken to meet the Council's Contracts and Procurement Procedure Rules. In addition, it was felt a longer term contract would offer better value for money

5. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the Member who has been consulted, and note of any dispensation granted should be recorded below:

VERSION:	1
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CONTACT OFFICER:	Neil Bolton
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DATE:	03/12/2020
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BACKGROUND DOCUMENTS:	N/A
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Signed: 

Director: Martin Eden	Date: 07-12-20
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