



RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

DELEGATED OFFICER DECISION TAKEN BY:
PORTFOLIO AREA:

Martin Kelly – Strategic Director of Place Business Operations

 Growth and Development

SUBJECT: Building Fabric Repairs and Maintenance Works To Sunnyhurst Centre Darwen, Salisbury Road, Darwen, BB3 1HZ

1. DECISION

To appoint Cre8 Contractors Ltd to undertake building maintenance and site works at Sunnyhurst Centre.

2. REASON FOR DECISION

The tender documents for the specified works was advertised on the Chest procurement system.

Five submissions were received on time in response to the Invitation to Tender. These submissions including the ITT questionnaires were evaluated on an 80% price and 20% quality/reference basis. The tender price received falls within the allocated budget.

Following the evaluation Cre8 Contractors Ltd are the successful contractor, their price and overall score is as follows:-

Contractor	Cre8 Contractors Ltd
Total Tender £	£97,785.00
Total % Weighting	95.00%
Ranking	1

3. BACKGROUND

The former educational site is currently vacated and has been for a number of years. The planned works specified will ensure the buildings are weatherproof and the site will be made presentable for reoccupation, which is planned for September 2021.

Following these works, an external consultant has organised for extensive internal works to be undertaken to the buildings, which will ensure site is functional for future generations.

4. KEY ISSUES AND RISKS

Internal works are planned to commence in April 2021 and therefore we must act promptly to ensure the works are completed in order to enable the second phase of works to commence. Any significant delays could postpone reopening the site in September.

5. OPTIONS CONSIDERED AND REJECTED

Decision to award contract is based on tender evaluation.

Further information is available via the following link \\admmxi\place\Property_Services\Building consultancy Projects\Planned Works 2020-21\Sunnyhurst Centre\Tender Documents\Tender Evaluation or from the report author

6. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

VERSION:	1
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CONTACT OFFICER:	Chris Atkinson
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DATE:	08.03.2021
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BACKGROUND DOCUMENTS:	Available via chest if required.
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Signed:



Director	Date: 08-03-21
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