

## ACTION MINUTES

20<sup>TH</sup> JULY 2021

### VIRTUAL INFORMAL MEETING USING MS TEAMS

#### **PRESENT: Board Members:**

Wayne Wild, Chair of the Board, Phil Riley, Executive Member for Growth and Development (in the Chair), Cllr John East, Leader of Darwen Town Council, Jake Berry MP, Miranda Barker, Chief Executive of East Lancashire Chamber and Lancashire Enterprise Partnership Board Director, Glenda Brindle, Chair of Governors Aldridge Academy, Dr Fazal Dad, Chief Executive and Principal of Blackburn College, Gary Aspden, Global Brand and Design Consultant, Adidas.

#### **Support Officers**

Martin Kelly, Director of Growth and Development BwDBC, Clare Turner, Town Centres Manager, Paul Conlon, Scrutiny and Technical Lead.

	<b>ITEM</b>		<b>Key Action</b>
<b>1.</b>	<b>Welcome, Introduction and Apologies</b>	The Chair welcomed all to the meeting, apologies were noted from Councillor John Slater, John Sturgess, John Wilkinson and Steve Waggot.	<b>Noted</b>
<b>2.</b>	<b>Successful Funding Bid and Next Steps</b>	The Chair welcomed all to the informal meeting and referred to the fantastic news that the bid submitted had been very successful in	

		<p>receiving £25million, which showed the Town was punching above its weight when bids such as that from Preston had received £19million.</p> <p>The Chair reminded the Board that the hard work started now and that sub groups, timelines and roadmaps would need to be organised and established.</p> <p>Communications were key, particularly in keeping residents informed of progress and plans, and engaged, and future promotional events were discussed, including discussions to bring the Adidas Skate Team to open the Skate Park. The Board discussed progress of the projects that were already underway, thanks to the initial £750k funding.</p> <p>Other funding would be pursued to supplement the grant, and costs would need to be revisited in light of the effect of the pandemic on prices and shortages of certain products. The importance of prioritising local businesses in the procurement process was emphasised, and if contracts were not awarded locally, efforts would need to be made to ensure local contractors had opportunities.</p> <p>Martin Kelly advised that the Heads of Terms of the Award were being reviewed and had to be signed off by 5<sup>th</sup> August 2021. The Board had two months to confirm priorities and then complete business cases, the Board would need to re-engage with project sponsors and agree sign off.</p> <p>The Board discussed the need for effective information dissemination and the increased use of the website.</p>	<b>Noted</b>
<b>3</b>	<b>Date of Next Meeting</b>	To be advised.	<b>Noted</b>