

## ACTION MINUTES

TUESDAY 14<sup>TH</sup> SEPTEMBER 2021 (MS TEAMS)

**PRESENT: Board Members:**

Wayne Wild, Chair of the Board,  
Phil Riley, Executive Member for Growth and Development,  
Cllr John East, Leader of Darwen Town Council,  
Miranda Barker, Chief Executive of East Lancashire Chamber and Lancashire Enterprise Partnership Board Director,  
Glenda Brindle, Chair of Governors Aldridge Academy,  
John Sturgess, Chair of Darwen Town Centre Partnership,  
Dr Fazal Dad, Chief Executive and Principal of Blackburn College,  
Gary Aspden, Global Brand and Design Consultant, Adidas,  
John Wilkinson, Regional Director of Suez Recycling,

**Support Officers:**

Martin Kelly, Strategic Director for Place, Shannon Gardiner, Governance Officer & Charlotte Bradshaw, Communications Manager

**Also Present:**

Graeme Collinge, Dr John Livesey, Paul Fairhurst, Paul Evans, Lisa Quinn & Rewati Prabhu

	<b>ITEM</b>		<b>Key Action</b>
<b>1.</b>	<b>Welcome, Introduction and Apologies</b>	The Chair welcomed all to the meeting, apologies were noted from Jake Berry, Cllr John Slater and Claire Turner	<b>Noted</b>
<b>2.</b>	<b>Minutes of the last meeting held on 21<sup>st</sup> July 2021</b>	The Minutes of the last meeting were agreed as a correct record.	<b>Approved</b>

3	<b>Declarations of Interest</b>	There were no Declarations of Interest Received	<b>Noted</b>
4	<b>Darwen Deal Town Investment Plan – Update and Next Steps</b>	<p>The Board were presented with a Project Review Summary, including the need for the Board to review and agree its Town Deal funding profile with Government.</p> <p>Graeme Collinge reminded the Board that the Town Investment Plan ask was £29.85m and the Town Deal offer was £25m and that no town received more than £25m in similar situations to Darwen. Given the size and scale of Darwen, given competition from cities and major towns, the Board’s performance is amongst the best in the country.</p> <p>MHCLG had offered 5% up-front draw-down to help fund project development work and business cases which was useful to help make projects ready for delivery.</p> <p>The presentation outlined the document submissions timeline and that the next deadline was 5<sup>th</sup> October to confirm projects. Following on from that would be the Business Cases which needed to be completed by the end of April 2022 to allow time for assurance and Blackburn with Darwen approvals, as the accountable body. The final submission is 5<sup>th</sup> August 2022 to submit summary documents.</p> <p>Graeme informed the Board of the challenges to reduce the TIP ask by £5m without reducing its transformational potential and that we still wanted to ensure the original TIP vision, balance of projects and themes be retained in the revised ask. Therefore project proposals would be reviewed with sponsors / project promoters in light of Government requirements, any changes in project definition, and changes in market conditions.</p> <p>The final slide was to inform the members of the summary of proposed Town Deal re-allocation. The table showed which projects would have a reduction in order to achieve the £5m, subject to Board</p>	<b>Noted</b>

		<p>approval:</p> <p>Potential reductions with regard to:</p> <ul style="list-style-type: none"> <li>- Employment Growth sites</li> <li>-Town Centre Living</li> <li>-Destination Darwen</li> <li>-East Lancs Sport Village</li> <li>-Ultrafast Broadband</li> </ul> <p>This would be finalised for 5<sup>th</sup> October deadline.</p> <p>Discussions took place around how to deliver the projects without the £5m, having contingences plans in place and also the financial implications.</p> <p>These matters will be further discussed and agreed at the next Board meeting.</p>	
<b>5</b>	<b>Items for Next Meeting</b>	None.	<b>Noted</b>
<b>6</b>	<b>Any Other Business</b>	None.	<b>Noted</b>
<b>7</b>	<b>Date of Next Meeting</b>	The next meeting would take place on Monday 27 <sup>th</sup> September 2021	<b>Noted</b>