

Forward Plan

June 2018 – September 2018

Harry Catherall, Chief Executive.

**Democratic Services
Contact Officer –
Firoza Hafeji
Tel: 01254 585803**

FORWARD PLAN

June 2018 – September 2018

The Local Authorities (Executive Arrangements), (Meetings and Access to Information) (England) Regulations 2012.

This is a formal notice under the above regulations that part of the Executive Board Meeting listed in this forward plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The matters likely to be considered in private are outlined in this forward plan.

Forward plan

The forward plan is a document that gives details of the items which require executive decisions in the near future by the Executive Board and are considered to be 'Key Decisions' relating to the Borough. Key Decisions are defined in the Council's Constitution (Part 5, section 4). The Executive Board will next meet on 14th June 2018. Brief details of the key matters to be discussed on that date are contained in this document.

The Council will as far as possible conduct business of the Executive Board in public. However, at certain times it will be necessary for items to be considered in private. Where this is the case the Board will resolve that the report needs to be considered in private (referred to as Part 2 matters) because an item contains confidential or exempt information. What constitutes exempt information is detailed in the Access to Information Procedure Rules in the constitution (Part 4, section 2) and summarised below.

When an item is to be considered in private the Council will state the reasons why public are to be excluded from the meeting. The reasons will be outlined on the forward plan and on the agenda.

Representations can be made by the public as to why any matters indicated to be considered in private should be considered in public. The representations must be made at least 5 clear days before the meeting to the Chief Executive at the Town Hall in writing and giving reasons for their views.

What is a key decision?

A key decision is a decision which would:

- result in the Council incurring expenditure which is or the making savings which are significant in terms of the Councils budget for that service or function to which the decision relates or;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

This Forward Plan contains Key Decisions to be taken by the Council's Executive Board during the period June 2018 to September 2018.

The Executive Board consists of the following Portfolios.

Leader
Health and Adult Social Care
Children Young People and Education
Environment
Leisure, Culture and Young People
Neighbourhoods and Prevention
Regeneration
Resources

Councillor Mohammed Khan
Councillor Brian Taylor
Councillor Maureen Bateson
Councillor Jim Smith
Councillor Damian Talbot
Councillor Shaukat Hussain
Councillor Phil Riley
Councillor Andy Kay

A period of up to one hour will be allowed at each Executive Board meeting to enable members of the public to make statements or to ask questions of members of the Board. This must be delivered to the Chief Executive by 4.00 pm on the day prior to the meeting. The next scheduled meetings of the Executive Board are:

2018
14th June, 5th July, 9th August, 13th September, 11th October, 8th November, 13th December.

2019
10th January, 14th February, 11th April, 13th June.

If you would like to have copies of the documents considered, please speak to the Contact Officer listed for that item. For further information, please contact Phil Llewellyn on 585369.

Harry Catherall
Chief Executive

Health and Adult Social Care.

Health and Adult Social Care

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government Reforms to Adult Social Care					
Date of Entry	The Executive Board is asked to note legislative changes which affect Adult Social Care, including implementation of the Care Act 2014 and to agree any changes to the department's structures and commissioning arrangements as required.	Consultation will take place with a range of stakeholders.	Sayyed Osman	The Care Act 2014	
May 2016					
Date for Decision			Contact Officer		
On Going			Sayyed Osman		
Portfolios Affected					
Health and Adult Social care					
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	no				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
To renew the Tobacco Control Plan for PAN Lancashire 2017-2019					
Date of Entry	The Executive Board to agree to the new Tobacco Control Plan for PAN Lancashire	A stakeholder workshop event was held on 23rd November 2016. Invites were sent to all members of the Tobacco Free Lancashire members group which includes members from CCGs, Councillors, providers and public protection services. Feedback from the event		Tobacco Control Plan for England 2011. Local Tobacco Control Profiles for England Public Health Outcomes Framework 2015 The Stolen Years 2016 Smoking and mental health RCPhyschology E-cigarettes guidance documents - PHE	
February 2017					
Date for Decision			Contact Officer		
April 2018			Jacqueline Evans		
Portfolios Affected					
Health and Adult Social Care					
Wards Affected					

All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reason	No				

Children, Young People and Education.

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Statutory Transfer of Sites for Conversion of a Maintained School to an Academy					
Date of Entry April 2017	Approve the transfer of school land to Academy Trusts.	Consultations will be undertaken in accordance with the Statutory Provisions, internal consultation will be via the Asset Management Group. Ward members will be informed via formal correspondence.	Jessica Byrne, Head of Service Education Partnership 01254 666410	Academies Act 2010, School Standards and Framework Act 1998. Secretary of State order for conversion	
Date for Decision May 2017- May 2018					
Portfolios Affected Children, Young People and Education			Contact Officer		
Wards Affected All			As above		
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons			No		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Policy and practice amendments in response to legislative & funding changes,					
Date of Entry March 2018	The Executive Board will be asked to note a range of legislative and funding changes which may impact on SEND services particularly and may require changes within services to ensure the department is compliant.	Consultation will take place with a wide range of Stakeholders	Jessica Byrne, Head of Service Education Partnership 01254 666410		
Date for Decision March 2018- May 2019					
Portfolios Affected Children Young People and Education			Contact Officer		
Wards Affected All			As above		
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments				
Government reforms to Education to comply with legislative changes									
Date of Entry May 2017	The Executive Board is asked to note a range of legislative changes which will affect the services provided by Schools and Education and to agree resultant restructuring, reshaping and reforming of the department to adapt and comply.	Consultation will take place with a range of stakeholders.	Jessica Byrne, Head of Service, Education Partnership and Jessica Byrne, Head of Service, Education Excellence. Contact Officer Justine Westwell – 01254 666433	Children and Families Act 2014 Education & Adoption Bill 2015 Counter Terrorism & Security Act 2015 Children (Performances and Activities) (England) Regulations 2014.					
Date for Decision May 2017- May 2018									
Portfolios Affected Children Young People and Education									
Wards Affected All									
Exempt Information?									
Will the report include information that will require part of it to be considered in part 2?						No			

Title	Subject	Consultation	Representations To	Documents Considered	Comments
School holiday pattern for Community and Controlled schools for 2019/2020					
Date of Entry January 2018	The Executive Board is asked to agree the recommended school holiday pattern	Consultation will take place during the Spring Term 2018.	Jessica Byrne, Head of Service, Education Partnership and Jessica Byrne, Head of Service, Education Excellence. Contact Officer	Views expressed by schools.	
Date for Decision April 2018					
Portfolios Affected					

Children Young People and Education			Andrew Hutchinson – 01254 666507		
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?	No				

	Subject	Consultation	Representations To	Documents Considered	Comments					
Fostering Quarterly Reports										
Date of Entry April 2016	The Executive Board is required to scrutinise quarterly reports in relation to the performance of the fostering services in accordance with regulations and national minimum standards for fostering services.	Any comments and observations will be fed back in to the service to inform on going provision of services. Ofsted may request evidence that these reports have been seen and comments acted upon during service inspections.	These reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services. Further information is available from that person. Contact Officer	The annual report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous years' performance.						
Date for Decision March 2018 & June 2018										
Portfolios Affected Children, Young People and Education.										
Wards Affected All										
Exempt Information?										
Will the report include information that will require part of it to be considered in part 2?						Yes, Report contains information which could potentially lead to the identification of individuals				
								Alyson Hanson 666 489		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Adoption Six Monthly Reports					
Date of Entry April 2017	The Executive Board is required to scrutinise bi- annual reports in relation to the performance of the adoption services in accordance with regulations and national minimum standards for adoption services.	Any comments and observations will be fed back in to the service to inform on going provision of services. OFSTED may request evidence that these reports have been seen and comments acted upon during service inspections.	These reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services. Contact Officer Alyson Hanson 666 489	The 6monthly report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous performance.	
Date for Decision June 2018.					
Portfolios Affected Children, Young People and Education					
Wards Affected All					
Exempt Information? Will the report include information that will require part of it to be considered in part 2? If yes please give reasons					
			666844		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Government reforms to Children's Social Care & reforming Children's Services to comply with legislative changes.					
Date of Entry April 2016	The Executive Board is asked to note a range of legislative changes which will affect the	Extensive consultation will take place with a range of stakeholders.	<u>Heads of Services for Children's Services</u> Interim Head of Service for	Papers relating to: <ul style="list-style-type: none"> Regional Adoption Agency and Adoption 	

Date for Decision					
June 2017- June2018			Contact Officer		
Portfolios Affected			Justine Westwell – 01254		
Children, Young People and Education					
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If Yes please state reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Adolescent Strategy					
Date of Entry	The Executive Board will be asked to note the new Adolescent Strategy.	Consultations are taking place with various stakeholders including Children and Young People, youth sector (voluntary) organisations, Children's Partnership Board, cross	Imran Akuji - Head of Service Community, Youth & Governance	The annual report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous years' performance.	
January 2018					
Date for Decision					

April-June 2018			Contact Officer		
Portfolios Affected			Imran Akuji - 01254 585 301		
Children, Young People and Education.					
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?	No				

Environment

Environment

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Contracts for the treatment, recycling and disposal of waste					
Date of Entry	<p>A number of contracts and agreements are concluding, with the council recognising that they need to procure solutions for the future.</p> <p>Work on procuring suitable solutions for waste being landfilled, treated and recycled is necessary.</p>	<p>Disposal and recycling of municipal waste is a statutory function. Market testing and procurement will take place with potential providers, once approval for the procurement process is agreed.</p>	Tony Watson	<p>The council constitution relating to procurement.</p>	
February 2018					
Date for Decision					
March 2018					
Portfolios Affected					
Environment, Resources			Contact Officer		
Wards Affected			Tony Watson		
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reason	Yes under paragraph 3, some of the information will be commercially sensitive				

Neighbourhoods & Prevention

Neighbourhoods & Prevention

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Consultation on Re-designation of the Griffin Selective Licensing Area	To seek approval for formal consultation with residents , landlords and other parties regarding the re-designation of the Griffin Selective Licensing Area with a view, subject to the outcomes of the consultation, to seeking approval for re-designation following expiry of the existing designation in January 2018.	Consultation with local landlords, tenants, other residents, and other local stakeholders in the area,	Sayed Osman		
Date of Entry					
August 2017					
Date for Decision					
July/August 2018					
Portfolios Affected					
Neighbourhoods Housing and Customer Services Regeneration					
Wards Affected					
Mill Hill					
Exempt Information? Will the report include information that will require part of it to be considered in part 2?	No.				

Leisure, Culture and Young People

Leisure, Culture and Young People

Title	Subject	Consultation	Representations To	Documents	Comments
Sport England Local Delivery Pilot Award to Pennine Lancashire					
Date of Entry December 2017	To approve that the council acts as the accountable body for Pennine Lancashire's successful Sport England Local Delivery Pilot	Throughout the 9 month submission process there has been awareness and involvement from Senior Officers and Executive Members within BwDBC as well as support and approval from Pennine Lancashire's Accountable Care Partnership and PLACE.	Claire Ramwell		
Date for Decision February 2018			Contact Officer		
Portfolios Affected Leisure			Claire Ramwell		
Wards Affected All					
Exempt					
Will the report include information that will require part of it to be considered in part 2			No		

Title	Subject	Consultation	Representations To	Documents	Comments
Sport England Local Delivery Pilot Award to Pennine Lancashire					
Date of Entry January 2018	To approve an alternative management operator for	Members of staff affected by	Martin Eden		

Date for Decision	Blakey's bar /restaurant at King George's Hall	the proposed changes have been consulted in accordance with the Council's HR procedures. Executive members for Culture, Leisure and Young People and for Resources have been consulted A market testing exercise has been undertaken to ascertain if there was any other interest in operating Blakey's as a restaurant			
March 2018			Contact Officer		
Portfolios Affected			Martin Eden		
Leisure, Resources					
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?	No				

Regeneration

Regeneration

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal of Land for Housing Development					
Date of Entry Jan 2017	Approval of the terms and conditions and where appropriate costs of the sale of land to private developers for housing development.	Local Stakeholders Registered Providers One Public Estate Programme Private Sector Developers	Simon Jones Programme Director Growth & Development	<ul style="list-style-type: none"> Council's Disposal Policy, Strategic Housing Market Assessment Local Plan G&D Project Pipeline 	A number of sites being considered for development will include affordable housing.
Date for Decision Jan 2018 – April 2018			Contact Officer		
Portfolios Affected	Council owned sites include Roe Lee site.	Subhan Ali Strategic Development Manager			
Growth & Development / Resources					
Wards Affected All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Yes, a number of reports may contain private information relating to viability and commercially sensitive data provided by developers				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Development of Partnerships with Housing Associations to deliver Affordable Housing					
Date of Entry May 2017	Approve partnership arrangements for housing associations for delivery of affordable housing across the borough.	There is on-going consultation with the Homes and Communities Agency, Public Health CCG and Pennine Lancashire Local Authorities and various Registered Providers such as Together	Simon Jones Programme Director Growth & Development	HCA Affordable Housing programme	Officers are working closely with RP partners to bring affordable homes that are compliant with the HCA's Affordable Homes programme and meet the
Date for Decision Jan - April 2018			Contact Officer	Strategic Housing Market Assessment Housing Needs Survey	
Portfolios Affected	Sites include Griffin, Alaska	Subhan Ali			

Growth & Development / Resources	and Queens Park.	Housing, Great Places and Places for People	Strategic Development Manager Tel : 585768		needs of local residents.
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Development of Projects and Initiatives to deliver Growth Priorities	To develop new projects and initiatives to aid the delivery of key Council priorities such as Housing Growth and tackling empty properties.		Simon Jones Programme Director Growth & Development Peter Cooke Housing Lead	Housing Growth priority, Local Plan Prosperity Plan Empty Properties Strategy	New projects being developed to support bringing additional empty homes back into use.
Date of Entry	Projects to be developed and approval secured from Executive Members prior to implementation				
June 2017					
Date for Decision					
Jan 18 to April 18					
Portfolios Affected			Contact Officer Subhan Ali Strategic Development Manager Tel : 585768		
Growth & Development / Resources / NHCS					
Wards Affected					
All					
Exempt Information?	No				
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Implementation of the 50+ Housing Scheme at Shorey Bank					
Date of Entry	Ongoing reporting on progress and approval of the terms and condition of the Partnership arrangements, and Care contract.	Consultation has already taken place to develop the older persons housing strategy which includes the development of 50+ Living.	Sayyed Osman Director	The Extra Care Housing Strategy 2004, Older Peoples Housing and Well-being Strategy 2011-16.	Nov 2012 Board approval to engage in procurement May 2013 preferred bidder appointed September 2014 Scheme proposal updated September 2015 Commissioning report Further reports to be presented at key milestones and progress monitoring
August 2013					
Date for Decision					
Dec 2017					
Portfolios Affected					
Growth & Development / Resources / NHCS / Health and Adult Social Care	Further consultations carried out as part of the scheme proposals and planning policy requirement. Planning approval secured and scheme started on site in Summer 2016	Subhan Ali Strategic Development Manager Tel: 585768			
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2? If yes please give reasons	Yes Financial details private to the developer partnership				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Disposal of Land for Commercial Development (incl car parks)					
Date of Entry	Approval of the terms and conditions, procurement route and where appropriate costs of the sale of land to developers for commercial development	Local Stakeholders Private Sector Development One Public Estate Programme Growth Lancashire / LEP	Simon Jones Programme Director Growth & Development	<ul style="list-style-type: none"> • Council's Disposal Policy, • Local Plan • G&D Project Pipeline • Asset Management Group 	A number of sites will be released as a result of the LEP infrastructure funding at Furthergate and in South East Blackburn
Jan 2017					
Date for Decision					
Jan 18 to April 18					
Portfolios Affected			Contact Officer		

Growth & Development / Resources			Simon Jones Programme Director Growth & Development		
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?	Yes, a number of reports may contain private information relating to viability and commercially sensitive data provided by developers				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn Cinema, Public Carpark and external works Development					
Date of Entry April 2017	Approval of the Final Business Case for the appointment of a building contractor and development of the final scheme	Local Stakeholders Blackburn College BID HLF	Simon Jones Programme Director Growth & Development	<ul style="list-style-type: none"> • Council's Disposal Policy, • Local Plan • Town Centre SPD • G&D Project Pipeline 	Planning Submission for the scheme will be in January 2018
Date for Decision April 2018			Contact Officer		
Portfolios Affected			Simon Jones Programme Director Growth & Development		
Growth & Development / Resources					
Wards Affected Shear Brow					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?	Yes, a number of reports may contain private information relating to commercially sensitive data provided by contractors.				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Town Centre SPD					
Date of Entry April 2017	Town Centre Supplementary Planning Document which will set out the Council's vision for the town centre and highlight development opportunities. Approval to adopt following consultation with stakeholders.	Public consultation to take place early 2018	Simon Jones Programme Director Growth & Development	<ul style="list-style-type: none"> Local Plan Retail Group report 	The document will provide guidance on local plan policies and help in determining planning applications within or affecting the town centre.
Date for Decision April/June 2018			Contact Officer		
Portfolios Affected Growth & Development			Helen Holland Planning Strategy Manager		
Wards Affected All					
Exempt Information? Will the report include information that will require part of it to be considered in part 2?			No		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Local Transport Plan 3 2018/19 detailed programme					
Date of Entry July 2017	The Council Forum meeting of 28th April 2011 approved the Local Transport Plan 3 Strategy (2011 – 2021) and the programme of works for the first four years of the plan. The Executive Board is now being asked to approve the detailed LTP3 programme for 2018/19.	The general public, businesses and stakeholders were consulted on the LTP3 Strategy via letter, the Shuttle newspaper, Consultation Events, Council's website and via Community and Business Partners Ltd.	Ian Richardson Director Growth & Development	Council Forum decision of 28 th April 2011	
Date for Decision March 2018			Contact Officer		
Portfolios Affected			Mike Cliffe Strategic Transport Manager		

Growth and Development / Resources					
Wards Affected					
All					
Exempt Information?	Yes. Detailed funding allocations are included for projects yet to be procured. Financial information to be included within part 2 report.				
Will the report include information that will require part of it to be considered in part 2?					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Local Development Scheme					
Date of Entry	The Council will be commencing a review of its Local Plan in 2018. The Local Development Scheme (LDS) is a statutory document, required by Section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011). It will set out the timetable of works for the first three years of the local plan production, i.e. 2018-2021. The Executive Board is being asked to approve the updated LDS.	The LDS is an important document which helps local communities and interested parties to keep track of local plan progress.	Simon Jones Programme Director Growth & Development	LDS 2016-2017 Local Plan	
November 2017			Contact Officer		
Date for Decision		The Local Authority must make the LDS available to the public, and should publish it on the website.	Helen Holland Planning Strategy Manager Growth & Development		
February 2018					
Portfolios Affected					
Growth and Development					
Wards Affected					
All					
Exempt Information?	No.				
Will the report include information that will require part of it to be considered in part 2?					

Title	Subject	Consultation	Representations to	Documents considered	Comments
Growth Deal 3 – Pennine Gateways Project update					
Date of Entry December 2017	Executive Board is being asked to approve the progression of the Growth Deal 3 “Pennine Gateways” for delivery from April 2018 to March 2021. The project will support future growth and reduce congestion in the following areas: - Furthergate - South East Blackburn - North Blackburn	Scheme consultation and information will commence in early 2018 and will seek views from residents and stakeholders on the design of the schemes. The Council’s website will host a dedicated information portal for the project.	Contact Officer Mike Cliffe, Strategic Transport Manager, 01254 585310	The Council has issued information on the project via: http://www.blackburn.gov.uk/Pages/Transport-streets-policy-strategy.aspx	
Date for Decision February 2018					
Portfolio affected					
Regeneration, Resources					
Wards Affected Audley, Shadsworth with Whitebirk, Little Harwood, Roe Lee, Queens Park, Highercroft					
Exempt information?					
Will the report include information that will require part of it to be considered in part 2?	Commercial information relating to budgets, quantities and prices in relation to any future tendering processes.				

Title	Subject	Consultation	Representations to	Documents considered	Comments
National Productivity Investment Fund (NPIF) – Project update					
Date of Entry December 2017	Executive Board is being asked to approve the progression of the National Productivity Investment Fund (NPIF) project for delivery in financial years 2018/19 and 2019/20. The £2.9m “Fabric Borders” project, funded by the	Scheme consultation and information will commence in early 2018 and will seek views from residents and town centre businesses on the proposals. The Council’s website will host a dedicated	Contact Officer Mike Cliffe, Strategic Transport	The Council has issued information on the project via: http://www.blackburn.gov.uk/Pages/Transport-streets-policy-strategy.aspx	
Date for Decision February 2018					
Portfolio affected					

Regeneration, Resources			Manager, 01254 585310		
Wards Affected					
Wensley Fold, Shear Brow					
Exempt information?					
Will the report include information that will require part of it to be considered in part 2?	Commercial information relating to budgets, quantities and prices in relation to any future tendering processes.				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Statement of Community Involvement					
Date of Entry Feb 2018	Statutory planning document identifying how the Council will engage with the community and other stakeholders during the preparation of planning documents and the assessment of planning applications. Approval to adopt following public consultation.	Public consultation to take place in the Spring of 2018.	Simon Jones Programme Director Growth & Development	<ul style="list-style-type: none"> Local Plan 	Previous versions published in 2006 and 2014. These will be replaced by the new 2018 Statement of Community Involvement.
Date for Decision June 2018			Contact Officer		
Portfolios Affected Growth & Development			Helen Holland Planning Strategy Manager		
Wards Affected All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?			No		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Joint Lancashire Minerals & Waste Local Plan					
Date of Entry Feb 2018	Statutory development plan document setting out the Council's planning policy for minerals and waste developments, produced jointly with Lancashire County Council and Blackpool Council. Approval to consult on the publication version in June 2018 and subsequently to submit to the Secretary of State in December 2018.	Public consultation to take place in the Summer of 2018.	Simon Jones Programme Director Growth & Development	<ul style="list-style-type: none"> Minerals & Waste Local Plan 	The new Minerals and Waste Local Plan will combine the previous 2-part plan, dated 2009 and 2013 and will extend the plan period to 2032.
Date for Decision June 2018			Contact Officer		
Portfolios Affected Growth & Development			Helen Holland Planning Strategy Manager		
Wards Affected All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?	No				

Title	Subject	Consultation	Representations to	Documents considered	Comments
Capita Partnership					
Date of Entry	To consider options for the Council's current Partnership with Capita for the delivery of Highways, Transport and Property Services.	Consultation would take place as required with staff and relevant elected members	Denise Park	Partnership contractual documentation, previous reports on shared management arrangements and current performance reports	
February 2018					
Date for Decision			Contact Officer		
Summer 2018			Denise Park Deputy Chief Executive is the lead officer for the partnership Tel: 01254 585655		
Portfolio affected					
All					
Wards Affected					
All					
Exempt information?					
Will the report include information that will require part of it to be considered in part 2?	Yes – detailed financial information will be included in part 2 of the report				

Title	Subject	Consultation	Representations to	Documents considered	Comments
Lancashire Cycling and Walking Strategy					
Date of Entry	To approve the Lancashire Cycling and Walking Strategy document for publication, subject to the chief operating officers of Lancashire County Council and Blackpool Councils also granting approval for the documents online publication in Summer 2018. This strategy is aligned to the five Highways and Transport Masterplans covering all 12 districts of Lancashire and the two	A stakeholder and public consultation have already taken place in March 2017 to which feedback was directly through LCC's 'Have your say' page. All comments received have been considered in the final Lancashire Cycling and Walking Strategy. There are no plans to do any further consultation.	Michelle Holroyd (LCC), Melanie Taylor (BwDBC)	Consultation responses from both Stakeholders and the Public have all been considered.	
May 2018					
Date for Decision			Contact Officer		
Portfolio affected			Melanie Taylor (BwDBC)		

All					
Wards Affected					
All					
Exempt information?					
Will the report include information that will require part of it to be considered in part 2?	No				

Resources

Resources

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Realisation of Capital Receipts from sale of land and property					
Date of Entry	To keep the board informed of all matters relating to the sale of land and property which may involve key decisions	Directors: Regeneration, Financial Services, Legal Services, Capita		A list of background papers for these decisions are to be held with the Financial Support Team within the Resources Directorate and Capita	PERMANENT ISSUE
Date for Decision					
On-going as reported quarterly - PERMANENT ISSUE					
Portfolio Affected					
All					
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?	Yes			There may be occasions when the Council may need to discuss items relating to expected sale prices etc where disclosure could prejudice the Councils interests or the disclosure of names of respondents and their offers could be commercially sensitive.	

Title	Subject	Consultation	Representations to	Documents considered	Comments
11-17 Blakey Moor, Blackburn: Promotion of Compulsory Purchase Order (CPO) for planning purposes					
Date of Entry	The Executive Board is requested to give approval for the Council to make a Compulsory Purchase Order (CPO) under sections 239, 240 and 250 of the Highways Act 1980 (together referred to as the "Orders") in order to deliver the Heritage Lotter Funded Blakey Moor Townscape Heritage Project	Property owner will be consulted directly	Clare Turner	Plan of land and property in question	
March 2017					
Date for Decision					
April 2017					
Portfolio affected					
Regeneration, Resources			Contact Officer		
Wards Affected			Clare Turner, Economic Regeneration and Business Manager - tel: 01254 585709 email: clare.turner@blackburn.gov.uk or in writing to Room 418 Old Town Hall, Blackburn BB1 7DY		
Exempt information?					
Will the report include information that will require part of it to be considered in part 2?					

Title	Subject	Consultation	Representations to	Documents considered	Comments
Accommodation Strategy Review to consider rationalisation of buildings and refurbishment					
Date of Entry	Commencement of the Council's Accommodation Strategy to consider staff accommodation building rationalisation and consideration for the refurbishment of Blackburn and Darwen Town Halls	Directors and consultation will take place as appropriate to consider views of stakeholders	Lee Kinder	Digital Strategy and Agile Working Toolkit	
December 2017					
Date for Decision					
February 2018					
Portfolio affected					
All			Contact Officer		
			Lee Kinder, Corporate Property Manager - tel: 01254 585623 email: lee.kinder@blackburn.gov.uk or		

Wards Affected					
All					
Exempt information?					
Will the report include information that will require part of it to be considered in part 2?	Yes – detailed financial information will be included in part 2 of the report				

Title	Subject	Consultation	Representations to	Documents considered	Comments
Capita Partnership					
Date of Entry February 2018	To consider options for the Council's current Partnership with Capita for the delivery of Highways, Transport and Property Services.	Consultation would take place as required with staff and relevant elected members	Denise Park	Partnership contractual documentation, previous reports on shared management arrangements and current performance reports	
Date for Decision Summer 2018			Contact Officer		
Portfolio affected All			Denise Park Deputy Chief Executive is the lead officer for the partnership Tel: 01254 585655		
Wards Affected All					
Exempt information?					
Will the report include information that will require part of it to be considered in part 2?			Yes – detailed financial information will be included in part 2 of the report		

Title	Subject	Consultation	Representations to	Documents considered	Comments
Resources					
Date of Entry May 2018	Approval for replacement of the Councils IT laptop and Desktop Estate.	Consultations have commenced with business areas and will continue over the length of the project in	Peter Hughes	Business case for the project.	
Date for Decision					

June 2018			Contact Officer		
Portfolio affected			Peter Hughes		
All					
Wards Affected					
All					
Exempt information?					
Will the report include information that will require part of it to be considered in part 2?	no				

Title	Subject	Consultation	Representations to	Documents considered	Comments
Approval of funding to commence replacement of some of the Councils core IT infrastructure					
Date of Entry	To approve funding to commence replacement of some of the Councils core IT infrastructure	.the project as a whole will be internal to the ITM&G department, consultation will occur as the project progresses with any areas that are affected by the project.	Peter Hughes		
May 2018					
Date for Decision			Contact Officer		
June 2018					
Portfolio affected			Peter Hughes		
Resources					
Wards Affected					
All					
Exempt information?					
Will the report include information that will require part of it to be considered in part 2?					

Corporate Issues

Corporate Issues

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Revenue Budget Monitoring					
Date of Entry	To consider and approve the latest corporate revenue budget monitoring position, which may include key decisions	Regular and frequent consultations with departments are an essential feature of the budget monitoring process	Julie Jewson Tel: 585893	A list of background papers for this decision is held with the Corporate Finance Team within the Finance Department.	The reports are expected to be taken to August, November and February each year with an outturn report in June/July
Date for Decision					
On-going as reported quarterly			Julie Jewson Tel: 585893		
Portfolios Affected					
Resources					
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Capital Budget Monitoring					
Date of Entry	To consider and approve the latest corporate Capital budget monitoring position, which may include key decisions	Regular and frequent consultations with departments are an essential feature of the budget monitoring process	Julie Jewson Tel: 585893	A list of background papers for this decision is held with the Corporate Finance Team within the Finance Department.	The reports are expected to be taken to August, November and February each year with an outturn report in June/July
Date for Decision					
On-going as reported quarterly			Julie Jewson Tel: 585893		
Portfolios Affected					
Resources					
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Budget and Service Reviews					
Date of Entry March 2013	To approve implications arising from service reviews in line with budgetary approvals given at Finance Council and to receive updates on the current medium term financial outlook and approve recommendations to address any issues arising in year. Significant changes which would affect the approved budget and policy framework would then be recommended to Council for formal approval.	Consultation will take place as appropriate to consider views of stakeholders.	Denise Park Tel: 585655/ Louise Mattinson Tel: 585482		
Date for Decision Ongoing			Contact Officer		
Portfolios Affected All			Denise Park Tel: 585655/ Louise Mattinson Tel: 585600		
Wards Affected All					
Exempt Information? Will the report include information that will require part of it to be considered in part 2?			No		

Title	Subject	Consultation	Representations to	Documents considered	Comments
Welfare Reform					
Date of entry September 2012	To update the Executive Board on progress made in implementing the government's changes, specifically the introduction of Universal Credit and the review of Local Welfare provision (Emergency Support and (Local Community Care Grants)	The monitoring of Welfare Reform will continue to require a cross Departmental approach. Further liaison and consultation with the voluntary sector, RSL's and other stakeholders will be required over 2015/16.	Louise Mattinson Director of Finance Tel. 585600	There will be continued monitoring of Universal Credit impacts.	Universal Credit launched in Blackburn for new claims for singles and couples in Nov 2014. Further roll out of new claims for families to commence in March 2015.
Date of decision Ongoing through 2017 and 2018			Contact officer		
Portfolio Affected All			Andrew Ormerod Head of Revenues, Benefits and Customer Services Tel. 585528		
Wards affected All					
Exempt Information? Will the report include information that will require part of it to be considered in part 2?			No		

Title	Subject	Consultation	Representations to	Documents considered	Comments
Capita Partnership - Additional Services and Development of Business Cases					
Date of Entry July 2016	To consider as appropriate business cases for additional services under the partnership agreement with Capita where this would constitute a key decision.	Consultation will take place with interested parties dependent on the nature of each business case.	Chris Bradley, Service Lead - Procurement & Commissioning	Each business case will be developed in conjunction with the Council and considered under the partnership's governance arrangements	
Date for Decision January 2017 onwards			Contact Officer		
Portfolio affected					
All					
Wards Affected					
All			Chris Bradley, Service Lead - Procurement & Commissioning		
Exempt information?					
Will the report include information that will require part of it to be considered in part 2?	Yes, commercial and contractual issues				

Title	Subject	Consultation	Representations to	Documents considered	Comments
Pennine Lancashire Health and Care Transformation Plan (Local Delivery Plan)					
Date of entry November 2016	To Consider and endorse the Pennine Lancashire Health	The Pennine Lancashire Health and Care Transformation		Lancashire and South Cumbria Sustainability and	
Date of decision December 2016	and Care Transformation Plan (Pennine Lancashire Local Delivery Plan 2016/17-2020/21)	Programme Team have been undertaking extensive engagement with key stakeholders, including members of the public, to help shape the development of the Local Delivery Plan. A detailed business		Transformation Plan 2016/17-2020/21 as submitted to NHS England on 21st October and the Pennine Lancashire Health and Care Transformation Plan (Pennine Lancashire Local	
Portfolio Affected			Contact officer		
Corporate			Sayed Osman/Harry Catherall		
Wards affected					

All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?	No				

Title	Subject	Consultation	Representations to	Documents considered	Comments
Lancashire and South Cumbria Health and Care Programme (Sustainable Transformation Plan)					
Date of entry	Consider and endorse the Lancashire and South Cumbria Sustainability and Transformation Plan 2016/17-2020/21.	Consultation and engagement on the Sustainability and Transformation Plan is being conducted by the Lancashire and South Cumbria Change Programme Team. Any requirements to services will subject to full public consultation in line with nationally prescribed requirements.	Sam Nicol, Programme Director, Lancashire and South Cumbria Health and Care Transformation Programme. 01253 951630 Contact officer Sam Nicol, Programme Director, Lancashire and South Cumbria Health and Care Transformation Programme. 01253 951630	Lancashire and South Cumbria Sustainability and Transformation Plan 2016/17-2020/21 as submitted to NHS England on 21st October.	
November 2016					
Date of decision					
December 2016					
Portfolio Affected					
Corporate					
Wards affected					
All					
Exempt Information?					

Will the report include information that will require part of it to be considered in part 2?	No				
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Title	Subject	Consultation	Representations To	Documents Considered	Comments
Equipped Play Assets Strategy 2017-22					
Date of Entry	<p>Note and agree the Equipped Play Area Strategy 2017-22 with Delegation to Exec Member for Environment to implement the strategy. Decommissioning of the play-assets identified in this phase of the review.</p>	<p>Consultation has taken place with Ward Members and key community stakeholders in the lead up to this report. Further consultation will be required.</p> <p>Planning, Property, Education, Neighbourhoods, Resources, Environment and Leisure have all been consulted and their views taken on board where possible.</p>	<p>Sayyed Osman sayyed.osman@blackburn.gov.uk / Martin Eden martin.eden@blackburn.gov.uk / Rizwana Zaahid rizwana.zaahid@blackburn.gov.uk</p> <p>Contact Officer</p> <p>Sayyed Osman,</p>	<p>Playground condition reports Fields in Trust Guidance Previous Strategies</p>	
April 2017					
Date for Decision					
November 2017					
Portfolios Affected					
Environment & Neighbourhood and Prevention Services					
Wards Affected					
All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?	Yes –Land disposal - confidential contract terms involving financial matters of the purchaser and the Council.				

Title	Subject	Consultation	Representations to	Documents considered	Comments
Update on the Leisure review					
Date of entry 03.11.2017	To provide an update on the Leisure review which was undertaken in 2016 and make recommendations regarding service provision	with local Ward Councillors and user groups	Martin Eden, Director of Environment and Leisure		
Date of decision December 2017					
Portfolio Affected Leisure and Culture					
Wards affected All					
Exempt Information?					
Will the report include information that will require part of it to be considered in part 2?					
	Yes, there will be financial information relating to the third party operation leisure facilities				
			Contact officer Claire Ramwell, Head of Leisure, Health and Wellbeing		