

MINUTES OF THE PENNINE LANCASHIRE BUILDING CONTROL JOINT COMMITTEE

THURSDAY 20TH JANUARY 2022

WALKER ROOM, AT ONE CATHEDRAL SQUARE, BLACKBURN

PRESENT: Members: Councillor Phil Riley, Blackburn with Darwen Borough Council (Chair), Councillor John Harbour, Burnley Borough Council.

Support Officers: Martin Kelly, Helen Holland and Phil Llewellyn (Blackburn with Darwen Borough Council) Paul Gatrell (Burnley Borough Council).

	ITEM		DECISION
1.	Welcome and Apologies	The Chair welcomed all attendees to the meeting.	
2.	Minutes of the last meeting held on 21st January 2020	The Minutes of the last meeting were agreed as a correct record.	Approved
3.	Declarations of Interest	No Declarations of Interest were received.	
4.	Exclusion of the Public	There were no members of the public in attendance.	
5	Public Question Time	No questions had been received from members of the public.	

6.	Questions by Non-Executive Members	No questions had been received from Non-Executive Members.	
7	Budget and Income Monitoring	<p>Purpose: To provide the Joint Committee with Pennine Lancs Building Control 2021/22 Fee Income monitoring information for the latest financial period.</p> <p>Reason for Decision: To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control’s budget position, income targets and performance.</p> <p>Decision: That the Joint Committee notes the Pennine Lancs Building Control Fee Income monitoring information.</p>	Noted
8	Performance Monitoring	<p>Purpose: To provide the Joint Committee with the latest monitoring information, for the period October to December 2021.</p> <p>Reason for Decision: To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control’s operational performance against the targets set out in the business plan and the policy and procedures manual.</p> <p>Decision: That the Joint Committee notes the performance monitoring data provided.</p>	Noted
9	Budget 2021/22 to 2022/23	<p>Purpose: i) To provide the Joint Committee with Pennine Lancs BC Revised 2021/22 Budget and advise both BwD and Burnley of their partnership contributions.</p> <p>ii) To provide the Joint Committee with the Pennine Lancs BC Original 2021/22 Budget and advise both BwD and Burnley of their partnership contributions.</p>	

		<p>iii) To provide the Joint Committee with the Pennine Lancs BC Draft 2022/23 Budget and advise both BwD and Burnley of their estimated partnership contributions.</p> <p>Reason for Decision: To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control budget position for 2021/22 to 2022/23 and details of partnership contributions; in accordance with Schedule 2 (Financial arrangements) of the PLBC SLA and in order that each party may be notified of their estimated annual contribution for inclusion in their own budget setting process for the following financial years.</p> <p>Decision: i) That the Joint Committee notes the PLBC Revised 2021/22 Budget outlined in Appendix G and forecast partnership contributions of £176,811 and £97,315 for BwD and Burnley respectively.</p> <p>ii) That the Joint Committee notes the PLBC Original 2021/22 Budget outlined in Appendix G and forecast partnership contributions of £170,163 and £93,655 for BwD and Burnley respectively.</p> <p>iii) That the Joint Committee notes the PLBC Draft 2022/23 Budget outlined in Appendix G and forecast partnership contributions of £203,814 and £112,176 for BwD and Burnley respectively.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
10	Appointment of Secretary	Decision: Blackburn with Darwen Borough Council to provide the Secretary for 2021/22 and into the new Municipal Year if required.	Agreed

11	Future Options for Pennine Lancashire Building Control Service	<p>Purpose: To consider options for future delivery of the service via Blackburn with Darwen Council and Burnley Council working separately, but assisting each other where necessary.</p> <p>Reason for Decision: To allow for the Blackburn with Darwen and Burnley Building Control sub-teams to be better integrated within their wider respective departments at each authority. This will enable more effective local decisions to be taken regarding new back-office systems, procedures and resourcing whilst continuing to collaborate and support each other when necessary.</p> <p>Decision: That the Joint Committee agrees to progress joint withdrawal from the agreement, with details of exit arrangements to be agreed by each authority.</p>	<p>Agreed</p>
12	Date of Next Meeting and Future Meetings in 2022/23	<p>To be convened if required</p>	