

## EXECUTIVE BOARD CHECKLIST

**Report title:** Vehicle Replacement Programme

EIA and HIA Completed	Completed by	Date (dd/mm/yyyy)	Comments
<b>EIA</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Neil Bolton	15/11/2021	No EIA needed
<b>HIA</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Neil Bolton	15/11/2021	No HIA necessary

Legal will not sign the checklist unless evidence of due regard for equality has been attached. Such evidence includes either an EIA checklist, an Initial EIA or a Full EIA.

Officer consulted	Version Number	Date (dd/mm/yyyy)	Comments

Is the item a key decision?      Yes       No

Is the item a Part II?              Yes               No

Indicate the date of the Executive Board the report is to be submitted to:

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*If the item is a key decision to be considered at Executive Board, at least 28 days clear notice before the decision is made will need to be provided in the forward plan*

<b>Signed:</b>	<b>Signed:</b>
<b>Director HR, Legal &amp; Corporate Services:</b>	<b>Director of Finance &amp; IT:</b>
<b>Date:</b>	<b>Date:</b>
First Portfolio	
In making this decision I confirm that I have considered and understood the Equalities Impact Assessment (EIA) associated with this item. (if applicable)	
<b>Signed:</b>	<b>Signed:</b>
<b>Executive Member:</b>	<b>Chief Officer:</b>
<b>Date:</b>	<b>Date:</b>
Second Portfolio	
In making this decision I confirm that I have considered and understood the Equalities Impact Assessment (EIA) associated with this item. (if applicable)	
<b>Signed:</b>	<b>Signed:</b>
<b>Executive Member:</b>	<b>Chief Officer:</b>
<b>Date:</b>	<b>Date:</b>