



RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

DELEGATED OFFICER DECISION TAKEN BY:	Director of Public Health
PORTFOLIO AREA:	Public Health

SUBJECT:

Procurement to identify a suitable service provider to deliver the Oral Health Improvement Service.

Award of contract following completion of tender activity.

1. DECISION

The delegated officer, Director of Public Health Dominic Harrison, in accordance with the Blackburn with Darwen Constitution Section 16, under powers delegated to him/her to note:

That following a successful tender process the decision has been to award to deliver the Oral Health Improvement Service. The contract will be awarded for 2 years subject to satisfactory delivery, which will be monitored via robust contract review processes. The contract start date is 1st April 2022.

Year 1: £120,000 Year 2: £120,000 with the option to extend for further periods of up to 1 year plus a further 1 year.

2. REASON FOR DECISION

The tender activity commenced November 2021 and led to the tender being published on Thursday 18th November 2021. The tender was advertised widely to the market through the Find a Tender Service, Contracts Finder and the CHEST portal.

Invitation to Tender Stage

Two organisations submitted a full Invitation to Tender.

A full evaluation was undertaken based on the criteria set out in the service specification and invitation to tender documents.

The tenders were assessed by a panel of four and scored. Detailed written feedback will be given to the successful and unsuccessful tenderers.

Recommendations for Award

Recommendation to award the contract to **AP Smilecare**.

3. BACKGROUND

The oral health improvement service will provide direct education, teaching and training to the population of Blackburn with Darwen as well as at risk groups throughout the borough. Examples of targeted communities include children and families living in deprived areas, children and young people (including SEND and Looked After Children) and families from BAME communities.

4. FINANCIAL IMPLICATIONS

The award of contract is within the budget allocated by the Local Authority.

5. LEGAL IMPLICATIONS

The procurement and award of contract must be in compliance with the Contract and Procurement Procedure rules.

6. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the Member who has been consulted, and note of any dispensation granted should be recorded below:

VERSION: 1

CONTACT OFFICER:	Beth Wolfenden
DATE:	31/01/2022
BACKGROUND DOCUMENTS:	Tender specification and invitation to tender documents.

Signed: Dominic Harrison

Strategic Director

Dominic P. Harrison

Date:

18 March 2022