

# EXECUTIVE BOARD

## Thursday 8<sup>th</sup> September 2022

### PRESENT

#### **COUNCILLOR:**

Councillor Phil Riley  
Councillor Julie Gunn  
Councillor Jim Smith  
Councillor Mahfooz Hussain  
Councillor Damian Talbot  
Councillor Quesir Mahmood  
Councillor Vicky McGurk

#### **PORTFOLIO:**

Leader of the Council  
Children, Young People and Education  
Environment and Operations  
Digital and Customer Services  
Public Health, Prevention & Wellbeing  
Growth & Development  
Finance & Governance

#### **EXECUTIVE MEMBER**

Councillor John Slater

#### **NON PORTFOLIO**

Leader of the Conservative Group

#### **ALSO IN ATTENDANCE:**

Muhammed Bapu  
Kasim Shah

Youth MP  
Deputy Youth MP

	Item	Action
1	<b><u>Welcome and Apologies</u></b>  The Leader of the Council, Councillor Phil Riley, welcomed all to the meeting. Apologies were received from Councillor Mustafa Desai and Hasti Jahanghiri, Deputy Youth MP.	
2	<b><u>Minutes of the Previous Meeting</u></b>  The Minutes of the Meeting held on 11 <sup>th</sup> August 2022 were agreed as a correct record.	<b>Agreed</b>
3	<b><u>Declarations of Interest</u></b>  No Declarations of Interest were submitted.	
4	<b><u>Equality Implications</u></b>  The Chair asked Members to confirm that they had considered and understood any Equality Impact Assessments associated with reports on the agenda ahead of making any decisions.	<b>Confirmed</b>
5	<b><u>Public Forum</u></b>  No questions had been submitted by members of the public.	
6	<b><u>Questions by Non-Executive Members</u></b>  No questions had been submitted by Non-Executive Members.	

	Item	Action
7	<p><b><u>Youth MPs Update</u></b></p> <p>The Youth MPs verbally reported on recent events and activities including :</p> <ul style="list-style-type: none"> <li>• Summer activities, including residential trips.</li> <li>• Planning for the second Young Inspectors Pilot Inspection.</li> <li>• Involvement in the UK Youth Parliament Steering Group.</li> <li>• Feedback, as requested at the last meeting, on their thoughts on the impact of the cost of living crisis, and this dialogue would continue.</li> <li>• The forthcoming Annual Takeover Challenge would have Child Poverty as its theme, and it was hoped over 100 young people would be in attendance on 2<sup>nd</sup> November at King George’s Hall (Windsor Suite).</li> </ul>	Noted
8.1	<p><b><u>CCTV Hub-Staffing</u></b></p> <p>The Executive Board received a report which advised that the current provision for staffing of the CCTV hub was now ending and therefore an open tender exercise had been undertaken.</p> <p><b>RESOLVED -</b></p> <p>That the Executive Board:</p> <p>Approves the award of the contract for the Councils CCTV hub staffing for a two year period with the option to extend for a further four number one year periods to Enigma CCTV Ltd.</p>	Approved
8.2	<p><b><u>Review of Minimum Revenue Provision Policy and Prudential/Treasury Indicators</u></b></p> <p>A report was submitted that sought approval for a revised policy for the Council’s Minimum Revenue Provision and amended Prudential and Treasury Management Indicators for 2022/23.</p> <p><b>RESOLVED –</b></p> <p>2.1 The Executive Board is requested to recommended to Council Forum:</p> <ul style="list-style-type: none"> <li>a) The policy on the Minimum Revenue Provision as set out at <b><i>Appendix A.</i></b></li> <li>b) The amended Prudential Indicators for 2022/23 as set out at <b><i>Appendix B.</i></b></li> </ul>	Approved

	Item	Action
	2.2 The Executive Board is also requested to approve the amended Treasury Management Indicators for 2022/23 as set out at <b>Appendix C</b> .	<b>Approved</b>
8.3	<p><b><u>Discretionary Council Tax Energy Rebate Scheme (Housing Support Fund)</u></b></p> <p>Members were reminded that the Government had over the past year announced various measures to support communities who were struggling financially due to the cost of living crisis. Included in the measures had been the provision of funding for a Discretionary Council Tax Energy Rebate scheme, and the announcement of a third round of Household Support Scheme Funding.</p> <p>The report sought authority to combine the Discretionary Scheme with some of the Household Support Scheme funding to provide for a £150 credit payment to all Council Tax Support households with dependent children. This credit would free up income for struggling families in the Borough to provide assistance with the financial pressures from increasing energy and general living costs.</p> <p><b>RESOLVED –</b></p> <p>That the Executive Board:</p> <p>2.1 Agree to use the Discretionary Council Tax Energy Rebate funding and a proportion of the Household Support Funding round 3 as set out in the report.</p>	<b>Approved</b>
8.4	<p><b><u>Revenue Monitoring 2022/23 – Quarter 1</u></b></p> <p>Members received an update on the Council’s Revenue Budget for 2022/23 on the basis of a budget monitoring exercise undertaken at the end of June 2022.</p> <p><b>RESOLVED -</b></p> <p>That the Executive Board;-</p> <ul style="list-style-type: none"> <li>a) give approval to the Portfolio Cash Limit Adjustments as outlined in Appendix 1;</li> <li>b) note the General Fund Budget Summary position as at 30<sup>th</sup> June 2022;</li> <li>c) in view of the forecast overspend of £8.14m, the Executive Board request Portfolio Holders to review their budgets for the remainder of 2022/23 with a view to addressing the issues identified and limiting the amount of monies that would be required to be taken from reserves at financial year end.</li> <li>d) Note the Earmarked Reserves and General Fund Balance position as at 30<sup>th</sup> June 2022.</li> </ul>	<p><b>Approved</b></p> <p><b>Noted</b></p> <p><b>Approved</b></p> <p><b>Noted</b></p>

	Item	Action
8.5	<p data-bbox="336 136 927 170"><b><u>Capital Monitoring 2022/23 – Quarter 1</u></b></p> <p data-bbox="336 210 1278 353">A report was submitted on the overall financial position of the Council in respect of the Capital Programme as at 30<sup>th</sup> June 2022, highlighting key issues and explaining variations in the first 3 months of the financial year.</p> <p data-bbox="336 427 922 461"><b>RESOLVED –</b> That the Executive Board:</p> <ul data-bbox="384 539 1270 651" style="list-style-type: none"> <li>• approve the revised capital programme as per Appendix 1,</li> <li>• approve the variations to the programme shown in Appendix 2.</li> </ul>	<p data-bbox="1334 539 1485 573"><b>Approved</b></p> <p data-bbox="1334 613 1485 647"><b>Approved</b></p>
10.1	<p data-bbox="336 730 775 763"><b><u>Update to Fees and Charges</u></b></p> <p data-bbox="336 804 1289 947">A new Fees and charges framework had been developed which provided an opportunity to consider how a different approach to fees and charges could contribute to reducing the Council's budget deficit.</p> <p data-bbox="336 987 1273 1131">The Fees and charges framework would consider all fees and charges made to residents and businesses for the use of services provided by the Council where the Council had the discretion to charge.</p> <p data-bbox="336 1171 1257 1314">The overarching aim of the fees and charges framework was to deliver a positive contribution to the Council's efficiencies and additional income targets, helping to safeguard frontline services that the Council provided.</p> <p data-bbox="336 1355 1289 1570">The report made recommendations for increases in fees and charges for burial and cremation services, parking services and green waste services. In addition, the report also recommended that the Council reduce its allocation of parking spaces on the Mall car park and transfer the majority of the parking spaces required to Feilden Street Multi Storey car park.</p> <p data-bbox="336 1610 544 1644"><b>RESOLVED –</b></p> <p data-bbox="336 1722 708 1756">That the Executive Board:</p> <ul data-bbox="384 1834 1289 2085" style="list-style-type: none"> <li>• Notes the draft fees and charges framework and approves its use where the Council has the discretion to set the level of fees and charges.</li> <li>• Approves the proposed fees and charges increases for burials and cremations to be implemented from 1 November 2022.</li> </ul>	<p data-bbox="1318 1834 1485 1901"><b>Noted and Approved</b></p> <p data-bbox="1318 1980 1469 2013"><b>Approved</b></p>

	<b>Item</b>	<b>Action</b>
	<ul style="list-style-type: none"> <li>• Approves the proposed fees and charges increases for parking services to be implemented from 1 November 2022.</li> </ul>	<b>Approved</b>
	<ul style="list-style-type: none"> <li>• Approves the proposed fees and charges increases for green waste collection services to be implemented from 1 January 2023.</li> </ul>	<b>Approved</b>
	<ul style="list-style-type: none"> <li>• Approves the reduction in the Council's allocation of 225 parking spaces on the Mall car park to 50 parking spaces and the relocation of 175 parking spaces to Feilden Street Multi- Storey Car Park with effect from 1 January 2023.</li> </ul>	<b>Approved</b>
	<p><b>AT THIS STAGE OF THE PROCEEDINGS THE PRESS AND PUBLIC WERE EXCLUDED FROM THE MEETING.</b></p>	
<b>11.1</b>	<p><b><u>Update to Fees and Charges</u></b></p> <p>Further to the report submitted at Agenda Item 10.1, additional information was submitted for consideration by the Executive Board which was considered commercially sensitive and therefore exempt from publication. The resolution at 10.1 was unchanged.</p> <p style="text-align: center;">Signed at a meeting of the Board</p> <p style="text-align: center;">on 13<sup>th</sup> October 2022</p> <p style="text-align: center;">(being the ensuing meeting on the Board)</p> <p style="text-align: center;">Chair of the meeting at which the Minutes were confirmed</p>	<b>Noted and approved</b>