

**BLACKBURN WITH DARWEN HEALTH AND WELLBEING BOARD
MINUTES OF A MEETING HELD ON TUESDAY, 6TH DECEMBER 2022**

PRESENT:

Councillors	Damian Talbot
	Mustafa Desai
	Julie Gunn
Integrated Care Board (ICB)	Sam Proffitt
Health Watch	Sarah Johns
East Lancashire Hospitals NHS Trust	Arif Patel
NHS	Claire Richardson
Voluntary Sector	Vicky Shepherd
	Angela Allen
Council	Jo Siddle
	Abdul Razaq
	Laura Wharton
	Cath Taylor
	Katherine White
	Mark Warren
	Rachel Surkitt

1. Welcome and Apologies

The Chair welcomed everyone to the meeting. Apologies were received on behalf of Councillor Derek Hardman, Tony McDonald, Martin Hodgson and Dilwara Ali.

2. Declarations of Interest

There were no Declarations of Interest received.

3. Minutes of the Meeting held on 6th September 2022

The Minutes of the Meeting held on 6th September 2022 were submitted for approval.

RESOLVED – That the Minutes of the Meeting held on 6th September 2022 be agreed as a correct record.

4. Public Questions

The Chair informed the Board that no public questions had been received.

5. Joint Health and Wellbeing Strategy – Progress Update

The Consultant in Public Health, Laura Wharton, delivered a presentation on the Joint Health and Wellbeing Strategy Progress Update. The Board was informed that the following progress had been made:

- Initial stakeholder consultation was completed.
- The overarching principles and priorities were defined.
- A high level plan had been prepared for further development with Life Course Boards and other stakeholders.
- As per the Health and Social Care Act 2022, the Joint Health and Wellbeing Strategy was renamed Joint Local Health and Wellbeing Strategy (JLHWS).
- The non-statutory guidance for Health and Wellbeing Board's (HWBs) was published on 22nd November 2022 which reaffirmed the Board's role in preparing JLHWS including:
 - The statutory guidance on JSNA and JLHWS remained unchanged.
 - ICB and ICP leaders within local systems need to have regard for and build on the work of HWBs to maximise the value of Place based collaboration and integration, and reduce the risk of duplication.
 - The integrated care strategy should build on and complement JLHWSs, identifying where needs could be better addressed at the system level.
 - HWBs should be active participants in development of the integrated care strategy, conversely;
 - HWBs need to consider the integrated care strategy when preparing their own strategy to ensure that they are complementary.
 - When the HWB receives an integrated care strategy from the ICP, it does not need to refresh JLHWS if it considers that the existing JLHWS is sufficient.
- The timeline was revised to align more closely with Integrated Care System planning and Place based developments. The timeline showed that the drafting of the full strategy will take place between December 2022 and March 2023, and the presentation of the final draft strategy for approval/sign off will take place on 7th March 2023 at the next Health and Wellbeing Board.

The Board was presented with the 'Plan on a Page'. The vision was "working together to create a healthier, safer and fairer Blackburn with Darwen where everyone benefits from improvements in health and wellbeing". The principles included action on the wider determinants of health, ensuring health equity, intelligence and evidence-based decision making, and coordination at Place and service integration. The priorities included best start in life, healthy, homes, places and communities, mental and physical health and wellbeing, good quality work and maximising income, and positive ageing and independence in later life.

The Board was informed that the next steps included Life Course Boards and other stakeholders to develop key local actions under each priority, incorporating HEC recommendations and aligned to development of system-wide and Place based plans, and to further develop the approach including governance of Live Well priorities, membership and terms of reference of Life Course Boards to reflect JLHWS priorities and actions, and monitoring and assurance. The Board was informed that feedback from other Boards and groups would assist with monitoring.

The Board suggested that strategies already in place should be focused on, including the Eat Well, Move More strategy. The Board also suggested that safeguarding (children and adults) is a key issue and that the Adult Safeguarding Board links in to the Health and Wellbeing Board.

RESOLVED – That the Board noted the presentation.

6. Health and Wellbeing Board Terms of Reference

The Director of Public Health, Abdul Razaq, and the Consultant in Public Health, Laura Wharton, presented the Health and Wellbeing Board Terms of Reference report which focused on the changes of the role and purpose of Health and Wellbeing Boards (HWB), membership, and the roles and responsibilities of Board members.

The proposed changes were as follows:

- The role and purpose of the HWB in informing and assuring ICS plans including joint forward plans (replacing commissioning plans), annual reports and performance assessment has been incorporated.
- The core statutory membership of HWBs remained unchanged.
- ICB representatives to replace CCG representatives, including a member of the ICB Board and the joint Director of Health and Social Care Integration for Blackburn with Darwen.
- A Place based clinical representative will be invited, through nomination, to join the Board.
- The additional representation of wider elected members, the Voluntary Community and Faith Sector (VCFS) and East Lancashire Hospitals Trust will continue. The nomination or re-nomination of VCFS representatives will be sought through local CVFS networks.
- Members of the Board are asked to commit to the following principles in developing their relationships with other parts of the system:
 - Building from the bottom up.
 - Following the principles of subsidiarity.
 - Having clear governance, with clarity at all times on which statutory duties are being discharged.
 - Ensuring that leadership is collaborative.
 - Avoiding duplication of existing governance mechanisms.
 - Being led by a focus on population health and health inequalities.

The HWB Terms of Reference required approval by Council and it was proposed that the revised Terms of Reference be submitted to Council in January 2023 for incorporation into the Constitution, subject to any final amendments. It was noted that Declarations of Interest need to be covered by non-Blackburn with Darwen members.

The Board was advised that over the next 12 months, the role of the HWB and arrangements for how it will work together with the Blackburn with Darwen Place Based Partnership. It was proposed that the Health and Wellbeing Board review the terms of reference in 12 months' time, and on an annual basis thereafter.

The Board suggested that business representation needed to be more explicit as it was an important element. The Board asked Public Health to reach out to wider organisations regarding business representation. The Board also asked the Chair to invite a Mental Health provider as the membership made no reference to this. The Board suggested that 'development sessions' may be necessary to further discuss this.

The Board was recommended to note the updated guidance for Health and Wellbeing Boards and key changes arising from the guidance, recommend the draft revised terms

of reference of the Health and Wellbeing Board to Council in January 2023 for approval and incorporation in the Constitution, and note that the terms of reference be further reviewed in 12 months' time, and annually thereafter.

RESOLVED – That the Board noted and approved the recommendations.

7. Better Care Fund Update

The Deputy Director of Adult Social Care, Katherine White, presented the Better Care Fund Update report which focused on the Better Care Fund (BCF) plans for 2022/23, the Disabled Facilities Grant (DFG) and the Quarter 2 Finance update 2022/23.

The national BCF reporting for 2022/23 set out requirements for meeting national planning conditions and metrics for the financial year. For the first time, there was a requirement to complete an intermediate care capacity and demand report outlining both anticipated demand and capacity for hospital discharge and community/voluntary sector across the health and social care system in Blackburn with Darwen. The deadline for completion of the BCF report was 26th September which required ICB and Local Authority approval. Approval was received by the Council's Executive Member for Adult Health and Social Care Integration as well as the Chief Officer for the ICB. The focus of the integrated care work and commissioning of the BCF services and projects continued to be implemented via a collaborative approach. The following four national metric targets were set for 2022/23 and performance against the targets will continue to be monitored:

- Metric 1: Residential Care Admissions – a target of 150 admissions to residential or nursing care homes.
- Metric 2: Reablement – the target is for a minimum of 80% people to remain at home following reablement and rehabilitation services following discharge from hospital.
- Metric 3: Avoidable Admissions – 1% reduction on last year's plan, a total of 1326 people to have an unplanned admission.
- Metric 4: Length of Stay – to reduce, by 6.2%, the number of hospital inpatients who have been in hospital for longer than 21 days.

The BCF funding also included the DFG which was used to support people including those who are most in need; including the elderly and disabled who require adaptations and additional help and support to remain in their own home. An increase in DFG funding for Children's and Adults from brought forward capital from 2021/22 resulted in the opportunity to improve the service by increased staff capacity. Progress against the DFG budget would be reported through the remainder of the financial year.

The Director of Adults and Prevention, Mark Warren, also gave a verbal update regarding the Adult Social Care fund. Blackburn with Darwen had been allocated £637,000 of the fund. An application to access this fund must be submitted by 16th December 2022, and the application must outline what the whole fund will be spent on – it was noted that the fund must be spent by 31st March 2023.

The Board noted that this was an opportunity for the ICB and Local Authority to work together and do things differently. The Board suggested that a group of people should be identified to look at needs and how the fund can be spent. The Board also suggested to hold groups with wider partnerships to get feedback regarding how the fund is spent.

The Board was recommended to note the Blackburn with Darwen Better Care Fund Plans submitted for 2022/23 in relation to delivery and performance targets, and to note the

Better Care Fund Quarter 2 2022/23 delivery and financial position.

RESOLVED – That the Board noted the update and approved the recommendations.

8. Joint Strategic Needs Assessment

The Consultant in Public Health, Cath Taylor, delivered a presentation on the Joint Strategic Needs Assessment (JSNA). The presentation covered the purpose and structure of the JSNA.

The Board was informed that the JSNA will:

- Describe the health of the population.
- Provide a common view of health and care needs for the local community.
- Highlight current service provision and identify gaps/unmet needs.
- Provide evidence of effectiveness for interventions.
- Highlight statutory responsibilities of the Health and Wellbeing Board.
- Inform planning and commissioning of health, wellbeing and other services.
- Provide evidence to support external funding bids.
- Support strategy development and research opportunities

The Board was advised that a partnership group had been put in place to oversee the development of the JSNA. The group will help to identify/prioritise themed chapters going forward. The themed chapters would provide a deeper dive into specific priority topics, including impact on different populations, what works, challenges, assets/services.

RESOLVED – That the Board noted the presentation.

9. Age Well Update

Vicky Shepherd, Age UK, and Katherine White, Deputy Director of Adult Social Care, delivered a presentation on the Age Well Update which highlighted the overarching principles of 2022/23.

The principles included:

- Promotion of positive ageing and age friendly policy and practice.
- Promotion of a resilient, strength-based approach to practice.
- Support to delay or prevent frailty.
- Reducing health inequalities.
- Focus on areas that need a cross-system response.
- Influence and connect.

The Board was informed that within the communities there has been increasing numbers of people living with dementia, older people have been significantly impacted by Covid and restrictions, there had been an increase in demand for health and care services, and there has been higher numbers of older people reliant on low fixed incomes and means-tested benefits due to cost of living challenges.

The Board was updated on the priorities and actions which were as follows:

- Covid recovery (TaAF funded Stepping Out programme)
- Supporting people to live well with dementia (Dementia Action Alliance work)

- Reducing social isolation
- Digital inclusion (Digital Inclusion Network – ‘Get Online Week’)
- Reducing poverty (Healthy Homes offer in place)
- Improving healthy life expectancy (Positive Ageing Framework developed).

The Board was advised that key areas have been identified for more focussed work which included:

- Dementia support – development of a BwD Dementia Strategic Framework. The Board noted that supporting Carers will be essential.
- Reducing or delaying frailty – consideration of development of a Falls Strategy for the Borough. The Board noted that data from ambulance services, NHS and Local Governments will be key.
- Oversight of implementation of the Positive Ageing Framework and Age Friendly developments.

The Board noted that this was a good example of partnership work.

RESOLVED – That the Board noted the presentation.

10. Any Other Business

There was no other business.

11. Proposed Items for Next Meeting

The proposed items for the next meeting to include:

- Trauma Informed Systems Resilience Framework
- Update on ASC Reforms
- Positive Ageing Framework
- Update on Winter Planning
- Safeguarding Vulnerable Adults – Review of Board
- Housing

12. Date and Time of Next Meeting

The next meeting was scheduled to take place on 7th March 2023 at 6pm.

Signed.....

Chair of the meeting at which the Minutes were signed

Date.....