

**RECORD OF DECISION TAKEN UNDER
DELEGATED AUTHORITY FROM
EXECUTIVE/COUNCIL/COMMITTEE
DELEGATED POWERS OUTLINED IN
THE CONSTITUTION**



DELEGATED OFFICER DECISION TAKEN BY:	Strategic Director of Adults and Health
DELEGATED BY:	Executive 13 Dec 2023
IN CONSULTATION WITH:	Executive Board
PORTFOLIO AREA:	Adults & Health

SUBJECT: Lifting Service - Recommission and Completion of Procurement and Intention to Award (Lot 1 & Lot 5)

1. DECISION:

The officer is requested to approve the awarding of Lot 1 to Stannah Lift Services Ltd and Lot 5 to Wessex Lift Company Ltd. The contracts term to be from 01 January 2024 to 31 March 2026 with and option to extend for a further 2 years (1 + 1)

2. REASON FOR DECISION: Service to commence

The decision is required to complete the procurement exercise and issue the contract to the successful bidders/providers to ensure the services commence at the scheduled date. The contracts commence 1st January 2024 therefore formal correspondence is required to be sent in advance.

3. BACKGROUND

The Council currently has a contractual arrangement approved under a waiver from the Contract Procurement Procedure Rules in place with Handicare Accessibility Limited for the installation and ongoing maintenance of Stairlifts, Through Floor Lifts and External Lifts in domestic settings. Also in place is a contract with Direct Healthcare for Ceiling Track Hoists also approved via a waiver.

The contracts have been in place since June 2021 and will cease on the 31st December 2023. The previous contract had been in place since 2013 and was a five plus two year agreement.

Key Contract Requirements Include:

- Servicing and Maintenance of Domestic lifts

- 24 Hour Breakdown Service
- Installation of New Domestic lifts
- Pre-installation Survey and Installation of Domestic lifts
- Removal, storage, refurbishment and reinstallation of Domestic lifts

The Aims of the Contract are:

- The survey of domestic dwellings which are to have domestic lifting devices installed.
- The supply and Installation of lifting devices within domestic dwellings.
- The supply and installation of lift optional accessories.
- The supply and operation of a 24 hour manned Call Centre facility, contactable directly by the homeowner.

- The supply of an Emergency Call Out facility with a guaranteed maximum response time of 2 hours.
- Annual servicing of existing domestic lifting devices.
- The removal of domestic lifting devices and subsequent storage of devices no longer required, paying due regard to cross contamination issues.
- Maintenance and repair of domestic lifting devices during warranty period.
- Suitable storage, providing access for dedicated stock.
- The provision of all relevant documentation to ensure accuracy of the asset register.

Recommission & Award

Due to having no further option to extend, a procurement exercise was required to undertake. Submission and approval of the Executive Board Decision dated 9th March 2023 was completed and approved.

The procurement exercise commenced on the 13th October 2023 using the e-procurement portal The Chest. The advert was open till 10th November 2023. Evaluation of the tender submissions followed from the 20th November to 23rd November 2023.

The following tenders were completed:

- Lot 1 Stair Lifts: Successful bidder - Stannah Lift Services Limited with a total score of 84.16%
- Lot 5 Vertical Through Floor Lifts: Successful bidder – Wessex Lift Company Limited with a total score of 59.60%

Recommendation & Request for Approval

The officer is requested to approve the awarding of Lot 1 to Stannah Lift Services Ltd and Lot 5 to Wessex Lift Company Ltd. The contracts term to be from 01 January 2024 to 31 March 2026 with and option to extend for a further 2 years (1 + 1)

4. KEY ISSUES AND RISKS

If the request is not granted, it will not be possible for the Council to fulfil its statutory obligations of the Care Act 2014 and the provision of adaptations using Disabled Facilities Grants. Also by using the frameworks it means that value for money has been tested in the marketplace.

5. FINANCIAL IMPLICATIONS

Cost of the service:

Lot 1: Stair Lifts – Stannah Lift Service Limited

Contract Term: 01 January 2024 to 31 March 2026 with and option to extend for a further 2 years (1 + 1)

Value: £215,499 per annum

Lot 5: Vertical Through Floor Lifts – Wessex Lift Company Limited

Contract Term: 01 January 2024 to 31 March 2026 with and option to extend for a further 2 years (1 + 1)

Value: £31,395 per annum

6. LEGAL IMPLICATIONS

The procurement process is in accordance with Public Contracts Regulations 2015. Contracts will be in a form approved by legal officers.

7. RESOURCE IMPLICATIONS

None

8. OPTIONS CONSIDERED AND REJECTED

Wider market has been explored pre-procurement and following exploration, the Espo (external) framework was utilised to support with the recommissioning of the lifting service. Espo provided the framework of lifting service providers available nationally. Espo enable the access to the framework to utilise and invite all providers during the procurement exercise.

9. CONSULTATIONS

None

10. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and any Member who has been consulted, and note of any dispensation granted should be recorded below:

VERSION:	1
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CONTACT OFFICER:	Hira Miah. Contracts & Quality Lead Commissioning Manager Susan Kalvenas. Service Lead
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DATE:	14 Dec 23
BACKGROUND DOCUMENTS:	