

EXECUTIVE BOARD

Thursday, 14th November, 2019

PRESENT

COUNCILLOR:

Councillor Mohammed Khan
Councillor Maureen Bateson MBE
Councillor Mustafa Desai

PORTFOLIO:

Leader
Children, Young People and Education
Adult Services & Prevention

Councillor Quesir Mahmood
Councillor Phil Riley
Councillor Jim Smith
Councillor Damian Talbot
Councillor Andy Kay

Digital & Customer Services
Growth & Development
Environmental Services
Public Health & Wellbeing
Finance and Governance

ALL IN ATTENDANCE:

Uday Akram, Youth MP
Corey McPartland, Deputy Youth MP

	Item	Action						
1	<p><u>Welcome and Apologies</u></p> <p>The Leader of the Council, Councillor Mohammed Khan, welcomed all present to the meeting. Apologies had been received from the Deputy Youth MP, A'Aishah Patel.</p>	Noted						
2	<p><u>Minutes of the meeting held on 12th September 2019</u></p> <p>The Minutes of the meeting of the Executive Board held on 12th September 2019 were agreed as a correct record.</p>	Approved						
3	<p><u>Declarations of Interest</u></p> <p>There were no Declarations of Interest submitted.</p>							
4	<p><u>Equality Implications</u></p> <p>The Chair asked Members to confirm that they had considered and understood any Equality Impact Assessments associated with reports on the agenda ahead of making any decisions.</p>							
5	<p><u>Public Forum</u></p> <p>In accordance with Part 4 of the Executive Board Procedure Rules for questions/statements by members of the public, the following questions/statements have been received, details of which are set out below:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Name of Person asking the Question</th> <th style="text-align: center;">Subject Area</th> <th style="text-align: center;">Response by</th> </tr> </thead> <tbody> <tr> <td>Rick Moore PPC for Blackburn The Brexit Party</td> <td>Responsible Event Booking and Venue Hire Policy</td> <td>Councillor Mohammed Khan, Leader of the Council</td> </tr> </tbody> </table>	Name of Person asking the Question	Subject Area	Response by	Rick Moore PPC for Blackburn The Brexit Party	Responsible Event Booking and Venue Hire Policy	Councillor Mohammed Khan, Leader of the Council	
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	Councillor Mohammed Khan provided a response to the question and supplementary question arising.	
6	<p><u>Questions by Non-Executive Members</u></p>	
	No questions were received from Non- Executive Members.	
7	<p><u>Youth MPs Update</u></p>	
	<p>The Youth MP, Uday Akram, and Deputy Youth MP, Corey McPartland updated the Executive Board on recent events and activities including:</p> <ul style="list-style-type: none"> • A busy past few months with the national Make Your Mark campaign, Members were then shown a short presentation on the campaign. • Attendance at Youthforia at County Hall Preston last Month, with the top three items following voting being: <p style="text-align: center;">Protect the environment Put an end to knife crime Child Poverty</p> • A planned meeting with the Director of Environment Martin Eden about solutions and campaigns to make BwD even cleaner and greener. • The 5th Takeover Challenge on the 28th November on Knife/gang crime with guest speaker Hezron Brown who had just recently won the Pride of Britain Young ambassador award for his work with young people on knife/gang crime. There would be 2 interactive workshops delivered by Every Action has a Consequence and the Youth Justice team. • Discussions to establish social action projects in 2020 regarding child poverty in the Borough. • A fantastic couple of days in London last week meeting up with Wayne Dixon from Blackburn who was litter picking and walking the coast of the UK raising awareness and money for mental health charity MIND. Wayne had presented a manifesto to the Government asking that all schools teach about the environment. Uday had also had a great experience in the House of Commons. The top 2 campaign issues for the year were Protect the Environment and Put an End to Knife crime which reflected voting in BwD. 	Noted

	Item	Action
8.1	<p><u>Responsible Event Booking and Venue Hire: Policy and Procedure</u></p> <p>The Responsible Event Booking & Venue Hire Policy had been compiled to assist Local Authority & Community Premises in Blackburn and Darwen with their hire procedures. Visitors to these venues had the right to enjoy services and facilities without fear of intimidation, harassment, extremist or threatening behaviour. This protocol provided guidance on mitigating the risk and the processes involved in ensuring that defensible and informed decisions were made when hiring out venues.</p> <p>The Policy also needed to apply to public realm or public open space e.g. The Town Hall Square.</p> <p>Following the process detailed in the policy would ensure consistent application by venue managers both internally and externally. The policy was attached as Appendix 1 alongside the report.</p> <p>RESOLVED - That the Executive Board:</p> <ol style="list-style-type: none"> 1. Adopt the policy and procedure to help regulate the use of BwDBC or community venues. 2. Approve the creation of a register of events / venue hire requests to help monitor the application of the policy/procedure 	<p>Approved</p> <p>Approved</p>
8.2	<p><u>Fostering Report</u></p> <p>A report was submitted which provided information on the management and performance of the Local Authority's Fostering Service. Quarter 1 provided analysis of data from 1st April to 30th June 2019, and noted any patterns within the Service to determine areas for development and progress.</p> <p>During discussion of the report the thanks of the Executive Board were passed to the Borough's dedicated Foster Carers.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <p>Notes the Quarter 1 Fostering Service Report 2019 which is available on the Council's website.</p>	<p>Noted</p>
8.3	<p><u>Adoption Report</u></p> <p>A report was submitted which provided information on the</p>	

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	<p>management and performance of the Local Authority's Adoption Service for the period 1st April 2018 to 31st March 2019.</p> <p>The report was the Annual Report of the Blackburn with Darwen Adoption Service, which was part of the Regional Adoption Agency (RAA) called Adoption NoW. This was a consortium arrangement of six Local Authorities to deliver a more effective and efficient Adoption Service in line with central Government Agenda for Adoption.</p> <p>RESOLVED -</p> <p>That the Executive Board notes this Annual Report for 2018-19.</p>	<p>Noted</p>
<p>8.4</p>	<p><u>Waste Disposal Contract</u></p> <p>Members received an update on the on the procurement of the waste disposal tender and which sought approval of the successful bidder as the contractor for the service.</p> <p>Soft market testing took place in October and November 2018 with interested parties to discuss both the waste disposal and recycling contracts. Feedback was obtained on the preferred procurement methods and details of the contracts from major waste management companies including Biffa, FCC, Suez and Viridor.</p> <p>The Council received 2 bids in response to the contract notice by the closing date of 25th July 2019, from Bidder 1 and also Bidder 2. Following evaluation, it was deemed that Bidder 2 provided a non-compliant bid.</p> <p>The Executive Board were recommended to award the contract to Bidder 1.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <p>Approves the appointment of Bidder 1 as the successful bidder.</p>	<p>Approved</p>
<p>8.5</p>	<p><u>Corporate Revenue Budget Monitoring Report Quarter 2 - 2019/20</u></p> <p>Members received a report on the overall revenue financial position of the Council, highlighting any significant issues and explaining variations in the second quarter of the financial year.</p> <p>RESOLVED –</p>	

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	<p>The Executive Board is asked to approve:</p> <ul style="list-style-type: none"> • the portfolio budget adjustments outlined in Appendix 1 • the Earmarked reserves position shown in Appendix 2 <p>the variations to revenue expenditure, as listed in Section 6, giving rise to a balance of £6.937 million in the unallocated General Fund revenue reserve.</p>	Approved
8.6	<p><u>Corporate Capital Budget and Balance Sheet Monitoring Report 2019/20 - Quarter 2 (6 months to 30th September 2019)</u></p> <p>To report the overall financial position of the Council in respect of the capital programme as at 30th September 2019, highlighting key issues and explaining variations in the first 6 months of the financial year.</p> <p>RESOLVED –</p> <p>The Executive Board is asked;</p> <ul style="list-style-type: none"> • to approve the revised capital programme as per Appendix 1, • to approve the variations to the programme shown in Appendix 2 	Approved
8.7	<p><u>Mid-year Treasury Management Strategy Review</u></p> <p>The Executive Board received a report regarding the Treasury Management position to date and proposed Strategy for the remainder of 2019/20.</p> <p>RESOLVED –</p> <p>It is recommended that the Executive Board:</p> <ol style="list-style-type: none"> 1. notes the Treasury Management position for the year to date, and approves the proposed Strategy for the remainder of the year, detailed in Appendix 1, and 2. approves that there be no changes to the existing Treasury and Prudential Indicators for 2019/20, as set at Executive Board (14th March 2019). 	Approved
9.1	<p><u>Corporate Complaints Monitoring Report 1st April 2018 - 31st March 2019</u></p> <p>A report was submitted, advising of the complaints and compliments received by the Council for the period 1st April 2018</p>	

	Item	Action
	<p>to 31st March 2019.</p> <p>RESOLVED –</p> <p>That the Executive Board notes the report.</p> <p>AT THIS STAGE OF THE PROCEEDINGS THE PRESS AND THE PUBLIC WERE EXCLUDED FROM THE MEETING</p>	Noted
11.1	<p><u>Waste Disposal Contract</u></p> <p>Further to the report submitted at Agenda Item 8.4, an additional report was submitted containing commercially sensitive information.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <p>Approves the appointment of Bidder 1 as the successful bidder.</p> <p style="text-align: center;">Signed at a meeting of the Board on Thursday 9th January 2020</p> <p style="text-align: center;">(being the ensuing meeting on the Board)</p> <p style="text-align: center;">Chair of the meeting at which the Minutes were confirmed</p>	Approved