

EXECUTIVE BOARD

Thursday, 9th January, 2020

PRESENT

COUNCILLOR:

Councillor Maureen Bateson MBE
Councillor Mustafa Desai
Councillor Andy Kay
Councillor Mohammed Khan OBE
Councillor Quesir Mahmood
Councillor Phil Riley
Councillor Jim Smith
Councillor Damian Talbot

PORTFOLIO:

Children, Young People and Education
Adult Services & Prevention
Finance & Governance
Leader of the Council
Digital & Customer Services
Growth & Development
Environmental Services
Public Health & Wellbeing

EXECUTIVE MEMBER:

Councillor John Slater

NON-PORTFOLIO:

Leader of the Conservative Group

ALL IN ATTENDANCE:

Uday Akram

Youth MP

	Item	Action
1	<u>Welcome and Apologies</u> The Leader of the Council, Councillor Mohammed Khan, welcomed as present to the meeting. Apologies had been received from the Deputy Youth MPs Corey McPartland and A'Aishah Patel.	
2	<u>Minutes of the Previous Meeting</u> The Minutes of the meeting of the Executive Board held on 14 th November 2020 were agreed as a correct record.	
3	<u>Declarations of Interest</u> There were no Declarations of Interest submitted.	
4	<u>Equality Implications</u> The Chair asked Members to confirm that they had considered and understood any Equality Impact Assessments associated with reports on the agenda ahead of making any decisions.	
5	<u>Public Forum</u> No questions had been submitted by members of the public.	
6	<u>Questions by Non-Executive Members</u> No questions had been submitted by Non-Executive Members.	

	Item	Action
7	<p data-bbox="339 136 625 170"><u>Youth MPs Update</u></p> <p data-bbox="339 210 1289 282">The Youth MP, Uday Akram, updated the Executive Board on recent events and activities including:</p> <ul data-bbox="387 286 1289 1496" style="list-style-type: none"> <li data-bbox="387 286 1289 763">• The fifth annual Takeover Challenge event on the 28th November on Knife/Gang crime at Ewood Park. Over 100 young people representing the strategic youth alliance organisations attended and participated with Princes Trust ambassador & Pride of Britain award winner Hezron Brown as guest speaker. Fantastic feedback was received from both the young people and professionals who attended. Following this event the Youth Forum were in the process of producing a YPS Youth Work curriculum pack on Knife/Gang crime, and would be seeking support and advice from YPS, the Youth Justice Service and Every Action has a Consequence. The curriculum pack would be shared throughout the strategic youth alliance. <li data-bbox="387 801 1289 1016">• Working with Children’s Services to produce a young person’s version of the Adolescent Strategy, with a draft version being produced, which could be easily read and for young people to understand what services were available, what these services offered and how and where they could be accessed. <li data-bbox="387 1055 1289 1496">• This weekend 9 young people would be participating in the annual BwD Youth MP candidate residential. During the weekend young people would be participating in democracy youth work curriculum sessions and team building activities and would be producing their 1 minute campaign video which included their manifestos for the next year. The Youth elections would take place from Monday 27th January – Friday 7th February in all secondary schools, youth clubs and partner youth organisations. The announcement would take place in the Council Chamber from 4.30pm on Monday 10th February, and the Executive Board were invited to attend. 	<p data-bbox="1362 210 1458 244">Noted</p>

	Item	Action
8.0	<p><u>Pennine Lancashire Integrated Care Partnership</u></p> <p>A report was submitted which provided context to the Blackburn with Darwen Borough Council position in relation to the Pennine Lancashire Integrated Health and Care Partnership (ICP).</p> <p>The report outlined the progress made to date between the Council and the ICP, and detailed the future intentions of the ICP to progress key aspects of integrated health and social working in Pennine Lancashire, and attached to the report was a paper that outlined the next steps in delivery of the Pennine Plan.</p> <p>The paper also set out the proposed structure of Governance and Boards through which the ICP proposed to work in order to deliver the Pennine Plan.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <p>2.1 Notes the progress that has been made between the Borough and the ICP.</p> <p>2.2 Notes future intentions of the ICP to progress key aspects of integrated health and social working in Pennine Lancashire.</p> <p>2.3 Notes the proposed structure of Governance and Boards through which the ICP proposes to work in order to deliver the Pennine Plan.</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
8.1	<p><u>Environmental Services</u></p> <p>Councillor Jim Smith verbally reported that he was pleased to advise that £135k of Section106 funding would be spent on improvements to the play area at Corporation Park.</p>	<p>Noted</p>
8.2	<p><u>Procurement of Digital and Customer Portal</u></p> <p>Members received an update on the procurement of the new Digital Customer Portal and were asked to approve the award of the contract to the successful bidder with the associated financial implications.</p> <p>The Executive Board previously noted the works in relation to the project in the report presented on the 12th September 2019. Following the tender process, which was outlined in the report, it was recommended to award the contract to Supplier A as they had the highest overall score.</p> <p>The new DCP would provide a platform for the Council to continually digitise services across all areas of the authority. The DCP would provide future opportunities to incorporate more and more services, rationalising IT applications and continually reutilising the forms and workflows already developed.</p> <p>The report also outlined the future phases in relation to the programme.</p>	<p></p>

	Item	Action
	<p>RESOLVED -</p> <p>That the Executive Board;</p> <ul style="list-style-type: none"> • Further to the approval of the Capital Programme at Finance Council in February 2019, the Executive Board is asked to approve the reallocation of £850,000 from the earmarked ICT Capital Reserve, to commence the programme of works to replace the Council's current Customer Contact Portal (CCP) with a new Digital Customer Portal (DCP) and progress with phase 1 and 2 of the project. • Approves the awarding of the contract to the successful bidder. • Notes the future phases in relation to the programme. 	<p>Approved</p> <p>Approved</p> <p>Noted</p>
8.3	<p><u>Growth Deal 3 - South East Blackburn</u></p> <p>The Executive Board received an update on progress made with the Growth Deal 3 South East Blackburn major transport scheme package, which recommended acceptance of main contractor prices and which requested agreement to the application for Full Approval being made to the Lancashire Enterprise Partnership.</p> <p>The wider Pennine Gateways Growth Deal 3 project would deliver key transport infrastructure improvements at three of the main gateways into Blackburn with Darwen off the M65 Motorway at Junctions 4, 5 and 6. Investment at these adjoining gateway locations would extend the concept of the Hyndburn – Burnley – Pendle Growth corridor to the M65 Growth Corridor and would release the potential of a number of adjacent strategic sites to attract and accelerate new development and housing opportunities. Major transport improvements would act as a catalyst for new housing and commercial development, contributing to the delivery of the Council's adopted Local Plan targets for new homes, businesses and jobs.</p> <p>The project would:</p> <ul style="list-style-type: none"> • Improve congestion on the Haslingden Road corridor to / from Royal Blackburn Hospital and M65 Junction 5 • Improve air quality at Blackamoor Junction (which is a designated Air Quality Management Area) • Facilitate future housing and employment growth in the South East of Blackburn <p>The improved highway network would be able to cope with the expected increase in traffic and trip generation following the development of associated Local Plan housing and employment site allocations across Blackburn with Darwen.</p>	

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	<p>The report also outlined the contract tender and financial implications of the project.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <ol style="list-style-type: none"> 1. Approves the Full Approval application to the Lancashire Enterprise Partnership 2. Gives approval to accept the main contract tender subject to confirmation of Full Approval acceptance from the Lancashire Enterprise Partnership Board 3. Approves the bringing forward of capital funding into the financial year 2019/20 to front fund statutory undertakers advanced costs 4. Notes that further reporting will be made at appropriate stages within the project's progression 5. Gives approval to the Director of Growth and Development, in consultation with the Executive Member for Growth and Development to make amendments to the Full Approval application, as part of the final Lancashire Enterprise Partnership approval process. 	<p></p> <p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Noted</p> <p>Approved</p>
<p>8.4</p>	<p><u>Darwen Town Fund Update</u></p> <p>Members received a report which provided an update on preparations regarding Government's invitation to the Council to develop and submit a Towns Fund Investment Plan to help secure a Town Deal for Darwen.</p> <p>Darwen was one of 101 places in England invited by Government to prepare an Investment Plan for submission by Summer 2020, as part of the new national Towns Fund programme. Government had published initial guidance, with further and more detailed advice expected in early 2020 on funding eligibility, capital/revenue mix, programme timescales and wider business-case requirements.</p> <p>The report sets out the Council's proposed approach to forming a Darwen Deal Board, as required by Government, and in developing a robust Darwen Investment Plan, including engagement activities with residents and businesses.</p> <p>The report also referenced the need for Government to extend the geographical area in scope, as the proposed Towns Fund boundary for Darwen failed to recognise key opportunities, connections and communities relevant to developing a comprehensive place-focused Investment Plan.</p> <p>In moving the recommendations in the report, Councillor Phil Riley advised of two amendments to the Board membership, firstly that Jake Berry MP would now be a full member of the Board (rather than an observer) and also that a Darwen Councillor from the Borough Council would have a place on the Board, and he invited Cllr John Slater to nominate and let him know who his nomination</p>	

	Item	Action
	<p>would be in due course.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <ol style="list-style-type: none"> 1. Notes the contents of this report; 2. Agree the proposed membership of the Council’s advisory Darwen Deal Board, as outlined in section 2 of this report; 3. Authorise the Chief Executive and Director of HR, Legal and Governance, in conjunction with the Executive Member for Growth and Development, to finalise and publish by 31 January 2020 the governance arrangements and terms of reference of the Council’s advisory Darwen Deal Board, as outlined in section 2 of this report; 4. Though noting the proposed Towns Fund boundary for Darwen, request the Chief Executive and Director of Growth and Development to engage with Government to extend the proposed geographical scope to include linked opportunities and established connections within and between Lower Darwen, Hoddlesden and Edgworth; and 5. Request the Director of Growth and Development and Chair of the Darwen Deal Board to present the draft Darwen Investment Plan, for consideration and approval at a future meeting of the Executive Board, and to provide progress updates as required. 	<p>Noted</p> <p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Approved</p>
<p>8.5</p>	<p><u>Disposal of Brookhouse Industrial Estate, Blackburn</u></p> <p>It was reported that the Council owned a number of commercial investment estates across the Borough. As part of the ongoing strategic review of Council assets, Brookhouse Industrial Estate had been identified as one where realising a capital receipt would better serve the Council than continuing with ongoing resource intensive management to receive a rental income stream. It was recommended, therefore, that the Council disposed of the premises by way of auction.</p> <p>RESOLVED –</p> <p>That the Executive Board approves the disposal by auction of land and buildings referred to in this report on the terms recommended.</p>	<p>Approved</p>
<p>8.6</p>	<p><u>Local Development Scheme</u></p> <p>A report was submitted which advised that work has begun on the preparation of a new Local Plan for the Borough. This would replace the adopted Core Strategy (adopted in January 2011) and the Local Plan Part 2: Site Allocations and Development</p>	

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	<p>Management Policies (adopted in December 2015). There were three key reasons why this was now a clear priority:</p> <ul style="list-style-type: none"> • Updates to legislation and planning regulations which required authorities to have an up to date local plan; • The need to bring the evidence base up to date with particular requirements to have a clear understanding of housing and economic trends and potential future needs within the Borough and how this related to neighbouring authorities; and • To maintain momentum for growth with a pipeline of development sites. <p>New regulations brought forward by Government on 5 April 2018 required local authorities to review Local Plans and their Statements of Community Involvement at least every five years from the date of their adoption.</p> <p>Government expected local authorities to have in place an up to date Local Development Scheme to demonstrate to all relevant parties (e.g. local communities, developers, infrastructure providers) what the Council intended to do in terms of its Local Plan.</p> <p>Given the Council was progressing with preparing a new Local Plan, it was essential that an up to date LDS was in place to provide key information on how the Local Plan would be produced, and set out intended key milestones for the various stages that the Plan would go through until adoption.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <p>Approve the updated Local Development Scheme (LDS) and agree to the updated timescales included to prepare the new Local Plan and additional Planning Policy documents.</p>	<p>Approved</p>
<p>9.1</p>	<p><u>Adolescent Strategy 2019-2023</u></p> <p>An Adolescent Strategy for Blackburn with Darwen had been developed to clearly set out in one place all the services and support for our young people aged 8 to 19 years.</p> <p>Over 600 young people, staff, partners and elected members had been consulted on what should be included, and this feedback had directly influenced the design of services and shaped future plans.</p> <p>For Blackburn with Darwen the definition of adolescence had been expanded to 8-19 years to be inclusive of younger children, as part</p>	

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	<p>of the commitment to prevention work. This also ensured that all the children and were represented in the strategy and the development of the Blackburn with Darwen offer.</p> <p>The strategy supported young people who collectively had a wide range of needs, and ensured that provision and intervention was offered across Universal, Targeted and Specialist services and across all levels of need (Continuum of Need and Response).</p> <p>Imran Akuji, Head of Adolescent Services, delivered a presentation, highlighting the key elements of the strategy.</p> <p>RESOLVED –</p> <p>That the Executive Board: approves the Blackburn with Darwen Adolescent Strategy (2019-23) (Appendix A).</p>	Approved
9.2	<p><u>BSF PFI Refinancing Phase 2 Update</u></p> <p>Further to the Executive Board report in July 2017, which gave delegated authority to enter into subsequent Private Finance Initiative (PFI) re-financing arrangements if financially beneficial to the Council, an update was provided on the recent refinancing exercise for the Phase 2 Private Finance Initiative (PFI) Scheme – Witton Park High School and Blackburn Central High School with Crosshill, the funding for which was originally put in place as part of the Building Schools for the Future (BSF) programme in 2010.</p> <p>RESOLVED –</p> <p>That the Executive Board :</p> <p>Notes the outcome of the recent refinancing exercise for the Phase 2 Private Finance Initiative (PFI) Scheme – Witton Park High School and Blackburn Central High School with Crosshill, the funding for which was originally put in place as part of the Building Schools for the Future (BSF) programme in 2010.</p>	Noted
10.1	<p><u>Petition: Grey Bin Collection, Azalea Road, and Granville Road, Blackburn</u></p> <p>Members received a report detailing a petition received from residents of Azalea Road and Granville Road, Blackburn regarding recycling grey bin collection issues affecting their properties.</p> <p>RESOLVED –</p> <p>That the Executive Board: issue the response to the petition received, appertaining to:-</p> <p>2.1 Contamination – remind residents what to place in their grey bin 2.2 Ensure the Biffa collection crew drag bins if their vehicle is not a narrow bodied RCV 2.3 Move the properties to collection points for collection from</p>	Approved

	Item	Action
	<p>January 2020 (customers drag bins)</p> <p>AT THIS STAGE OF THE PROCEEDINGS THE PRESS AND THE PUBLIC WERE EXCLUDED FROM THE MEETING</p>	
11.1	<p><u>New Digital Customer Portal</u></p> <p>Further to the report submitted at agenda item 8.2, an additional report was submitted, containing commercially sensitive information.</p> <p>RESOLVED -</p> <p>That the Executive Board;</p> <ul style="list-style-type: none"> • Further to the approval of the Capital Programme at Finance Council in February 2019, the Executive Board is asked to approve the reallocation of £850,000 from the earmarked ICT Capital Reserve, to commence the programme of works to replace the Council's current Customer Contact Portal (CCP) with a new Digital Customer Portal (DCP) and progress with phase 1 and 2 of the project. • Approves the awarding of the contract to the successful bidder. • Notes the future phases in relation to the programme. 	<p>Approved</p> <p>Approved</p> <p>Noted</p>
11.2	<p><u>Growth Deal 3 - South East Blackburn</u></p> <p>Further to the report submitted at agenda item 8.3, an additional report was submitted, containing commercially sensitive information.</p> <p>RESOLVED –</p> <p>That the Executive Board:</p> <ol style="list-style-type: none"> 1. Approves the Full Approval application to the Lancashire Enterprise Partnership 2. Gives approval to accept the main contract tender subject to confirmation of Full Approval acceptance from the Lancashire Enterprise Partnership Board 3. Approves the bringing forward of capital funding into the financial year 2019/20 to front fund statutory undertakers advanced costs 4. Notes that further reporting will be made at appropriate stages within the project's progression 5. Gives approval to the Director of Growth and Development, in consultation with the Executive Member for Growth and 	<p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Noted</p> <p>Approved</p>

	Item	Action
	Development to make amendments to the Full Approval application, as part of the final Lancashire Enterprise Partnership approval process.	
11.3	<p><u>Disposal of Brookhouse Industrial Estate, Blackburn</u></p> <p>Further to the report submitted at agenda item 8.5 an additional report was submitted, containing commercially sensitive information.</p> <p>RESOLVED –</p> <p>That the Executive Board approves the disposal by auction of land and buildings referred to in this report on the terms recommended.</p> <p style="text-align: center;">Signed at a meeting of the Board</p> <p style="text-align: center;">on Thursday, 13 February 2020</p> <p style="text-align: center;">(being the ensuing meeting on the Board)</p> <p style="text-align: center;">Chair of the meeting at which the Minutes were confirmed</p>	Approved